BOARD OF TRUSTEES
PROCEEDINGS

SUMMARY OF THE EXECUTIVE SESSION
May 25, 2010

At the regular meeting of the Board of Trustees held on April 27, 2010, the Board of Cincinnati State Technical and Community College, by roll call vote, approved by a majority of a quorum of the members present to meet in executive session on Tuesday, May 25, 2010 beginning at 3:30 p.m., at the Great Oaks Career Center, 3254 E. Kemper Road, pursuant to the provisions of Ohio Revised Code, Session 121.22 for the following purposes: a) to consider personnel matters related to the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official; b) to consider the purchase or sale of public property; c) to confer with an attorney concerning pending or imminent court action; d) to discuss matters concerning collective bargaining; e) to discuss matters required to be kept confidential by federal or state law; and f) to consider details of security arrangements.

The executive session of May 25, 2010 concluded at 6:07 pm.

REGULAR MEETING
May 25, 2010
6:07 P.M.
Cincinnati State Technical and Community College
Great Oaks Career Center, 3254 E. Kemper Road, Cincinnati, OH
SUNSHINE LAW COMPLIANCE ANNOUNCEMENT

The Board of Trustees of the Cincinnati State Technical and Community College District, Hamilton County, Ohio, met in regular session, pursuant to the rules, at the Great Oaks Career Center, 3254 E. Kemper Road, Cincinnati, OH, on Tuesday, May 25, 2010 at 6:07 pm, Chairperson Oestreicher presiding. Notification had been given to the following metropolitan newspapers: **The Cincinnati Enquirer, The Cincinnati Herald,** and the *Press Community Newspapers*, in compliance with the requirements of Ohio Revised Code, Section 121.22.

ROLL CALL					
MEMBER	**PRESENT**	**ABSENT**	**MEMBER**	**PRESENT**	**ABSENT**
Dr. Bankston	X		Mr. Ringel	X	
Mrs. Crain		X	Mr. Steele	X	
Mrs. Leonard	X		Ms. Waller	X	
Mr. McKenna	X		Mr. Walton	X	
Mr. Oestreicher	X		**TOTAL**	**8**	**1**

10.37 Approval of the Proceedings of the Regular Meeting of April 27, 2010
Mr. Oestreicher asked for a motion to approve the referenced minutes. Dr. Bankston so moved and Mr. McKenna seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Steele			X
Mrs. Crain				Ms. Waller			X
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna	X			Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	**6**	**0**	**2**

10.38 Consideration of Items for Possible Addition to Agenda
There were none.

10.39 Recognition for Outstanding Accomplishments
Dr. Henderson recognized Carol Morman, who received the “2010 Faculty Advisor Certificate of Commendation” for her outstanding work and dedication as faculty advisor to Cincinnati State’s chapter of ASCE (American Society of Civil Engineers). The chapter received a “2010 Letter of Honorable Mention” for outstanding activities. The letter is the fourth highest honor that a student chapter can receive from the ASCE.

Pam Ecker was recognized as a newly-elected Fellow of the Society for Technical Communications. Pam gave remarks on the honor and thanked the Board for the recognition of her hard work.

The Surge Golf Team was recognized. On June 7-11, the team will be playing for the national championship. Dr. Henderson talked about the close victory for the regional championship. They won by one stroke. Coach Scott Webb received recognition for being named Coach of the Year. Coach Webb made remarks on the accomplishments of the team.

10.40 House/Bruckmann Award Recipients
Dr. Posey presented the two winners of the House/Bruckmann Award. Brad Levy and Dr. Jon McKamey were introduced to the Board and Dr. Posey outlined their contributions to the College and why they were singled out for the honor.

10.41 Consent Agenda for Recurring Items
Mr. Oestreicher asked for a motion to approve the Consent Agenda. Mrs. Leonard motioned to accept the Consent Agenda. Mr. Walton seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Steele	X		
Mrs. Crain				Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna	X			Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	**8**	**0**	

10.42 Financial Report
Mr. Mike Geoghegan presented the financial report. Revenues are exceeding expenses by $2.1 million, for a composite score of 3.0. Expenses and revenues have increased due to the unprecedented increase in enrollment. Dr. Bankston moved to accept the Financial Report and Mr. Steele seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Steele	X		
Mrs. Crain				Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna	X			Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	**8**	**0**	

Dr. Bankston thanked Mr. Geoghegan for helping the Board understand the budget in a clear, concise way.

10.43 Budget
Mr. Geoghegan presented the proposed budget for Fiscal Year 2011 for approval. The budget projects a surplus of $1.4 million, resulting in a Senate Bill 6 score of 3.0 and a General Fund Balance Reserve equal to almost 25% of total operating revenues.

Mr. Geoghegan noted the budget includes a 3.5% increase in tuition for FY2011. Even with the proposed increase, Cincinnati State remains an accessible and affordable school. Two new funds are included in the budget. One is for deferred maintenance and the other is for transition to semester costs. Deferred maintenance will be funded by an initial $500,000 transfer from the General Fund. Semester Transition will be funded by a $610,000 transfer.

A 5% increase is projected for enrollment. Personnel expenses are budgeted at their full complement. The budget includes the replacement of critical IT equipment over a 5 year schedule. Mr. Geoghegan explained other items on the budget.

Mr. Oestreicher confirmed that a 3.5% increase in tuition was being requested for the Fall. Mr. Oestreicher asked about the $1.4 million surplus. Mr. Geoghegan explained that there is flexibility in the plan to adjust if enrollment is not at projections. The $1.4 million is going into the reserve, to protect the College going forward.

Mrs. Leonard asked about total deferred maintenance costs. The $500,000 is a down payment on deferred maintenance. The total deferred maintenance is $15-20 million dollars.

Mr. Walton asked about the 5% enrollment growth and increase in tuition and what it would bring to the College. $1.1 million would be the estimate.

Dr. Bankston wanted to prioritize projects for the $500,000 for deferred maintenance and an understanding of what is left regarding deferred maintenance. A report for the Board will be generated.

Mr. McKenna motioned to accept the proposed budget and to also increase tuition by 3.5% due to the huge deferred maintenance costs and federal stimulus money probably not being available. Dr. Bankston seconded the motion

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Steele	X		
Mrs. Crain				Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna	X			Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	**8**	**0**	

10.44 Faculty Senate Report

Carla Gesell-Streeter presented the Faculty Senate Report as presented. Carla reported that Tracy Stivers elected not to continue as an officer and Diane Stump was appointed in the recent election. Carla will remain president for three years. Carla is exploring making textbooks available to students electronically.

Ms Waller asked about the semester transition process. Carla's division has to be the first division to be semester ready. This is a very time consuming process of reviewing courses for conversion or consolidation or elimination. The courses need to line up with the OBR TAG requirements.

10.45 President's Report

Dr. Henderson asked Dr. Posey to update the Board on the semester transition project. The College has to be semester ready by 2012. The Humanities and Sciences Division has developed forms to help transition. All surveys have been completed, both of faculty and students. The Fall semester will start August 29, 2012. There is a plan for aligning co-op with the semester. There is a budget for transition for 2011. There is a tentative budget for 2012.

The Communications Committee is working very well. The IT group has identified needs. A special committee will be formed for unique considerations, such as the bookstore, parking, etc. Dr. Posey will bring a semester calendar to next month's meeting for Board approval.

Mr. Oestreicher asked if the budget would include overall revenues and expenses based on semesters. Dr. Posey replied that it would. Dr. Bankston asked if the College was on task and on time. Dr. Posey replied that they were and wants to start student information sessions, once the calendar is approved by the Board.

Dr. Henderson reported on the OACC One Voice event, where all the community colleges come together and meet with state law makers. Cincinnati State only had two reps to meet with for discussion. Dr. Henderson presented the Board with printed information on happenings connected to the College.

Dr. Henderson reported on grant requests by the College. There are $15 million in grant requests and the College has received $5.7 million in funding. The Annual Fund is coming to a close, which is being projected to be successful. The Board has responded 100%, along with the Executive team and several divisions. The Golf outing will be on September 20. Overtures have been made with the casino organization.

10.46 Chairperson's Report, Trustee Association Report, and AQIP Update

Mr. Walton reported on the OACC Spring Conference, which he, Mrs. Leonard and Mr. Geoghegan attended. The big issue is the impending budget shortfall for 2011. It is estimated to be between $2 and $8 billion dollars. The Chancellor and the Governor have been supportive of education and worked to have funding. The College has to figure out a way to be creative and combine expenses with other community colleges. There is the need to establish specific relationships with legislators before something is needed. Then the legislators would be responsive and know about the College. There were some community colleges that were below 15% increase in enrollment and experienced decreases in subsidy. Ohio was selected as a pilot state to test a new community college leadership clearing house in an effort to bring trustees and institutional leaders of the 23 community colleges together to share best practices and learn how to be more effective as a part of the University System of Ohio.

Mr. Walton updated the presidential search process. A search consultant has been selected. The next meeting is June 7.

Dr. Bankston reported on AQIP. The AQIP survey shows that there has been progress and improvement in areas surveyed. This is an opportunity to peel back the onion and make recommendations for next steps for the retreat in Chicago. The team continues looking at technical and process issues at some institutions and changing the culture of the organization.

Dr. Henderson added his remarks about the AQIP retreat. Cincinnati State has an outstanding team and he was amazed at the great amount of talent and vision, light years ahead of some institutions. AQIP teams had discussion on things they are doing that the College has already done. The College has great leaders at the institution.

Mr. Oestreicher remarked on legislators and politicians. Cincinnati State should keep its eyes out for politicians during the election season and engage them in discussion regarding the College. Political types need to spend time at Cincinnati State.

Mr. Oestreicher thanked the Board for going on the "field trips" for Board meetings. It was very helpful to actually see the places talked about. He thanked Great Oaks for hosting the May meeting.

OLD BUSINESS
Mrs. Leonard commented on having more AEDs available on campus. This came about due to a capstone project. Matt Hill called her and reported that the College now has 8-9 AEDs spread out over all the campuses. She would like to see CPR training given to faculty and students.

New Business
Mrs. Leonard motioned that the Board meet in Executive Session on Tuesday, June 22, 2010 at 3:30 pm at the College, pursuant to the provisions of the Ohio Revised Code 121.22 for the following purpose(s): (a) to consider personnel matters related to the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official: (b) to consider the purchase or sale of public property; (c) to confer with an attorney concerning pending or imminent court actions; (d) to discuss matters concerning collective bargaining; (e) to discuss matters required to be kept confidential by federal or state law; and (f) to consider details of security arrangements.

Dr. Bankston seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Steele	X		
Mrs. Crain				Ms. Waller			
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna				Mr. Oestreicher	X		
Mr. Ringel	X						
				TOTAL	**6**	**0**	

ADJOURNMENT
The meeting adjourned at 7:03 p.m.

Respectfully submitted,

Laurie Leonard, Secretary
Board of Trustees

Next Meeting
June 22, 2010
5:30 pm
Conference Center