

**INSTITUTIONAL ARTICULATION AGREEMENT BETWEEN  
UNION INSTITUTE AND UNIVERSITY  
AND CINCINNATI STATE TECHNICAL AND COMMUNITY COLLEGE  
FOR STUDENTS**

Consistent with the philosophy and objectives of Cincinnati State Technical and Community College to provide quality educational programs for students, Cincinnati State Technical and Community College enters into this Articulation Agreement with Union Institute and University in order to provide bachelor's level degree completion opportunities for their graduates. The primary purpose of the Articulation Agreement is to offer graduates of Cincinnati State Technical and Community College associate programs seamless transfer opportunities for educational advancement to the bachelor's degree and to validate and facilitate the transfer of credit between the two institutions.

**Union Institute and University (UI&U)** (Cincinnati, OH) is a non-profit, private, accredited, international university that has, since 1964, refined higher education by placing students at the center of their own education. UI&U's main campus is located in Cincinnati, Ohio, with Academic Centers in Florida and California. UI&U is accredited by The Higher Learning Commission (30 North LaSalle Street, #2400, Chicago, IL, 60602) and is recognized by the Ohio Department of Higher Education, the Florida Commission for Independent Education, and the State of California Department of Consumer Affairs Bureau for Private Postsecondary Education to operate an Accredited Institution (IC#: 39222871) through a biennial review process. UI&U is a member of the National Council for State Authorization Reciprocity Agreement (NC-SARA)—as such, the university may enroll residents of other NC-SARA member states as fully online students without specific state authorization.

**Cincinnati State Technical and Community College (CSTCC)** (Cincinnati, OH) is an accredited public college in Cincinnati, Ohio. Cincinnati State Technical and Community College offers many pathways by providing a balance of educational excellence and real-world experience. One pathway for CSTCC's learners is the open access programs which grant associate degrees in a variety of transfer and technical programs.

UI&U and CSTCC seek to demonstrate leadership within regional and national higher education distance learning communities by removing barriers to transferability for students and their credits, and in the management of resources to enhance educational opportunities. In an effort to ease the transfer process and to promote the closer coordination of academic courses, programs and degrees offered by our institutions, UI&U and CSTCC do hereby enter into the following institutional articulation agreement:

**Application & Review Procedures.** CSTCC graduates who hold an Associate of Arts, Associate of Science or Associate of Applied Science will be considered for admission to UI&U's undergraduate degree program upon completion of:

- a. The application for admission form with essay
- b. The receipt of all official transcripts from CSTCC as well as any other college/university previously attended

Note: Acceptance into the Bachelors program of UI&U is not guaranteed to holders of the associate's degree from CSTCC but is contingent on successful completion of the application process and acceptance of the application by the admissions committee at UI&U.

**Credit Review.** All CSTCC graduates may transfer appropriate coursework in non-developmental courses in which students have earned a grade of at least a "D" or better to be considered including "life experience" assessment credit or "prior learning" assessment as long as these credits are archived through the institution's own academic policies and procedures. Courses to be transferred will be evaluated on a course by course basis for application towards degree requirements at UI&U. For the purpose of this

condition, the assessment of prior learning process is recognized as a policy and procedure of CSTCC.

Students who transfer to UI&U may transfer all eligible credits up to a maximum of 90 semester credits. For students transferring with a conferred associate of arts degree or associate of science degree, all UI&U General Education requirements will be satisfied for the undergraduate degree requirements. Program specific academic pathways supporting this institutional agreement will outline selective admission requirements, course equivalencies, and other information affecting students who enroll in a particular academic program. These supplemental programmatic pathways must be consistent with the tenets of this overarching institutional agreement. Students transferring credit outside of programmatic articulation agreements will have the application of transfer credit done on a course-by-course basis by UI&U. Ultimately, the acceptance and application of transfer credit is the decision of UI&U.

**Status of Transfer Students.** Transfer students shall be subject to the catalog in effect at the time of their admission to the receiving institution and to any revisions that occur after its publication and prior to their enrollment. Once admitted, transfer students shall be subject to the same regulations governing applicability of catalog requirements (including, but not limited to major, graduation, and/or residency requirements, policies, procedures, and standards) as native students. Furthermore, transfer students shall be accorded the same class standing and other privileges as native students on the basis of the number of credits earned.

**Scholarship.** CSTCC graduates who transfer into UI&U undergraduate program will receive a scholarship of \$100 discount per credit hour for the first 30 credit hours of registration up to \$3,000. Member of Phi Theta Kappa will receive an additional first semester \$500 scholarship. UI&U offers all Title IV federal financial aid, State of Ohio grants for private university students as well as several university scholarships.

**Reporting.** UI&U will report the aggregate number of transfer students from CSTCC for the previous academic year annually.

**Communications.** Both parties are to communicate the conditions of this institutional articulation agreement, in accordance with federal, state, and local laws, to their respective external and internal constituencies. UI&U marketing will work directly with CSTCC marketing to coordinate a signing event for the press hosted by CSTCC that will be jointly branded. CSTCC social media postings will announce the agreement and feature the agreement at least once a semester. All social media and web pages will also link to the corresponding UI&U web and social media.

CSTCC will appropriately include this agreement in any listing of articulation and transfer agreements and will communicate this information through a web portal designed to disseminate transfer information to students, staff, and faculty. Other methods of communication, when appropriate, might include and are not limited to inclusion in the college catalog, program specific materials, and graduate mailings. CSTCC will provide access for UI&U faculty and recruiters to provide CSTCC faculty, advisors, and recruiters with initial overview sessions of the agreement and periodic updates to the programs at IU&U. In addition, CSTCC will provide access to email current students and graduates at least twice a semester (Fall, Winter, Summer).

UI&U will appropriately include this agreement in any listing of articulation and transfer agreements and will communicate this information, and afford the appropriate training, when necessary, to staff and faculty to support the CSTCC transfer student.

**Proprietary Marks.** In order for UI&U and CSTCC to reach out to partners and the community effectively, it is important to monitor the impression conveyed through all forms of communication such as advertising, publications, and signage. The sum total of all impressions generated by these communications must be

effective and meaningful to the audiences with which the partners communicate. Therefore, the parties agree that any use of the other's name, trade mark, logo, and tagline or any other defining symbol or name associated with either entity during the term of the agreement shall be for the sole purpose of promoting this agreement. Neither party will use the other's name or symbols in a way that would cause confusion in the public mind as to the relationship between parties.

**Term; Modification.** This agreement will remain in effect until modification or termination is sought by UI&U or CSTCC. Written notice will be required one year prior to an intended termination. Annual reviews will be conducted in June of each year to assess ongoing continuation of this agreement. Both institutions will monitor the continual development of curriculum and work cooperatively to adjust curriculum content and course sequencing as needed.

**Non-Exclusivity.** This Agreement is not exclusive. Either party may enter into similar agreements with any other party.

This agreement will become effective on (date) as authorized by the signatures below.

  
\_\_\_\_\_  
Signature

2/6/19  
\_\_\_\_\_  
Date