BOARD OF TRUSTEES
PROCEEDINGS

At the regular meeting of the Board of Trustees held on April 26, 2011, the Board of Cincinnati State Technical and Community College, by roll call vote, approved by a majority of a quorum of the members present a motion to meet in public session on Tuesday, May 31, 2011, beginning at 3:45 p.m., at the College.

REGULAR MEETING
May 31 2011
4:07 P.M.
Cincinnati State Technical and Community College
Conference Center

SUNSHINE LAW COMPLIANCE ANNOUNCEMENT

The Board of Trustees of the Cincinnati State Technical and Community College District, Hamilton County, Ohio, met in regular session, pursuant to the rules, in the Conference Center of Cincinnati State Technical and Community College, 3520 Central Parkway, on Tuesday, May 31, 2011 at 4:07 pm, Chairperson Oestreicher presiding. Notification had been posted on the College website, www.cincinnatistate.edu, and given to the following metropolitan newspapers: **The Cincinnati Enquirer, The Cincinnati Herald, The Middletown Journal,** the **Press Community Newspapers**, the **Harrison Press, City Beat** and other press outlets in compliance with the requirements of Ohio Revised Code, Section 121.22.

ROLL CALL					
MEMBER	**PRESENT**	**ABSENT**	**MEMBER**	**PRESENT**	**ABSENT**
Dr. Bankston		X	Mr. Ringel	X	
Mrs. Crain	X		Mr. Steele		X
Mrs. Leonard	X		Ms. Waller	X	
Mr. McKenna		X	Mr. Walton	X	
Mr. Oestreicher	X		**TOTAL**		
				6	**3**

11.37 Recognition for Outstanding Accomplishments

Chef Kinsella presented his team of student chefs who participated in the American Culinary Federation competition, which is the second largest event of its kind in the country. One student won a gold medal, one student won a silver medal winner and several students won bronze medals. There were 15 members of the team and 14 of them won medals. Chef Kinsella spoke of his pride in the students and how this event was very competitive and prestigious.

Brenda Maples-Sterry, Student Activities Director, ntroduced the two Cincinnati State students who represented the College on the Phi Theta Kappa All Ohio USA Team. Josh Monroe was given a spot on the First Team and Shiek Yen Chong was chosen for the Third Team. Several criteria are considered for placement on these teams, including academics, leadership and community service. Both students will be attending the University of Cincinnati.

Dave Killen presented several members of the College's audio/visual program who had won awards in the recent College Movie Festival competition. Cincinnati State does very well in this competition every year. Three awards out of a possible seven were given to Cincinnati State. Copies of the winning movies were given to each Board member.

11.38 House/Bruckmann Award Recipients

Dr. Posey introduced the two House/Bruckmann Award winners. Bob Eveslage and David Killen were this year's recipients. Criteria for this faculty award include dedication and service to students along with significant contributions to the College. Faculty peers vote for the winners.

11.35 Approval of the Proceedings of the Regular Meeting of April 26, 2011

Mr. Walton moved to accept the minutes as presented and Mrs. Crain seconded the motion.

ROLL CALL VOTE							
MEMBER	AYES	NOES	ABSTAINED	MEMBER	AYES	NOES	ABSTAINED
Dr. Bankston				Mr. Steele			
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	6	0	0

11.36 Consideration of Items for Possible Addition to Agenda

Mr. Oestreicher stated he had an addition, but it would be presented later in the meeting..

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11.39 Consent Agenda for Recurring Items

Mrs. Leonard moved to accept the Consent Agenda for Recurring Items and Mr. Ringel seconded the motion.

ROLL CALL VOTE							
MEMBER	AYES	NOES	ABSTAINED	MEMBER	AYES	NOES	ABSTAINED
Dr. Bankston				Mr. Steele			
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	6	0	0

11.40 Academic Calendar 2012-2013

Dr. Posey presented the proposed 2012-2013 calendar, which will be the semester transition. The breaks and holidays match up pretty closely with the other semester schools.

Mrs. Leonard moved to accept the proposed 2012-2013 calendar and Mr. Ringel seconded the motion.

ROLL CALL VOTE							
MEMBER	AYES	NOES	ABSTAINED	MEMBER	AYES	NOES	ABSTAINED
Dr. Bankston				Mr. Steele			
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	6	0	0

11.41 Semester Transition Report

Dr. Posey had included a semester transition report in the Board packet and asked if there were any questions. Everyone is working very hard and the tracking sheet was started to ensure nothing is left out. Mrs. Crain asked about the student's reaction to semesters. Dr. Posey stated it was mainly positive. Dr. Owens stated that we were trying to contact 5,000 students to try to let them know to finish their training while still under the term system.

11.42 Financial Report

Mike Geoghegan presented the monthly report as contained in the packet and also gave a short presentation on the FY12 proposed budget.

The balance sheet is still showing strong growth. Total Expendable Net Assets are up $6.3 million, or 29.6% from the same period last year, primarily due to the $2.1 million increase in cash and accounts receivables generated from operations and $4.2 million net reduction in current liabilities. The income statement is also increasing steadily. Total Revenues are up $11.3 million, or 16.3% from April 30, 2010, due in part to Tuition and Fees which increased $5.9 million or 16.7% over last year. This in turn is due to a 5.2% increase in credit hours and a tuition rate that is seven percent higher. There was a moderate increase in expenses.

The Senate Bill 6 score as of April 30, 2011 is 3.7.

We are now recognizing the June state subsidy payment, which contributed to higher income growth.

Revenues are running even with budget. There are positive variables in expenses. General fund revenues exceeded expenditures by $3,944,559 compared to $2,093,286 for last year, an increase of $1,851,313, or 188%.

The Workforce Development Center reflected a profit of $1,487,433, including Subsidy, which was down $1,583.

The Invested funds balances are up $4.6 million due to overall enrollment growth and cash generated from operations fiscal year to date. The weighted average weight of return of the investment portfolio was 1.475% but was 1.73% overall return in the PNC Investment Portfolio.

Mr. Geoghegan presented the Board with the proposed FY 12 budget. There are budget challenges for next year. Mr. Geoghegan explained the forecasts used, and other strategies that were used to create the budget.

Mrs. Crain asked what software was used to help create the budget. Mr. Geoghegan explained the various data used to input and how to analysis the results.

Mr. Oestreicher asked about the state funding reductions. Mr. Geoghegan explained that subsidy is enrollment driven. We have benefited from increased enrollment in high cost courses, so our reduction isn't as severe as some other community colleges.

There was a discussion on deferred maintenance.

Mrs. Crain asked about the 6.6 vacancy rate and if it would remain for 2012. Mr. Geoghegan explained how that came about and he does not expect it to be that high. Mr. Geoghegan continued to explain the proposed budget.

There was more discussion about deferred maintenance and how important it will be to address.

Mr. Walton moved to accept the financial report, and not approve the proposed budget at this meeting, and Mrs. Crain seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston				Mr. Steele			
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	**6**	**0**	**0**

There was a brief discussion about the possibility of tuition increases

11.43 Faculty Senate Report

Carla Gesell-Streeter presented the report as contained in the packet. Ms. Waller asked about semester transition and if there were anything in particular the Board should be aware of. Carla responded that the work keeps going and is on target for 2012.

11.44 President's Report

Dr. Owens asked for Board approval of honorary degrees to Mr. Buddy LaRosa of LaRosa Pizza and Mr. Bill Motto of Meridian Diagnostics. The resumes of these gentlemen were presented to the Board in the April Board packet. The theme is self-made businessmen who reflect our students. These men reflect the values at Cincinnati State.

Mrs. Crain motioned to approve the conferring of honorary degrees to Mr. LaRosa and Mr. Motto and Mr. Walton seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston				Mr. Steele			
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	**6**	**0**	**0**

Dr. Owens introduced Lawra Baumann who has taken over as chief grant writer. Lawra reported on her work on applying for grants and how Cincinnati State is coming to the forefront. Fifty-nine percent of nurses are educated at community colleges and Cincinnati State has a well-known quality nursing program. The most important trend in grants is how to streamline the academic process for students to get them out and working as productive workers as quickly as possible.

Dr. Owens asked Lawra to report on the Batelle Memorial Institute.. The Batelle Institute was hired by the Bill and Melinda Gates Foundation to provide consulting support to help write the grant. They wrote the grant and we will serve as lead agency to administer the grant should it be awarded to us.

Lawra asked for support from every person connected to Cincinnati State, including the Board to identify opportunities.

Mrs. Leonard complimented Lawra on her energy and enthusiasm. Ms. Waller asked about the lack of a work ethic was identified as a major problem. Lawra responded that a consulting firm that specialized in workforce development needs assessment did a year-long study and interviewed stakeholders throughout the region.

Dr. Owens reported that we also have a $20 million grant proposal from Goldman-Sachs which we haven't heard about yet.

11.45 Chairperson's Report, Trustee Association Report, and AQIP Update

Mr. Oestreicher wanted the record to reflect the appreciation of the Board to Doug Heesten for his years of service to the College.

Mr. Walton reported that he and Nan Cahall went to Columbus where he testified before the house on educational appropriations. Certificates versus associate degrees continues to be a major issue in Columbus. Completion for our students is different for us than at other institutions. Dr. Owens wants to offer something to everyone who walks through the door, something that will allow them to get a job.

Dr. Owens reported that Mr. Walton received an award from the OACC last week as outstanding trustee.

Mrs. Leonard moved that the Board adjourn to Executive Session pursuant to the provisions of the Ohio Revised Code Section 121.22 to:

a) Consider personnel matters related to the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.
b) To consider the purchase or sale of public property.
c) To discuss matters concerning collective bargaining.

Mr. Ringel seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston				Mr. Steele			
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	**6**	**0**	**0**

The public meeting temporarily adjourned at 5:45 pm

The public meeting resumed at 7:57 pm

Mr. Oestreicher stated that the last item on the agenda would deal with the succession of the Board Chair. When Dr. Owens came on board, Mr. Oestreicher agreed to stay on as Chair for his first year. This will be up in September. Mr. Oestreicher wanted to bring forth a nomination and a vote for his successor.

Mr. Walton nominated Cathy Crain as the next Board Chair. Mrs. Leonard seconded the nomination. Mr. Oestreicher clarified the motion to be for Mrs. Crain to succeed him as Board Chair at the September Board meeting. There is no necessity to vote on the other Board position as they are full.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston				Mr. Steele			
Mrs. Crain			X	Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	**5**	**0**	**1**

NEW BUSINESS
Mrs. Leonard moved that the Board meet in Public Session on Tuesday, June 28, 2011 at 3:45 pm at the College, pursuant to the provisions of the Ohio Revised Code Section 121.22. Mrs. Crain seconded the motion.

ROLL CALL VOTE							
MEMBER	AYES	NOES	ABSTAINED	MEMBER	AYES	NOES	ABSTAINED
Dr. Bankston				Mr. Steele			
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	6	0	0

ADJOURNMENT
The meeting adjourned at 8:04 p.m.

Respectfully submitted,

Laurie Leonard, Secretary
Board of Trustees

Next Public Meeting
June 28, 2011
3:45 pm
Conference Center