BOARD OF TRUSTEES
PROCEEDINGS

SUMMARY OF THE EXECUTIVE SESSION
March 23, 2010

At the regular meeting of the Board of Trustees held on February 23, 2010, the Board of Cincinnati State Technical and Community College, by roll call vote, approved by a majority of a quorum of the members present to meet in executive session on Tuesday, March 23, 2010 beginning at 3:30 p.m., at the Harrison facility of the College, pursuant to the provisions of Ohio Revised Code, Session 121.22 for the following purposes: a) to consider personnel matters related to the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official; b) to consider the purchase or sale of public property; c) to confer with an attorney concerning pending or imminent court action; d) to discuss matters concerning collective bargaining; e) to discuss matters required to be kept confidential by federal or state law; and f) to consider details of security arrangements.

The executive session of March 23, 2010 concluded at 6:00 pm.

REGULAR MEETING
March 23, 2010
6:00 P.M.
Cincinnati State Technical and Community College
Harrison Campus, 10030 West Road, Harrison, OH

SUNSHINE LAW COMPLIANCE ANNOUNCEMENT

The Board of Trustees of the Cincinnati State Technical and Community College District, Hamilton County, Ohio, met in regular session, pursuant to the rules, at the Harrison Campus of Cincinnati State Technical and Community College, 10030 West Road, Harrison, OH, on Tuesday, March 23, 2010 at 6:00 pm, Chairperson Oestreicher presiding. Notification had been given to the following metropolitan newspapers: **The Cincinnati Enquirer, The Cincinnati Herald,** and the *Press Community Newspapers*, in compliance with the requirements of Ohio Revised Code, Section 121.22.

ROLL CALL					
MEMBER	**PRESENT**	**ABSENT**	**MEMBER**	**PRESENT**	**ABSENT**
Dr. Bankston		X	Mr. Ringel	X	
Mrs. Crain	X		Mr. Steele	X	
Mrs. Leonard	X		Ms. Waller	X	
Mr. McKenna		X	Mr. Walton		X
Mr. Oestreicher	X		**TOTAL**	**6**	**3**

10.18 Approval of the Proceedings of the Regular Meeting of February 23, 2010

Mr. Oestreicher asked for a motion to approve the corrected referenced minutes. Mr. Steele so moved and Mrs. Crain seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston				Mr. Steele	X		
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton			
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	**6**	**0**	

10.19 Consideration of Items for Possible Addition to Agenda

Mr. Oestreicher added Item 10.20.1, the acceptance or the rejection of the President's recommendation to terminate the employment of Susan Wambach. Mrs. Crain motioned to add the item to the agenda. Mr. Steele seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston				Mr. Steele	X		
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton			
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	**6**	**0**	

10.20 Recognition for Outstanding Accomplishment

Dr. Henderson recognized Mike Wylie for his election as president of the Ohio Campus Law Enforcement Association. This is the second straight year he will serve as president.

Dr. Henderson introduced Coach Theresa Check. Coach Check asked Head Coach Andre Tate to come to the podium and comment on the men's basketball team. Coach Tate thanked several people for their invaluable assistance to the team. The Surge ended its season as the National Conference Runner Up with a 27-9 record, and 11-3 record in the conference. Coach Tate introduced each player to the Board.

Dr. Henderson commented on the revitalization of the basketball team, and thanked in particular Julie McLaughlin and Joyce Rimlinger for their hard work with the team. The Board asked for pictures with the team before they left.

Dr. Henderson commented that the Lady Surge did win the ladies conference championship and the College was very proud of them also.

10.20.1 Acceptance or Rejection of President's Recommendation to Terminate the Employment of Susan Wambach.

Mr. Oestreicher asked for a motion to accept the President's recommendation to terminate the employment of Susan Wambach. Mrs. Crain motioned to accept. Mr. Ringel seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston				Mr. Steele	X		
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton			
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	**6**	**0**	

10.21 Amended Consent Agenda for Recurring Items

Mr. Oestreicher asked for a motion to approve the addendum to the Personnel Report. Mr. Steele motioned to accept the Consent Agenda, with the addendum as noted regarding Ms. Wambach. Ms. Waller seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston				Mr. Steele	X		
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton			
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	**6**		

Dr. Henderson introduced Jill Haft, who is retiring as of April 1 as a Program Chair in the Business Technologies Division

10.22 Tenure Appointments

Dr. Posey recommended six people for tenure. Dr. Posey introduced four of the candidates, Michael Chaney, Kelly Harper, David Killen, and Alan Neace, who were in attendance. Dr. Posey commented on the outstanding credentials of all the candidates and what an asset they are to the mission of the College.

Mrs. Crain motioned to approve tenure to the candidates and Mr. Ringel seconded the motion.

ROLL CALL VOTE							
MEMBER	AYES	NOES	ABSTAINED	MEMBER	AYES	NOES	ABSTAINED
Dr. Bankston				Mr. Steele	X		
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton			
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	6	0	

10.23 Financial Report

Mr. Mike Geoghegan presented the financial report. Revenues exceeded expenditures by $1,113,000, which is up $154,000. The composite score for February, 2010 is 2.8. OBR funding is down $460,000 because of the adjustment of the budget. Instructional and other fees had a positive variance of $2,693,000 from the increase in student enrollment. Interest income had a negative variance of $59,000 due to the drop in market interest rates.

There is a positive variance of $1,591,000 in administrative, support and faculty unit personnel from temporarily vacant positions. There is a negative variance of $1,897,000 in the faculty adjunct, overload, and student wages due to increased student enrollment.

Operating expenditures are over budget in some areas. The General Fund balance is $16.8 million.

Mrs. Crain asked about the reserve for bad debts and if it were adequate. Mr. Geoghegan stated it was running 13-14% of receivables and would be monitored. Mr. Steele asked if the percentage was typical. Mr. Geoghegan stated it was an area he wanted to investigate. Mr. Geoghegan commented on the challenges he is facing in his new position as CFO.

Mr. Steele motioned to approve the financial report and Mrs. Leonard seconded the motion.

ROLL CALL VOTE							
MEMBER	AYES	NOES	ABSTAINED	MEMBER	AYES	NOES	ABSTAINED
Dr. Bankston				Mr. Steele	X		
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton			
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	6		

10.24 Faculty Senate Report

Ms. Carla Gesell-Streeter congratulated the newly tenured faculty members and Jill Haft on her retirement. Carla thanked Mrs. Leonard for coming to the Faculty Senate meeting. There are issues with co-op placements and she asked for help from the Board with finding placements. Mike Wylie and Carla are gathering a group of people to brainstorm the parking issues. The FERPA overview was successful. Carla commented on the Fine Arts Fund raising efforts at the College and a promotional item will be a drawing for a reserved parking spot, if donors give $25 or more. Carla stated that faculty has approached her asking about the Presidential Search.

Mr. Oestreicher commented on the search. Mr. Walton is heading that committee. Ms. Waller stated that Mr. Walton has been swamped with work and has reached out to her and Mr. McKenna to help move the search along.

Carla will keep the Board in the loop on all Faculty Senate events. Ms. Waller commented on the incentive for the Fine Arts Fund campaign and suggested having a public art display at the parking spot. Ms. Waller also asked about the upcoming parking/transportation meeting. Carla commented that her honors student came up with the idea of a reduced METRO rate or a car pool lot. Ms. Waller asked for feedback after the meeting.

Mrs. Leonard commented that she enjoyed being invited to the Faculty Senate meeting. Mrs. Leonard stated that possibly Toyota could donate “green” cars for shuttling. Mrs. Crain commented that the media might like to know how we are solving our parking/transportation problems, which might be helpful to other institutions.

10.25 President’s Report

Dr. Henderson asked Dr. Posey to give an update on the Semester Transition Project.

Work continues on the Budget Committee to come up with a truly functional transition budget. The spring break issue will be resolved and a recommendation for a calendar may be presented to the Board at the next meeting. The Communication Committee continues to identify ways to get the word out to faculty, staff and students regarding the process. Course conversion continues. There are many meetings to discuss work load and other factors that will affect the process. Ms. Waller asked Dr. Posey to share with the Board the talking points identified after the meetings. Everything will also be on the website.

Dr. Henderson asked Doug Heesten to report on development updates. The Annual Fund currently stands at $1.145 million. The goal by June 30 is $1.5 million. 1 Night 12 Kitchens will be on April 25. The goal is to net $80,000 for culinary scholarships. Doug is looking for corporate sponsors to fund the STEM program for this summer. Funds are being sought for the drop out program and equipment for the Health Divisions Occupational Therapy House. The family of a deceased culinary graduate contributed over 1,500 cookbooks to the MCI. There will be an Alumni Phon-A-Thon in April. New grants in the amount of $7.2 million have been received. The College is awaiting approval on grants proposals of $6.2 million. Mr. Heesten thanked the faculty for its support of these grant proposals. Through the southwestern Ohio congressional delegation, the College has submitted projects for funding.

These total $1.4 million. Funds from the State are being sought for special programs. The College is working with other regional higher education institutions to form an energy innovation hub.

Dr. Henderson reported on the March 9 rollout event on campus to launch a dream project, planned for June 2011. This will be a food and wine festival conducted on the riverfront in the Banks project. This is done with cooperation of the local Parks Board and the Cincinnati Restaurant Association to raise money for scholarships. Mrs. Crain is on both the Parks Board and the Cincinnati State Board and was instrumental in pulling this together.

Dr. Henderson will be meeting with UC President Greg Williams and his VP Fred Reynolds to discuss future collaboration with Cincinnati State. Discussion will include UC's abandonment of the culinology program and the future of other collaborative programs. Dr. Posey and Dr. Henderson are constantly looking for new space to meet the growing enrollment needs. An abandoned elementary school has been looked at to determine usability. There will be continued growth in enrollment over the next several terms due to the economy. Faculty and staff have responded very well to solve the issues that come with such an unprecedented enrollment. Outside organizations are still looking to partner with the College.

Dr. Henderson thanked the Board for bringing the meeting to the Harrison facility.

10.26 Chairperson's Report, Trustee Association Report, and AQIP Update

There was no AQIP update. Mrs. Leonard reported on the ACCT conference in Washington. One issue discussed was student aid reform. Several other educational issues were advocated. Mrs. Leonard reported that congressional meetings were productive.

Mr. Oestreicher focused on financial issues the school faces. Activism in Columbus and Washington was encouraged. The College has advocated for political candidates to come to Cincinnati State and see for themselves the needs. Chancellor Fingerhut called to advocate the Third Frontier program, which will be on the ballot. Chancellor Fingerhut asked for help in advocating support for this issue. Mr. Oestreicher expressed disappointment in the cancellation of the culinology program with UC.

Ms. Waller asked about the program with UC and if any action needs to be brought by the Board. It was decided by that Board that nothing was needed by the Board at this time. Mrs. Leonard reported on the Green Business Award dinner. This was sponsored by the Business Courier and Cincinnati State programs were recognized. Cincinnati State has joined the Rotary Club, with Doug Heesten and Dr. Henderson being the representatives. Mrs. Leonard asked if the new Summit sign would be done by 1 Night 12 Kitchens.

OLD BUSINESS

There was none.

New Business

Mr. Oestreicher commented that it was decided to meet at the Harrison facility to better understand areas of the College.

Mrs. Leonard moved that the Board meet in Executive Session on Tuesday, April 27, 2010 at 3:30 p.m. at the Workforce Development Center in Evendale, pursuant to the provisions of the Ohio Revised Code 121.22 for the following purpose(s): (a) to consider personnel matters related to the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official; (b) to consider the purchase or sale of public property; (c) to confer with an attorney concerning pending or imminent court actions; (d) to discuss matters concerning collective bargaining; (e) to discuss matters required to be kept confidential by federal or state law; and (f) to consider details of security arrangements.
Mrs. Crain seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston				Mr. Steele	X		
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton			
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	**6**		

ADJOURNMENT
The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Laurie Leonard, Secretary
Board of Trustees

Next Meeting
April 27, 2010
5:30 pm
Workforce Development Center, Evendale