Cincinnati State Dietary Management Certificate –
Program Information

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Mission Statement
The program will provide legendary educational experiences in preparing students for entry into positions involving food, nutrition, foodservice management, and dietetics. We promise to:

☑ Be student/customer-centered
☑ Support success based academic standards
☑ Provide world-class clinical and experiential learning
☑ Provide comprehensive academic offerings

Program Goals / Objectives
Goal 1: To prepare graduates who are competent for entry-level positions involving food, nutrition, foodservice management, and dietetics.

a. Graduates of the Dietary Manager program will achieve, over a 3-year period, a pass rate of at least 80% on the first attempt on the Dietary Manager Certification Examination.
b. Within 12 months of graduation from the Dietary Management Certificate Program, 75% of graduates will have obtained full-time or part-time work related to their major or continued their education by enrolling in a certificate or degree program
c. At least 80% or greater of employers of Dietary Manager graduates will rate graduate performance at average (3 on a scale of 1 to 5) or better.

Goal 2: Provide a program that is committed to student-centered education needs and career development.

a. The program completion rate will be 70% or greater for degree programs.
b. Eighty percent of graduates from the degree program will rate their faculty and academic advising as satisfied or very satisfied.
c. Eighty percent of graduates from the degree program will rate their satisfaction with clinical and directed practice experience as satisfied or very satisfied.
d. Eighty percent of graduates from the degree program will agree or strongly agree that their education prepared them to work as a dietetic professional in their chosen field.
e. Eighty percent of graduates from the degree program will agree or strongly agree that continuing education enhances their professional practices.
Accreditation

Professional Organizations
- Academy of Nutrition and Dietetics (AND) www.eatright.org
- Association of Nutrition and Foodservice Professionals (ANFP) www.anfp.org
- Northwest Ohio Dietetic Association (NODA) www.eatrightohio.org/aws//ODA/pt/sp/districts_northeast
- Ohio Academy of Nutrition and Dietetics (OAND) www.eatrightohio.org
- Greater Cincinnati Dietetic Association (GCDA) www.eatrightcincinnati.org

Health Requirements and Background Checks
The Dietary Management Certificate Program includes supervised practice and practicum experiences. All dietetic technician students are required to have a physical examination and background check completed prior to their first supervised practice experience. In addition, the student must have blood tests done to verify immunity to specific diseases, or have immunizations done prior to the supervised practice experiences.

Students are responsible for any fees incurred as a result of completing the required health form, lab work, immunizations, and background checks. Background checks (BCI & I and FBI) and physical must be completed yearly as required or requested by the facility, at the student’s expense. For more information regarding background checks, visit the following websites:
- The Ohio Attorney General’s Bureau of Criminal Investigation and Identification (BCI & I) www.ohioattorneygeneral.gov
- The Federal Bureau of Investigation (FBI) www.fbi.gov

Clinical Experience
The supervised practice and practicum experience is important in preparing students and in giving them the skills they need to be entry level practitioners. The Dietary Management Certificate Program includes two directed practice experiences in food service, and clinical experience with a registered dietitian, along with completion of a practicum in food service with a dietetic technician, dietary manager, chef, and/or registered dietitian in acute/skilled care, or community and food service management.
**Credentialing Exams**

Program graduates are eligible to write the computer-based Certified Dietary Manager Examination by the Certifying Board for Dietary Managers part of the Association of Nutrition & Food Service Professionals (ANFP).

After successful completion of the Certification Examination, examinees are awarded their desired credential: Certified Dietary Manager, Certified Food Protection Professional (CDM, CFPP). CDMs must then earn 45 hours of continuing education (with 5 hours focus on sanitation and food safety) every three years to maintain their CDM, CFPP status. For additional information, visit [www.anfpoline.org](http://www.anfpoline.org)

**Employment Opportunities**

The knowledge requirements and competencies/learning outcomes acquired through the Dietary Management Certificate Program, as well as successful certification, qualify graduates to work under the guidance of a Registered Dietitian in a variety of healthcare and foodservice facilities including hospitals, skilled and long-term care facilities, community health programs, and health clubs. They are also able to work independently with schools, food companies and senior nutrition programs.

**Job Outlook and Salaries**

According to the U.S. Bureau of Labor Statistics, growth in employment of Food Service Managers is expected to grow as fast as the average for all occupations.

According to the U.S. Department of Labor, Occupational Statistic Report of May 2014, the average salary for a Food Service Manager employed in Northwestern Ohio is $54,220. For more information visit the U.S. Department of Labor website at [http://www.bls.gov/oes/current/oes119051.htm#st](http://www.bls.gov/oes/current/oes119051.htm#st)

**Scholarships and Financial Aid**

Cincinnati State offers an internal scholarship program and also accepts all types of aid from external scholarships. The scholarship application deadline date is February 15th of each calendar year.

Students who are interested in a scholarship must complete the online scholarship application eform in MyServices (College email login and password required) and include two letters of recommendation.

For additional information on scholarships and financial aid call the Cincinnati State Financial Aid Office at (513) 569-1530 or send email to fam@cincinnatistate.edu
The Path to Becoming a CDM

To become credentialed as a Certified Dietary Manager (CDM) you will need to complete the following steps:

1. Graduate from an accredited dietary manager program such as the one at Cincinnati State. At Cincinnati State you will need to complete all courses in the curriculum. These include general, basic, and technical course work, as well as 270 hours of supervised practice. Many of the courses require a grade of C or higher to proceed to another course. Specific information for each course is in the College Catalog course descriptions at http://catalog.cincinnatistate.edu

2. After you qualify for graduation and receive the Certificate, the program advisor will submit documentation to the Association of Nutrition & Food Service Professionals (ANFP) stating you are eligible to take the national exam. Within 2 weeks you will receive an email from ANFP to schedule your exam. Your exam must be scheduled within 90 days of submission of your name to ANFP.

3. To maintain the CDM, CFPP credential, you must demonstrate life-long learning as a knowledgeable professional. You will need to complete 45 hours of continuing education over the next 3 years, with 5 required hours in sanitation and food safety. As you progress through each three-year period you will need to document your continuing education.

Cost of the Cincinnati State Dietary Management Certificate Program:
(32 credit hours, not including any Academic Foundations courses that may be required)

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<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Tuition:</td>
<td>$148.64 per credit hour In-State</td>
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<tr>
<td></td>
<td>$297.28 per credit hour Out-of-state</td>
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<td>Lab Fees/Course Fees:</td>
<td>$254, approximately, per semester (lab fee, facility fee, registration fee, technology fee)</td>
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<td>Non-College Fees:</td>
<td>$197, approximately, per semester (uniform, physical, background check, and membership, E-NCP)</td>
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<tr>
<td>Books</td>
<td>$463, approximately, per semester</td>
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<td>Parking</td>
<td>$75 per semester</td>
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