BOARD OF TRUSTEES
PROCEEDINGS

At the regular meeting of the Board of Trustees held on October 26, 2010, the Board of Cincinnati State Technical and Community College, by roll call vote, approved by a majority of a quorum of the members present a motion to meet in public session on Tuesday, November 23, 2010, beginning at 3:45 p.m., at the College.

REGULAR MEETING
November 23, 2010
3:55 P.M.
Cincinnati State Technical and Community College
Conference Center

SUNSHINE LAW COMPLIANCE ANNOUNCEMENT

The Board of Trustees of the Cincinnati State Technical and Community College District, Hamilton County, Ohio, met in regular session, pursuant to the rules, in the Conference Center of Cincinnati State Technical and Community College, 3520 Central Parkway, on Tuesday, November 23, 2010 at 3:55 pm, Chairperson Oestreicher presiding. Notification had been given to the following metropolitan newspapers: The Cincinnati Enquirer, The Cincinnati Herald, the *Press Community Newspapers*, the Harrison Press, City Beat and posted on the College website, **www.cincinnatistate.edu,** in compliance with the requirements of Ohio Revised Code, Section 121.22.

ROLL CALL					
MEMBER	**PRESENT**	**ABSENT**	**MEMBER**	**PRESENT**	**ABSENT**
Dr. Bankston	X		Mr. Ringel		X
Mrs. Crain	X		Mr. Steele	X	
Mrs. Leonard	X		Ms. Waller		X
Mr. McKenna	X		Mr. Walton	X	
Mr. Oestreicher	X		**TOTAL**	**7**	**2**

10.83 Approval of the Proceedings of the Regular Meeting of October 26, 2010
Mr. Steele so moved and Mr. Walton seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Steele	X		
Mrs. Crain	X			Ms. Waller			
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna			X	Mr. Oestreicher	X		
Mr. Ringel							
				TOTAL	**6**	**0**	**2**

10.84 Consideration of Items for Possible Addition to Agenda
Mr. Oestreicher added Item 10.94 and a motion would be made later in the meeting.

10.85 Recognition for Outstanding Accomplishments
Dr. Owens wanted to highlight the Veterans program. Yolanda Lawrence from the Veterans Affairs and International Students office presented a Powerpoint summary of what Cincinnati State does for veterans. Yolanda's office covers international students, veterans affairs and study abroad. Cincinnati State offers benefit counseling, filing of claims, certification of benefits, admission advising, weekly veteran student information sessions and information on Ohio G.I. Promise and Ohio Bonus to eligible dependents and reservists. Many other services are provided to veterans through her office. Cincinnati State has been named a Military Friendly School for the past two years by GI Jobs magazine.

Mrs. Crain asked how many other colleges in the nation were given that title. There were only 5 or 6 in Ohio.

Yolanda also addressed services provided to international students. Mrs. Leonard wanted to know if the community was made aware of the international students and suggested providing the opportunity to host international students. Yolanda answered that it was made known to the community, but because of the economy it is difficult to find host families. Mrs. Leonard asked about reaching out through the Sister Cities program. Yolanda will look into this. There are 115 countries represented by international students. A majority come from Africa.

Mrs. Crain found it interesting there are more international students than veterans and asked about recruiting veterans. Veterans may attend one or more terms and then be called back to active duty or quit school to support their families. Mr. Steele asked about the veterans getting their federal benefits in a timely manner. Yolanda replied that it was getting better.

Dr. Owens wanted to recognize the soccer team. The team made it to the championship game, but lost to the same team that won the title last year. Four-year colleges were scouting players. The women's basketball team is doing well.

Dr. Owens stated that at each Board meeting, he will be highlighting one aspect of the school.

10.86 Consent Agenda for Recurring Items

Dr. Bankston moved to accept the Consent Agenda for Recurring Items and Mr. Steele seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Steele	X		
Mrs. Crain	X			Ms. Waller			
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna	X			Mr. Oestreicher	X		
Mr. Ringel							
				TOTAL	**7**	**0**	**0**

10.87 Academic Calendar 2011-2012

Dr. Posey presented the Academic Calendar for 2011-2012, which is the transition year to semesters. There will be a shortened summer term in order to transition into semesters.

Mrs. Crain asked about the cost of the transition. Dr. Posey replied that the Budget Committee is working on this. It is approximately $600,000 in short term cost per year and long term cost is possibly $2M. Mrs. Leonard asked about developing distance learning courses and if they were put on hold until semester transition. Dr. Posey replied that new course designs were not being developed unless they matched the semester time frame.

Dr. Owens stated that some small courses would have to be offered for a small number of students in order to graduate them. A space committee is being formed in order to accommodate larger classes. There is a subcommittee on co-op issues. Some employers like the concept because they will have the students longer. Communication will be a big issue.

Dr. Owens stated that one challenge was that Miami University now has an intern program, but the students are put in free.

Dr. Bankston motioned to accept the Academic Calendar 2011-2012 and Mr. Walton seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Steele	X		
Mrs. Crain	X			Ms. Waller			
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna	X			Mr. Oestreicher	X		
Mr. Ringel							
				TOTAL	**7**	**0**	**0**

10.88 Resolution on State of Ohio Cooperative Purchasing Program

Mike Geoghegan presented a resolution on the cooperative purchasing program. Cincinnati State has already been in this program for over 20 years, but was notified that an official resolution to join the program could not be found and it is required. By passing the presented resolution, participation becomes official.

10.88

AUTHORIZING POLITICAL SUBDIVISION TO PARTICIPATE IN THE State of Ohio COOPERATIVE PURCHASING PROGRAM

WHEREAS, Ohio's Cooperative Purchasing Act (AM Sub. H>B. No. 100) as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE CINCINNATI STATE TECHNICAL AND COMMUNITY COLLEGE:

Section 1. That the Vice President of Finance/Treasurer hereby requests authority in the name of CINCINNATI STATE TECHNICAL AND COMMUNITY COLLEGE to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Vice President of Finance/Treasurer is hereby authorized to agree in the name of CINCINNATI STATE TECHNICAL AND COMMUNITY COLLEGE to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of CINCINNATI STATE TECHNICAL AND COMMUNITY COLLEGE'S participation in the contract. Further,

that the Director of Purchasing does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Vice President of Finance/Treasurer is hereby authorized to agree in the name of CINCINNATI STATE TECHNICAL AND COMMUNITY COLLEGE to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and that the Vice President of Finance/Treasurer does hereby agree to directly pay the vendor.

Mr. Steele moved to pass the resolution and Mrs. Crain seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Steele	X		
Mrs. Crain	X			Ms. Waller			
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna	X			Mr. Oestreicher	X		
Mr. Ringel							
				TOTAL	**7**	**0**	**0**

10.89 Resolution on Middletown Financing
This resolution would not be presented.

10.90 Financial Report
Mr. Geoghegan presented the report as contained in the Board packet. Among the highlights: Assets up $3,305,596 or 2.7% from October 31, 2009. Total liabilities are down $152,207, or 0.2% and total net assets are up $3,457,803, or 5.8% from the same period last year. Total revenues are up $4,186,402, or 15.5% . Total expenses are up $2,959,644, or 10.6%, resulting in $1,226,758 increase in net assets over the same period last year. The Senate Bill 6 Composite Score is currently 3.50, but is overstated due to only four months of revenues being realized (resulting in a 5.0 primary reserve ratio score).

Revenues are up a net 4.8% to budget, mainly because increases in tuition and fees through higher enrollment offset higher operating costs.

For the period ended October 31, 2010, General Fund Revenues exceeded Expenditures by $2,146,682 compared to $470,696 for the same period as last year.

Investment balances are up $4.2 million from October, 2009 due mainly to the increase in cash generated from operations. The weighted average weight of return is 1.356 percent is up 145 basis points from last month's weighted average return of 0.311 percent. The investment committee will be meeting in January.

Dr. Bankston asked about the vacancy rate and faculty adjunct. What is being done to recruit to lower the vacancy rate. Dr. Owens stated that he wanted to see what the

state cuts will be. Full time faculty are teachers, but often adjuncts are not as well trained in how to teach. The College needs the best people who are the best teachers, Dr. Owens said.

Dr. Owens asked about ways to lower the debt payments. Mike reported on ways to lower it through bond options. Mr. Oestreicher asked about contingency planning. Mr. Geoghegan replied that a plan was being looked at to save monies to get to the first $1.9 M in cuts. There may be a 15% cut in state aid. Dr. Owens has asked for a model at 10% and at 15%. Letting people go is the last resort. There will be a program in place whereby employees submit ideas to save the College money and would be rewarded with monetary prizes.

Some classes with small enrollments have been eliminated. The College needs to re-align priorities in the face of certain state cuts. Dr. Owens reported on how the College is working to graduate students in the shortest time possible.

Mr. Walton moved to accept the Financial Report and Mrs. Leonard seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Steele	X		
Mrs. Crain	X			Ms. Waller			
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna	X			Mr. Oestreicher	X		
Mr. Ringel							
				TOTAL	**7**	**0**	**0**

10.91 Faculty Senate Report

Carla Gesell-Streeter presented the Faculty Senate Report as contained in the packet. She reported meeting with Sally Chrisman to help with the Gates grant. Mrs. Crain asked about teacher's concerns regarding semester transition. Carla reported that most of the educational courses have gone through and progress is being made in the other divisions.

10.92 President's Report

Dr. Owens introduced Jean Manning as the new VP of Marketing and Communications. Jean has a strong background in fund raising. Jean made comments and is excited to be at Cincinnati State. Mrs. Crain asked Jean to get every citizen in the community to realize what a gem Cincinnati State is.

Dr. Owens reported on the issue of rerouting I-75. The College will lose its interstate exits and entries. There will be no access from I-74. 47% of students and faculty use the proposed eliminated exits/entries. Initial public hearings were in 2006.

Elliott Ruther reported on the state plan to eliminate three exits. Vice Mayor Qualls had contacted Elliott to serve on a committee to look at possibilities. No construction has begun yet. There is still an opportunity to engage with the community and officials.

Mrs. Crain asked about the process used to stop the elimination of the Galbraith exit. Elliott will look into it. Hopple Street would be a mess if the exits currently used to access Cincinnati State are eliminated.

The College master plan included the elimination of these exits and the Board voted on the master plan. Dr. Owens is trying to get Clifton and Northside to work with us.

Dr. Bankston talked about the plan to close the Galbraith exit. All the businesses and communities in that area banded together to oppose that.

Ms. Waller joined the discussion. ODOT will make a recommendation and the Federal Highway Commission will make the decision.

Dr. Owens passed out an editorial on the Middletown project. Financing is being looked at. Middletown must decide on what type of financial arrangement they will have. Work on a leasing arrangement is being worked out.

Dan Cayse reported on a recent meeting with Middletown and discussions began on how the project would be financed. The study will move forward with an architectural firm to go back through the properties to get more accurate estimates on costs for remodeling and usage.

Mr. McKenna commented on his feelings on the Middletown project. He wanted to know how many millions of dollars to start the project and to make sure the College is covered. The buildings in Middletown, he said, seem to be a giant deferred maintenance project. Mr. McKenna wants Cincinnati State to be in Butler County, but not if it creates a money pit.

Dan Cayse reminded the Board that it wants the project to be revenue neutral. Revenue is always less and expenses are always more. The pro-formas are extremely conservative. Middletown will work with us. Mr. McKenna wants to see the numbers. The process will be transparent, everything on the table and the administration will continue to provide the Board with information.

Dr. Owens stated that this is not a done deal. If he cannot convince the Board that it's a good deal, then it won't happen. The Board will have the final say. The people in Middletown really want this.

Dr. Owens reported that Middletown's major social events come through the hotel. The ballroom is the biggest facility in Middletown. Dan Cayse replied that the hotel has been grossly undermanaged for a long time.

Mrs. Crain commented on the project. This is the best thing for the school. Everyone should have a job when they leave this school, but the College is not revitalizing Middletown. Mrs. Leonard commented that we have to focus on the bricks and mortar

and need to get in writing the commitments from the industries in that area. They must give the College co-op opportunities, etc.

Dan Cayse commented that the College is doing all those things. Mr. McKenna asked about who was going to run the initiative. There will be a team running the hotel. There will be a collaborative effort. Mr. Oestreicher wants the school to do what it does best. Dan said a lot of work has to be done and probably nothing will be done before the first of the year.

The Board had a discussion on the survey of the hotel and what needs to be done. There are builders who can give their opinion.

We will approach companies to donate items and in turn showcase their products at the Middletown campus.

Dr. Owens believes Middletown can work and will be transforming for the school and for Middletown. Cincinnati State has to grow, but it has to be right for Middletown and has to be right for Cincinnati State.

10.93 Chairperson's Report, Trustee Association Report, and AQIP Update

Mr. Walton reported on the ACCT Congress. The College reps attended different workshops. Mr. Walton attended workshops on how colleges can increase streams of revenue, ways to increase student enrollment, etc. Mr. Walton talked about funding and support for community colleges which was discussed during the Congress. Mr. Walton reported that there will be a video conference for trustees with Chancellor Fingerhut.

Mrs. Leonard noted the interaction with all community college trustees all over the country. during the conference. Mrs. Leonard focused on workshops for workforce development and creating jobs. Some community colleges have gone into international markets. Another college had developed a health care center for profit along with the ability to train their students.

Dr. Bankston added that everyone is dealing with funding issues, developmental education, and other mutual experiences. The College needs to get out of the comfort zone and see how to fit into the new world. The College will have to take some risks to be considered a top community college.

Large community colleges had corporations put offices on their campuses. Dr. Owens commented that we need new revenue streams. Mrs. Leonard commented on the Workforce Development social media curriculum and other new programs developed.

There was no AQIP report.

Mr. Oestreicher stated we would have to rethink what we are doing in Columbus in view of the recent election. The College must look at our lobbying activities in Washington.

Mrs. Leonard moved that the Board adjourn to meet in Executive Session pursuant to the provisions of the Ohio Revised Code Section 121.22 to consider the purchase or sale of public property. Mr. Walton seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Steele	X		
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna	X			Mr. Oestreicher	X		
Mr. Ringel							
				TOTAL	**8**	**0**	**0**

The public meeting temporarily adjourned at 5:40 pm.

The public meeting resumed at 6:10 pm.

Mrs. Leonard moved that the Board adjourn to meet in Executive Session pursuant to the provisions of the Ohio Revised Code Section 121.22 to consider personnel matters related to the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. Mr. Walton seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Steele	X		
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna	X			Mr. Oestreicher	X		
Mr. Ringel							
				TOTAL	**8**	**0**	**0**

The public meeting temporarily adjourned at 6:11 pm

The public meeting resumed at 6:40 pm

Mr. Leonard moved that the Board meeting in Public Session on Tuesday, January 25, 2011 at 3:45 pm at the College, pursuant to the provisions of the Ohio Revised Code Section 121.22 Dr. Bankston seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Steele	X		
Mrs. Crain	X			Ms. Waller	X		
Mrs. Leonard	X			Mr. Walton	X		
Mr. McKenna	X			Mr. Oestreicher	X		
Mr. Ringel							
				TOTAL	**8**	**0**	**0**

ADJOURNMENT
The meeting adjourned at 6:42 p.m.

Respectfully submitted,

Laurie Leonard, Secretary
Board of Trustees

Next Public Meeting
January 25, 2011
3:45 pm
Conference Center