

BOARD OF TRUSTEES PROCEEDINGS

SUMMARY OF THE EXECUTIVE SESSION February 23, 2010

At the regular meeting of the Board of Trustees held on January 26, 2010, the Board of Cincinnati State Technical and Community College, by roll call vote, approved by a majority of a quorum of the members present to meet in executive session on Tuesday, February 23, 2010 beginning at 3:30 p.m., at the College, pursuant to the provisions of Ohio Revised Code, Session 121.22 for the following purposes: a) to consider personnel matters related to the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official; b) to consider the purchase or sale of public property; c) to confer with an attorney concerning pending or imminent court action; d) to discuss matters concerning collective bargaining; e) to discuss matters required to be kept confidential by federal or state law; and f) to consider details of security arrangements.

The executive session of February 23, 2010 concluded at 6:30 pm.

REGULAR MEETING
February 23, 2010
6:30 P.M.
Cincinnati State Technical and Community College
Conference Center

SUNSHINE LAW COMPLIANCE ANNOUNCEMENT

The Board of Trustees of the Cincinnati State Technical and Community College District, Hamilton County, Ohio, met in regular session, pursuant to the rules, in the Conference Center of Cincinnati State Technical and Community College, 3520 Central Parkway, on Tuesday, February 23, 2010 at 6:30 pm, Chairperson Oestreicher presiding. Notification had been given to the following metropolitan newspapers: **The Cincinnati Enquirer, The Cincinnati Herald,** and the *Press Community Newspapers*, in compliance with the requirements of Ohio Revised Code, Section 121.22.

ROLL CALL									
MEMBER PRESENT ABSENT MEMBER PRESENT ABSENT									
Dr. Bankston	Х		Mr. Ringel		Х				
Mrs. Crain	Х		Mr. Steele	X					
Mrs. Leonard	Х		Ms. Waller	X					
Mr. McKenna	Х		Mr. Walton	X					
Mr. Oestreicher	X		TOTAL	8	1				

10.10 Approval of the Proceedings of the Regular Meeting of January 26, 2010 There were two corrections to the minutes of January 26. 1) Dan Ramsey made the financial report, not Tom Herzog; and 2) on page 2, "Mrs." McKenna should have been "Mr."

Mr. Oestreicher asked for a motion to approve the corrected referenced minutes. Mrs. Crain so moved and Mr. McKenna seconded the motion.

ROLL CALL VOTE								
MEMBER	AYES	NOES	ABSTAINED	MEMBER	AYES	NOES	ABSTAINED	
Dr. Bankston	Х			Mr. Steele	X			
Mrs. Crain	Х			Ms. Waller	X			
Mrs. Leonard	Х			Mr. Walton	X			
Mr. McKenna	Х			Mr. Oestreicher	Х			
Mr. Ringel								
				TOTAL	8	0		

10.11 Consideration of Items for Possible Addition to Agenda There were none.

10.12 Recognition for Outstanding Accomplishment

Dr. Henderson recognized the Grounds Staff at Cincinnati State for a tremendous job of keeping the College accessible during the recent snowstorms.

Cindy Kief was recognized for receiving the American Occupational Therapy Association of Honor. The Roster recognizes AOTA members who have made a significant contribution to the continuing education and professional development of members of the Association. Cindy has been invited to participate in a service trip to China.

Faculty member Crystal Bossard received an award from the Top Ladies of Distinction, a service organization, for her outstanding contribution to education.

Marianne Krismer and the team received a Health Careers Academy collaborative grant for \$5 million to train Ohioans for obs in the health field.

Dr. Dennis Ulrich also received a grant for \$5 million for Workforce Development from the Department of Labor.

A student team received an ADDY award, which will be formally recognized at next month's meeting.

10.13 Consent Agenda for Recurring Items

Mr. Oestreicher asked for a motion to approve the Consent Agenda. Dr. Bankston so moved and Mr. Steele seconded the motion.

ROLL CALL VOTE								
MEMBER	AYES	NOES	ABSTAINED	MEMBER	AYES	NOES	ABSTAINED	
Dr. Bankston	Х			Mr. Steele	Х			
Mrs. Crain	Х			Ms. Waller	Х			
Mrs. Leonard	Х			Mr. Walton	Х			
Mr. McKenna	Х			Mr. Oestreicher	Х			
Mr. Ringel								
				TOTAL	8			

10.14 Financial Report

Dr. Henderson introduced Mr. Mike Geoghegan, new Vice President of Finance and Treasurer.

Mr. Geoghegan reported on the finances of the College. Mr. Geoghegan plans to change the format of the report to the Board by incorporating graphs and making it more user friendly.

As of January 31, 2010, revenues exceed expenditures by \$959,000, up slightly from last month, and the composite score calculation is 2.8. Revenues show a positive variance due to the increase in enrollment and related fees. Expenditures show savings in the administrative units by not filling vacant positions. Faculty adjunct, overload, student wages and retirement lines show the largest variance. Mr. Geoghegan plans to drill down on these number and provide a projection for the rest of the year.

The general fund balance is \$16.6 million, up \$3 million from last year. Investments total \$22.7 million. Total investments are up \$3.5 million from last year. Mr. Geoghegan plans toresearch these investments and look for ways to increase interest yield.

Mr. Walton moved to accept the financial report and Mrs. Crain seconded the motion.

ROLL CALL VOTE								
MEMBER	AYES	NOES	ABSTAINED	MEMBER	AYES	NOES	ABSTAINED	
Dr. Bankston	Х			Mr. Steele	X			
Mrs. Crain	X			Ms. Waller	X			
Mrs. Leonard	Х			Mr. Walton	X			
Mr. McKenna	Х			Mr. Oestreicher	Х			
Mr. Ringel								
				TOTAL	8			

10.15 Faculty Senate Report

Ms. Carla Gesell-Streeter presented the Faculty Senate report as contained in the packets. She invited the Board to attend a Faculty Senate meeting. Faculty Senate meetings occur every Wednesday from 2 to 3:30 in the Library Conference Room. There will also be a Faculty Forum on FERPA to which the Board is welcome to attend.

10.16 President's Report

Dr. Henderson introduced the new Cincinnati State Mascot, SURGE. Dr. Henderson reported that SURGE made his debut at the recent Homecoming event.

Dr. Henderson reported on the activities at the College during Black History Month. There was a performance by the Wilberforce University Choir. Two showings of "Conversation with Martin Luther King and Malcolm X" and "Learning How to Love" occurred. Faculty member Otis Williams presented "The Secret to College Success is No Secret," sponsored by the Black Male Initiative. There was a display in the ATLC of African Americans who made historical contributions.

On March 1, the annual Service Award Celebration will occur. This recognizes employees who have been at the College for a number of years.

Dr. Henderson reported on the enrollment number, as of this date. There are 11,319 headcount, a 30% increase over this time last year; credit hours are 102,529.5, a 29% increase over last year; and FTE is 6,835, also 29% over last year. Each term seems to bring a new enrollment record. Dr. Henderson wanted to express deep appreciation to everyone for handling the issues involving the increased enrollment. Parking still remains a huge problem. The College is about five years ahead of enrollment numbers projected in the Strategic Plan. Creative solutions are being presented by faculty and staff to address class space, calendar, etc. Classes are held at times when they were not otherwise held. There is team teaching being done.

Mr. Walton asked about team teaching. Dr. Henderson responded that it was two or more teachers in different divisions collaborating and participating in different activities.

Dr. Posey gave a brief report on the semester transition. Things are moving along to meet the goal of 2012. Paul DeNu reported that a transitional budget was being developed; there will be a survey going out to students on the spring break issue; there will be videos and online questionnaires to get input. Paul has attended meetings of colleges going through the process regarding issues and solutions.

Mrs. Crain asked what Wright State has learned from the process, since they are furthest ahead in the process. Paul replied that there really wasn't anything they have discovered that Cincinnati State did not already know.

Dr. Henderson mentioned that a proposal has been prepared for presentation to the OBR involving a sustainable horticulture major. This is an example of team effort bridging divisions.

Cincinnati State participated in the historic marker ceremony last spring for King Records. The College is now working with the Rock and Roll Hall of Fame to offer a

video conference lecture series to educate the community about King's contributions to the city and the music industry. This could lead to a broader program in music and the arts.

Doug Heesten introduced Sally Chrisman, the new full-time grant administrator in Institutional Advancement. Doug reported on the two recent major grants and how the College benefits. The College's Annual Fund is 50% toward goal. The One Night, 12 Kitchens event will be April 25. The Scholarship Golf Classic will be September 20.

Mrs. Crain asked for four VIP tickets to the One Night, 12 Kitchens event.

Dr. Henderson referred to the Transition 2010, Mission in Action, which is an overview of the College's Strategic Plan. The College is required to provide an annual report to the Chancellor on progress towards the goals. Dr. Henderson thanked Becky Burrell and the President's Quality Council in making the document possible. It presents a clear, compelling path toward greater institutional distinction.

Dr. Henderson referred to the document of the Hispanic Chamber, called "Struggle Toward Acceptance and Equality." The College is a printing sponsor. This speaks to the effort to achieve distinction in international enrollment of students, first-generation of college students, etc.

10.17 Chairperson's Report, Trustee Association Report, and AQIP Update Mr. Walton reported on unsuccessful attempts to reach Washington for the ACCT legislative conference. Only Ms. Waller was able to make it there. The conference has been rescheduled for March 10-12. Mrs. Leonard and Mr. Walton will be attending the event.

Mr. Walton gave an update on the Presidential Search. The committee has added new members Isiah Campbell, student senate president; Evans Nwankwo, representative of the Foundation Board; and Anne Foster, representative of the administration. The other members are Carla Gesell-Streeter, Paul Davis and Wanda Danzler from the faculty, and Mr. McKenna, Ms. Waller, Mrs. Leonard and Mr. Walton from the Board. Mr. Walton will communicate when the first meeting will occur. Mr. Walton asked Mike Geoghegan to be a resource for this committee.

Anne Foster reported that the Strategy Forum in Chicago was snowed out, so the team has been reschedule to attend in May. The Surge Green Team has been busy with a number of events. The Advising Team now has a draft of a manual. The Communication Team is looking at software solutions for and content issues on the intranet.

Mr. Oestreicher had no Chairperson's Report, but wanted to assure the audience the Board is heavily focused on the financial affairs of the school and in keeping it accessible. The needs of the College are great and the Board is very focused on these issues.

Ms. Waller commented on the new setup of the room. She asked for ideas on getting the Board closer to the audience. Ms. Waller has a Twitter account to encourage communication from the College.

Mrs. Leonard commented that she recently had the opportunity to visit the Workforce Development in Evendale and was very impressed with the projects they are involved in. She also reported that she was a member of the Cincinnati Rotary Club and had nominated Cincinnati State for a corporate membership. Dr. Henderson and Doug Heesten would be the representatives.

OLD BUSINESS

There was none.

New Business

Mrs. Leonard moved that the Board meet in Executive Session on Tuesday, March 23, 2010 at 3:30 p.m. at the Harrison Airport, pursuant to the provisions of the Ohio Revised Code 121.22 for the following purpose(s): (a) to consider personnel matters related to the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official; (b) to consider the purchase or sale of public property; (c) to confer with an attorney concerning pending or imminent court actions; (d) to discuss matters concerning collective bargaining; (e) to discuss matters required to be kept confidential by federal or state law; and (f) to consider details of security arrangements.

Mr. McKenna seconded the motion.

ROLL CALL VOTE								
MEMBER	AYES	NOES	ABSTAINED	MEMBER	AYES	NOES	ABSTAINED	
Dr. Bankston	X			Mr. Steele	Х			
Mrs. Crain	X			Ms. Waller	Х			
Mrs. Leonard	X			Mr. Walton	Х			
Mr. McKenna	Х			Mr. Oestreicher	Х			
Mr. Ringel								
				TOTAL	8			

ADJOURNMENT

The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Laurie Leonard, Secretary Board of Trustees

Next Meeting March 23, 2010 5:30 pm Harrison Airport