



## Cincinnati State Dietetic Management Certificate

### **Program Information**

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**Mission:** Cincinnati State Technical and Community College provides student focused, accessible, high-quality technical and general education, academic transfer, experiential and cooperative education, and workforce development.

### **Goal 1:**

To prepare graduates who are competent for entry-level practice in positions involving food, nutrition, foodservice management and dietetics.

### **Program Objectives: (Dietary Manager)**

1. Graduates of the Dietary Manager program will achieve over a 5-year period, a pass rate of at least 80% on the first attempt of the Dietary Manager Certification Examination.
2. Within 12 months of graduation from the Dietary Manager Certificate program, 75% of graduates will have obtained full or part-time work related to their major or continued their education by enrolling in a certificate or degree program.
3. At least 80% or greater of employers of Dietary Manger graduated will rate graduate performance at average or better.

### **Goal 2:**

Provide a program that is committed to student-centered educational needs and career development.

### **Program Objectives:**

1. Program completion rates will be 60% or greater for degree programs.
2. 80% of graduates from degree programs will rate their faculty and academic advising as satisfied or very satisfied.
3. 80% of graduates from degree programs will rate their satisfaction with clinical or directed practice experience as satisfied or very satisfied.
4. 80% of graduates from degree programs will rate their overall satisfaction with their program of study as satisfied or very satisfied.
5. 80% of graduates from degree programs will agree or strongly agree that their education prepared them to work as a dietetic professional in their chosen field.
6. 80% of graduates from degree programs will agree or strongly agree that continuing education enhances their professional practice.



## Accreditation

The Cincinnati State Technical and Community College Dietary Management Certificate training program is approved by the Association of Nutrition & Foodservice Professionals, 406 Surrey Woods Drive, St. Charles, IL 60174. Phone (800) 323-1908. Website [www.afnponline.org](http://www.afnponline.org).

## Professional Organizations

- Academy of Nutrition and Dietetics (AND) [www.eatright.org](http://www.eatright.org)
- Association of Nutrition and Foodservice Professionals (ANFP) [www.anfp.org](http://www.anfp.org)
- Northwest Ohio Dietetic Association (NODA) [www.eatrightohio.org/aws//ODA/pt/sp/districts\\_northeast](http://www.eatrightohio.org/aws//ODA/pt/sp/districts_northeast)
- Ohio Academy of Nutrition and Dietetics (OAND) [www.eatrightohio.org](http://www.eatrightohio.org)
- Greater Cincinnati Dietetic Association (GCDA) [www.eatrightcincinnati.org](http://www.eatrightcincinnati.org)

## Health Requirements and Background Checks

The Dietary Management Certificate Program includes supervised practice and practicum experiences. All dietetic technician students are required to have a physical examination and background check completed prior to their first supervised practice experience. In addition, the student must have blood tests done to verify immunity to specific diseases, or have immunizations done prior to the supervised practice experiences.

Students are responsible for any fees incurred as a result of completing the required health form, lab work, immunizations, and background checks.

Background checks (BCI & I and FBI) and physical must be completed yearly as required or requested by the facility, at the student's expense.

For more information regarding background checks, visit the following websites:

- The Ohio Attorney General's Bureau of Criminal Investigation and Identification (BCI & I) [www.ohioattorneygeneral.gov](http://www.ohioattorneygeneral.gov)
- The Federal Bureau of Investigation (FBI) [www.fbi.gov](http://www.fbi.gov)

## Clinical Experience

The supervised practice and practicum experience is important in preparing students and in giving them the skills they need to be entry level practitioners. The Dietary Management Certificate Program includes two directed practice experiences in food service, and clinical experience with a registered dietitian, along with completion of a practicum in food service with a dietetic technician, dietary manager, chef, and/or registered dietitian in acute/skilled care, or community and food service management.

## **Credentialing Exams**

The Association of Nutrition & Food Service Professionals (ANFP) administers policies voted on by the Certifying Board for Dietary Managers. Program graduates are eligible to sit for the computer-based Certified Dietary Manager Examination. After successful completion of the Certification Examination, examinees are awarded their desired credential: Certified Dietary Manager, Certified Food Protection Professional (CDM, CFPP).

CDMs must then earn 45 hours of continuing education (with 9 hours focus on sanitation and food safety) every three years to maintain their CDM, CFPP status. For additional information, visit [www.anfpoline.org](http://www.anfpoline.org).

## **Employment Opportunities**

The knowledge requirements and competencies/learning outcomes acquired through the Dietary Management Certificate Program, as well as successful certification, qualify graduates to work under the guidance of a Registered Dietitian in a variety of healthcare and foodservice facilities including hospitals, skilled and long-term care facilities, community health programs, and health clubs. They are also able to work independently with schools, food companies and senior nutrition programs.

## **Job Outlook and Salaries**

According to the U.S. Bureau of Labor Statistics, growth in employment of Food Service Managers is expected to grow as fast as the average for all occupations. According to the U.S. Department of Labor, Occupational Statistic Report of May 2018, the average salary for a Food Service Manager employed in Northwestern Ohio is \$53,810. For more information visit the U.S. Department of Labor website at [https://www.bls.gov/oes/current/oes\\_oh.htm](https://www.bls.gov/oes/current/oes_oh.htm).

## **Scholarships and Financial Aid**

Cincinnati State offers an internal scholarship program and also accepts all types of aid from external scholarships. The scholarship application deadline date is February 15th of each calendar year. Students who are interested in a scholarship must complete the online scholarship application e-form in MyServices (College email login and password required) and include two letters of recommendation. For additional information on scholarships and financial aid call the Cincinnati State Financial Aid Office at (513) 569-1530 or send email to [fam@cincinnati-state.edu](mailto:fam@cincinnati-state.edu).

## **The Path to Becoming a CDM**

1. To become credentialed as a Certified Dietary Manager (CDM) you will need to complete the following steps: Graduate from an accredited dietary manager program such as the one at Cincinnati State. At Cincinnati State, you will need to complete all courses in the curriculum. These include general, basic, and technical course work, as well as 270 hours of supervised practice. Many of the courses require a grade of C or higher to proceed to another course. Specific information for each course is in the College Catalog course descriptions at <http://catalog.cincinnati-state.edu>.

2. After you qualify for graduation and receive the Certificate, the program advisor will submit documentation to the Association of Nutrition & Food Service Professionals (ANFP) stating you are eligible to take the national exam. Within 30 days of receiving graduate endorsement from the school, you will receive a congratulations email from ANFP to schedule your exam. Although there is no time limit on when a graduate must register for the exam, once registration has taken place, and the exam candidate is notified by the testing company to schedule the exam, the exam candidate must take the exam within 90 days.
  
3. To maintain the CDM, CFPP credential, you must demonstrate life-long learning as a knowledgeable professional. You will need to complete 45 hours of continuing education over the next 3 years, with 9 required hours in sanitation and food safety. As you progress through each three-year period you will need to document your continuing education.

### **Cost for the Dietary Manager Certificate**

Students can go to <https://www.cincinnati-state.edu/academics/admission/tuition-overview/tuition-rates-and-fees> for current information regarding tuition and other fees.

As of September 2018:

	DDMC
Tuition for Ohio resident (\$163.64 per credit hour)	\$ 5,236
Tuition for Out-of-state resident (\$327.28 per credit hour)	\$ 10,473
Books est.	\$ 4,000
Lab Fees approximately	\$ 1,380
Technology, facility and registration, web fee (\$37.50) per semester	\$ 660
Uniform fee approximately (included in lab fees)	\$ 500
Physical exam with immunizations and lab work approximately	\$ 600
Criminal Background check	\$ 66
Parking fees \$75 per semester	\$ 375
Transportation to and from school, clinical sites, field trips, professional meetings, volunteer activities approximately	\$ 1,000
Approximate total In state	\$ 13,817
Approximate total Out of state	\$ 19,053

Miscellaneous fees:

- Advance standing credit: \$163.64
- Drug testing if required by facility: TBD by facility
- Extended Payment Fee: \$60 per semester
- Late Registration Fee: \$100 per semester