BOARD OF TRUSTEES
PROCEEDINGS

SUMMARY OF THE EXECUTIVE SESSION
July 28, 2009

At the regular meeting of the Board of Trustees held June 26, 2009, the Board of Cincinnati State Technical and Community College, by roll call vote, approved by a majority of a quorum of the members present to meet in executive session on Tuesday, July 28, 2009 beginning at 3:30 p.m., at the College, pursuant to the provisions of Ohio Revised Code, Session 121.22 for the following purposes: a) to consider personnel matters related to the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official; b) to consider the purchase or sale of public property; c) to confer with an attorney concerning pending or imminent court action; d) to discuss matters concerning collective bargaining; e) to discuss matters required to be kept confidential by federal or state law; and f) to consider details of security arrangements.

The executive session of July 28, 2009 concluded at 6:17 pm.

REGULAR MEETING
July 28, 2009
6:17 P.M.
Cincinnati State Technical and Community College
Conference Center

SUNSHINE LAW COMPLIANCE ANNOUNCEMENT

The Board of Trustees of the Cincinnati State Technical and Community College District, Hamilton County, Ohio, met in regular session, pursuant to the rules, in the Conference Center of Cincinnati State Technical and Community College, 3520 Central Parkway, on Tuesday, July 28, 2009 at 6:17 pm, Chairperson Oestreicher presiding. Notification had been given to the following metropolitan newspapers: **The Cincinnati Enquirer, The Cincinnati Herald,** and the *Press Community Newspapers*, in compliance with the requirements of Ohio Revised Code, Section 121.22.

ROLL CALL					
MEMBER	**PRESENT**	**ABSENT**	**MEMBER**	**PRESENT**	**ABSENT**
Dr. Bankston	X		Mr. Steele		X
Mrs. Leonard	X		Mr. Wales	X	
Mr. McKenna		X	Ms. Waller		X
Mr. Oestreicher	X		Mr. Walton		X
Mr. Ringel	X		**TOTAL**	**5**	**4**

09.55 Approval of the Proceedings of the Regular Meeting of June 26, 2009
Chairman Oestreicher asked for a motion to approve the referenced minutes. Mrs. Leonard so moved and Mr. Ringel seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston			X	Mr. Wales	X		
Mrs. Leonard	X			Ms. Waller			
Mr. McKenna				Mr. Walton			
Mr. Ringel	X			Mr. Oestreicher	X		
Mr. Steele							
				TOTAL	**4**	**0**	**1**

09.56 Consideration of Items for Possible Addition to Agenda
Mr. Oestreicher asked to add a financial report regarding the budget updates from Sandy Simpson and partial new business concerning the next meeting.

09.64 Financial Report
Sandy Simpson gave an update on House Bill 1. Subsidy for this fiscal year will be less than a 1% increase but next year there will be a 9% decrease over this fiscal year. The state will defer $1.2 M in subsidy from fiscal year 2010 to 2011. She said the College may be able to treat this as revenue in an accounts receivable which would go into the base on composite score calculation. Stimulus funds are part of subsidy to make up for lost state funds. Stimulus funds have to be segregated for federal reporting and the OBR is helping with that reporting requirement. The College is now able to raise tuition by up to 3.5% each year of the biennium. Summer credit hour enrollment is up 46%, resulting in an increase in gross revenue of $1.3 million and after overload and adjunct faculty expenses are deducted, resulted in a $900,000 net increase in revenue, a 68% return on the gross.

09.65 No Tuition Increase Motion
Mr. Wales commented on the possibility of a tuition increase. It is his belief that increasing rates decreases enrollment. Mr. Wales noted that it was not desirable to do anything to stop the growth in enrollment. Mr. Wales made a motion that the College would not increase tuition at this time. Mrs. Leonard seconded the motion.

Dr. Bankston noted that this action is moving the College in the right direction. Graduating with a college loan is not desirable. Mr. Oestreicher wanted to make two amendments to the motion. The first is to be clear the Board is making the decision relative to the upcoming term and reserves the right to revisit the issue in future terms.

The second amendment to the motion is that since there is a cost to this action, at a time when Cincinnati State has a lot of needs, including deferred maintenance, a challenge be given to the administration to propose to the Board ways to make up lost revenue from a tuition increase by cutting expenses. Mr. Wales accepted those changes to his motion. Mrs. Leonard seconded the amended motion.

ROLL CALL VOTE							
MEMBER	AYES	NOES	ABSTAINED	MEMBER	AYES	NOES	ABSTAINED
Dr. Bankston	X			Mr. Wales	X		
Mrs. Leonard	X			Ms. Waller			
Mr. McKenna				Mr. Walton			
Mr. Ringel	X			Mr. Oestreicher	X		
Mr. Steele							
				TOTAL	5	0	

New Business

Mrs. Leonard moved that the Board meet in Executive Session on Tuesday, September 22, 2009 at 3:30 p.m. at the College, pursuant to the provisions of the Ohio Revised Code 121.22 for the following purpose(s): (a) to consider personnel matters related to the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official; (b) to consider the purchase or sale of public property; (c) to confer with an attorney concerning pending or imminent court actions; (d) to discuss matters concerning collective bargaining; (e) to discuss matters required to be kept confidential by federal or state law; and (f) to consider details of security arrangements.

Mr. Wales seconded the motion.

ROLL CALL VOTE							
MEMBER	AYES	NOES	ABSTAINED	MEMBER	AYES	NOES	ABSTAINED
Dr. Bankston	X			Mr. Wales	X		
Mrs. Leonard	X			Ms. Waller			
Mr. McKenna				Mr. Walton			
Mr. Ringel	X			Mr. Oestreicher	X		
Mr. Steele							
				TOTAL	5	0	

09.57 Recognition for Outstanding Accomplishments

Dr. Henderson deferred until the President's Report to comment on accomplishments.

09.58 Consent Agenda for Recurring Items

Mrs. Leonard asked for a motion to accept the Consent Agenda as presented.
Dr. Bankston motioned to accept the consent agenda and Mr. Ringel seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Wales	X		
Mrs. Leonard	X			Ms. Waller			
Mr. McKenna				Mr. Walton			
Mr. Ringel	X			Mr. Oestreicher			
Mr. Steele							
				TOTAL	**4**	**0**	

09.59 Academic Calendar 2010-2011

Mr. Wales moved to accept the calendar as presented and Mr. Ringel seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Wales	X		
Mrs. Leonard	X			Ms. Waller			
Mr. McKenna				Mr. Walton			
Mr. Ringel	X			Mr. Oestreicher			
Mr. Steele							
				TOTAL	**4**	**0**	

09.60 Course and Lab Fee Policy

09.60
Course and Lab Fee Policy

Whereas, Cincinnati State Technical and Community College charges course and lab fees in addition to tuition to recoup a portion of the cost of the consumables, special supplies, and equipment used in classes, and high instructional costs;

Whereas, the college continues to strive for equity and to assess course and lab fees consistently throughout the academic curriculum;

Therefore, be it resolved that this resolution amends the class and lab fee policy (Resolution 07-74) as underlined:

Each lab contact hour will continue to be assessed at a standard fee of $15.00. The maximum amount charged for any one course will not exceed $200.00. Beginning with the <u>Early Fall 2009</u> term exceptions to this policy are:

- Nursing/<u>Practical Nursing,</u> Emergency Medical Services, Diagnostic Medical Sonography, Fire Service, Clinical Lab, <u>Biotechnology,</u> and Interpreter Training courses and selected technical courses shall have a fee of $25 per lab contact hour.

- Co-op and internship course fees shall have a flat fee of $15.00. Directed practice and practicums will have a fee of $20.00.

- Culinary Arts, Dietetics, and Personal Chef lab courses will have fees assessed at the flat rate of $225.00 per course.

- Pastry Arts lab courses will have fees assessed at the flat rate of $110.00 per course.

- Surgical Technology lab courses will have fees assessed at the flat rate of $100.00 per course.

Beginning with the Early Fall 2007 term, a supplementary course fee may be added to specific courses or course sections in which specialized materials (books, uniforms, course packets, etc) are required and used by each registered student in the course.

Dr. Bankston moved to approve the policy as presented and Mr. Ringel seconded the motion.

ROLL CALL VOTE							
MEMBER	**AYES**	**NOES**	**ABSTAINED**	**MEMBER**	**AYES**	**NOES**	**ABSTAINED**
Dr. Bankston	X			Mr. Wales	X		
Mrs. Leonard	X			Ms. Waller			
Mr. McKenna				Mr. Walton			
Mr. Ringel	X			Mr. Oestreicher			
Mr. Steele							
				TOTAL	**4**	**0**	

09.61 Faculty Senate Report

Ms. Carla Gesell-Streeter, Faculty Senate president, reported there are 10 active screening committees. Dr. Bankston asked about the number of candidates and if there were issues in recruiting. Carla responded that there is a drop in people volunteering to be in faculty senate standing committees because a lot of people already volunteered for the calendar conversion committees.

09.62 President's Report

Dr. Henderson briefly commented on outstanding accomplishments. Dr. Marianne Krismer just completed Leadership Cincinnati Class #32. Dr. Monica Posey will be in Class #33. These classes are sponsored by The Cincinnati USA Regional Chamber. Dr. Paul Davis was elected to the National AAUP Collective Bargaining Congress. Mr. Mike Wylie received his Certified Protection Professional certification, the benchmark for security professionals.

Cincinnati State hosted an America's Promise Dropout Summit, attended by over 250 leaders, educators and students. The retention initiative taking place at the College is very important because future funding will be tied to the number of students retained. By retaining half of the students the College is now losing, funding would be much improved. The College is below the national average in retention.

The William Mallory Early Learning Center has achieved the Quality Achievement Award. It will receive a $21,000 grant for program improvement and professional merit.

The Scholarship Golf Classic will be Monday, September 21, at the Western Hills Country Club. This is an important event to raise scholarship money. The 2009 Annual Fund is underway. Total College support and participation will be asked. There has already been a joint meeting of the Foundation Board and the Board of Trustees. A federal grant procedure manual has been completed. The total of grants received for 2008/2009 is $4.1 million. There was a recognition luncheon for grant project leaders held on July 15. There is a new Community College Grant program, with a number of competitive grants being available. The College will be requesting funds.

There is still a tremendous amount of uncertainty in terms of announcing how the subsidy for 2009/2010 is going to be allocated. New student orientation is going well so hopefully what is lost in subsidy can be compensated for in new enrollment.

Dr. Henderson thanked personnel at Cincinnati State who have provided leadership roles in terms of making outstanding things happen at the College.

09.63 Chairperson's Report, Trustee Association Report, and AQIP Update
There was no Chairperson's Report, but Mrs. Leonard, as temporary chair, stated she is very pleased that Cincinnati State is not increasing its tuition, even though the State is allowing it.

There was no Trustees' Association report. There was no AQIP report.

OLD BUSINESS
None.

NEW BUSINESS
None

Dr. Bankston motioned to adjourn. Mr. Wales seconded the motion. A voice vote carried unanimously.

ADJOURNMENT
The meeting adjourned at 6:45 p.m.

Respectfully submitted,

Laurie Leonard, Secretary
Board of Trustees

Next Meeting
September 22, 2009, 5:30 pm, Conference Center