Cincinnati State
WORKFORCE DEVELOPMENT

10100 Reading Road
Cincinnati, Ohio 45248

Cincinnati State Workforce Development Center
Short Term 8 week Bioscience Certificate Program Application

DATE_____

Demographics:

Name _____
Address_____
City_____ State_____ Zip_____
E-mail_____
Home tel. number _____
Cell tel. number _____

Age Range: (Circle one)
under 18 18--24 25--34
35-44 45-54 55 and older
Soc. Sec. #_____
Student College ID #_____
Date of Birth (MM/DD/YYYY) …….. (___/____/___)

Please Circle All that Apply:

Are you a Veteran? Yes No Are you disabled? Yes No Gender? Male Female
Limited English Proficiency? Yes No U.S. Citizen status? Yes No Permanent Resident? Yes No

Race/Ethnicity: _____ American Indian/Alaskan Native _____ Asian ____Black/African American
_____Hispanic or Latino _____White/Non Hispanic _____Pacific Islander _____ More than One Race

Employment:

Employer_____ Job Title_____
Brief Job Description_____
# of Hours Worked Weekly_____ Wage $_____/hr

Qualification: _____ Incumbent Worker ____Under Employed ____Unemployed
_____Displaced Worker If displaced, were you impacted by the automotive restructuring? Yes No

The above student information will be considered confidential and retained under secure conditions with the exception of utilization for reporting required Federal Government.

Education:

Check all that apply: List the school from which the diploma/degree was issued:

___ High School Diploma _____

___GED _____

___ 1-3 Years of College/Vocational Training_____

___ Associate Degree _____

___ Baccalaureate Degree _____

___ Advanced Degree _____

Are you currently in school? Yes No If yes, list school _____

Major Course of Study _____

Name (please print)_____ Signature_____

PLEASE NOTE: I attest that the information provided on this application is to the best of my knowledge thorough and accurate.

EQUAL OPPORTUNITY IS THE LAW

It is against the law for this recipient of Federal financial assistance to discriminate on the following bases: against any individual in the United States, on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief; and against any beneficiary of programs financially assisted under Title I of the Workforce Investment Act of 1998 (WIA), on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States, or his or her participation in any WIA Title I-financially assisted program or activity. The recipient must not discriminate in any of the following areas: deciding who will be admitted, or have access, to any WIA Title I-financially assisted program or activity; providing opportunities in, or treating any person with regard to, such a program or activity; or making employment decisions in the administration of, or in connection with, such a program or activity.

WHAT TO DO IF YOU BELIEVE YOU HAVE EXPERIENCED DISCRIMINATION

If you think that you have been subjected to discrimination under a WIA Title I-financially assisted program or activity, you may file a complaint within 180 days from the date of the alleged violation with either: the recipient's Equal Opportunity Officer (or the person whom the recipient has designated for this purpose); or the Director, Civil Rights Center (CRC), U.S. Department of Labor, 200 Constitution Avenue NW, Room N–4123, Washington, DC 20210. If you file your complaint with the recipient, you must wait either until the recipient issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the Civil Rights Center (see address above). If the recipient does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you do not have to wait for the recipient to issue that Notice before filing a complaint with CRC. However, you must file your CRC complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the recipient). If the recipient does give you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Final Action.

Cincinnati State Technical & Community College EEOC Officer:

Director of Human Resources
Cincinnati State Technical & Community College
Room 176 – Main Building
3520 Central Parkway
Cincinnati, Ohio, 45223-2690
(513) 569-1564 phone / (513) 569-1719 fax

Please e-mail application to Jim Kleemeier (james.kleemeier@cincinnatistate.edu) or fax to (513) 569-1801

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