



Cincinnati State

TECHNICAL AND COMMUNITY COLLEGE



Department of Public Safety

ANNUAL SECURITY REPORT FOR 2019

(Reflecting reports in 2018)
Harrison Campus

The Harrison Campus- also known as the West Campus- houses Cincinnati State's aviation maintenance programs and a growing offering of general education courses.

The College owns and operates the adjoining Cincinnati West Airport, and offers modern hangars for lease to the general aviation community.

The Harrison Campus boasts easy access from I-74 and is designed to serve the growing communities in western Hamilton County and southeastern Indiana.

The information in this annual report is provided as part of Cincinnati State Technical and Community College's commitment to campus safety and meets the compliance standards set forth in the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.

Edward Greene

Director of Public Safety (Acting)

And Chief of Police (Acting)

Table of Contents

A Message from the Director of Public Safety	4
Reporting the Annual Disclosure of Crime Statistics	5
Reporting Crimes and Emergencies	5
Voluntary Confidential reporting	6
Campus Security Authorities	6
Statement on Sexual Harassment	6-11
Timely Alert Warning	11
Campus Notifications in the event of an emergency.....	12
Building Evacuations	13
Access to campus facilities	13
Remaining in building after campus closed	13
Maintenance and security of campus facilities	14
Crime statistics -- 2016-2018	15-17
Cincinnati State Police Authority and Jurisdiction	17
Student Judicial Affairs	18
Local Partnerships	19
Safety Awareness & Crime Prevention Programs	19
Speaker's Bureau & Orientation Programs	20
Safety Committee	20
Emergency Telephones	20
Closed-Circuit Television Surveillance	20
CPR, AED and Standard First-Aid Training	20
Prohibition of Deadly Weapons.....	20
Public Notification & Crime Report	21
Annual Report	21
Crime Log	21
Timely Alerts	21

Drug & Alcoholic Beverages Policies	21
Sexual Assault Policy	21
Filing a Police Report	22
Sex Offender Registration Requirements.....	22
Missing Persons.....	23
Hate Crimes	23
Parking Areas	23
Fire Suppression and Monitoring	24
Fire Prevention	24
Contact Police Agencies	25

A message from the Director of Public Safety/Chief of Police

I want to take this opportunity to introduce your Cincinnati State Police and to provide you with some facts about police operations. The Cincinnati State campus police is staffed by a Chief, a Lieutenant, 8 full time police officers, and 6-10 part time police officers. Cincinnati State has entered into a shared services agreement with the University of Cincinnati for police/emergency dispatch. It is important to realize that the Cincinnati State Police Department is a complete law enforcement agency with full authority and arrest powers. Our officers are certified through the Ohio Peace Officers Training Commission and maintain their certification through a rigorous in-service training procedure remaining current with changes as they occur. Officers are dispatched from a dispatch center, fully staffed by trained professionals 24 hours a day and 7 days a week. Dispatchers have at their disposal, access to Ohio's Law Enforcement Automated Data System, the Ohio Law Enforcement Gateway (OHLEG), the National Crime Information Center computer system and local law enforcement automated data systems. Cincinnati State Police maintain 3 marked cruisers and 1 unmarked cruiser to provide rapid response when necessary.

This Annual Security Report (ASR) represents only one of our efforts as we comply with the provisions of the Jeanne Clery Act, a mandatory crime reporting requirement for all colleges and universities across the nation. The Jeanne Clery Act allows you to compare serious crime on every college or university as the reporting requirements are identical. Crime at Cincinnati State is very low. Nevertheless, all faculty, staff and students must keep in mind that the potential for crime exists and as a result, we all need to be ever mindful of our surroundings and take time to report situations which appear out of the ordinary.

The information contained within this report is provided to inform the Cincinnati State College community, and others of the activities by and involving the Cincinnati State Department of Public Safety that exists within the Cincinnati State Technical & Community College. As the Acting Director of Public Safety, I urge you to read this report and the information found on the College website located at: www.cincinnatistate.edu. Please feel free to contact me, or any member of the Cincinnati State Police, with any questions or concerns.

Edward Greene

Acting Director of Public Safety/Chief of Police
3520 Central Parkway Room 147, Main Building
Phone: 513-569-1492
Email: Edward.Greene@cincinnatistate.edu

Reporting the Annual Disclosure of Crime Statistics

The information in this annual report is provided as part of Cincinnati State Technical and Community College's commitment to campus safety and meets the compliance standards set forth in the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The Harrison Campus and Cincinnati West Airport are located in Harrison, Ohio situated on 62 acres on West Road. More than 8,000 students are enrolled at Cincinnati State at its campuses in Clifton, Evendale, Middletown, and Harrison.

The full text of this annual report is also available on our website at www.cincinnatistate.edu. This report is prepared in cooperation with the local law enforcement agencies surrounding the Clifton campus and our locations in Hamilton and Butler Counties. The Cincinnati State Technical and Community College Police Department has excellent working relationships with the City of Harrison Police Department, Hamilton County Sheriff's Department, Ohio State Highway Patrol, and has a mutual aid agreement with the other Law Enforcement Agencies within Hamilton County.

Copies of the annual report can be obtained by students, staff, and faculty from the Cincinnati State Technical and Community College Police Office, (Room 147, Main Building), or on the Cincinnati State website.

Reporting Crimes and Emergencies

Crimes occur throughout society, and college campuses are not exempt. Cincinnati State prides itself on its safety record and low crime and is committed to providing a safe environment. Each individual must take responsibility to be aware of his or her own surroundings to reduce the chance of becoming a victim of crime. While on campus be aware of personal safety along with the safety of personal belongings. Students, staff, faculty and visitors are expected to conduct themselves as law abiding members of the college community.

If a crime does occur, it should be reported to the Cincinnati State Police who will investigate the incident and initiate the required legal actions. Everyone is encouraged to promptly and accurately report any crime or incident that affects the college community by calling Cincinnati State Police at (513) 569-1558 or the Harrison Police Department.

Voluntary Confidential Reporting

Cincinnati State Technical and Community College encourages anyone who is a witness or victim of a crime to promptly report the incident to the police. Because police reports are public records under state law, Cincinnati State Technical and Community College cannot hold reports of crime in confidence. (Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to Cincinnati Police Crime Stoppers at 513-352-3040, the Cincinnati State Counseling Services Office 513-569-5779 located in Room 171, Main Building on the Clifton Campus, or by filing an incident report via the College's *Maxient* reporting system at <https://publicdocs.maxient.com/incidentreport.php?CincinnatiState>.

Campus Security Authorities

Campus security authorities are designated based on their role in student life. They are individuals most likely to have an ongoing contact with students and whom students might contact for advice in the event a crime is committed. Some are campus security authorities by default due to their position within Cincinnati State. These include athletics staff (coaches), police officers, and student development staff with significant student interaction, to name a few.

Others are designated security authorities due to some special relationship with students. For the most part, this includes student organization advisors, owing to the typically close relationship that develops between advisors and organization members.

Statement on Sexual Harassment

Cincinnati State affirms its commitment to ensuring an environment for all students and employees which is fair, humane and respectful--an environment which supports and rewards employee and student performance on the basis of relevant considerations such as ability and effort. Behaviors that inappropriately assert sexuality as relevant to employee or student performance are damaging to this environment.

It is the policy of Cincinnati State Technical and Community College to provide equal opportunity in education and employment and not discriminate on the basis of race, color, national origin, age, disability, sex, sexual orientation, marital status, creed, religion, or status as a veteran of war as required by Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Act of 1964, and the Age Discrimination Act of 1975. Prohibited sex discrimination includes sexual harassment (unwelcome sexual conduct of various types).

There are other forms of harassment/sexual violence. This is severe and/or pervasive behavior that creates an environment that intimidates or is hostile and in extreme cases creates a circumstance where a person's safety may be at risk. Some other forms include:

- Sexual Violence – Physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent (i.e., due to person's age, use of drugs or alcohol, or because intellectual or other disability prevents the person from having the capacity to give consent). Different acts fall in this category including rape, sexual assault, sexual abuse, and sexual coercion.
- Sexual Assault – An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI Uniform Crime Reporting (UCR) program.
- Sexual Misconduct – Both non-consensual sexual contact and/or intercourse where the victim is not mentally or physically able to give effective, informed consent.
- Domestic and Dating Violence – Sexual violence that is physical and/or mental in form that occurs within a social relationship between two people, whether married or not.
- Bullying and Cyber-harassment – Any written, verbal, physical, or electronically-distributed act that one individual exhibits toward another where the behavior causes mental and/or physical harm; the behavior is such that it creates a severe, pervasive, persistent threatening educational or work environment.
- Stalking and Cyberstalking – A pattern of electronically-distributed information that knowingly causes another person(s) to believe the offender will cause physical harm and/or mental distress to the other person(s). Depending on the circumstance, such acts may be criminal in nature.

When assessing instances of sexual violence/assault and harassment, a key factor is whether the victim was in a position to give "consent." Consent is clear, knowing, and voluntary. Consent is active, not passive. Silence in and of itself cannot be interpreted as consent. Consent can be given by words or action as long as those words or actions create mutually understandable clear permission regarding willingness to engage in (and the conditions of) sexual activity.

Sexual harassment is a form of sex discrimination. It occurs in a variety of situations which share a common element: the inappropriate introduction of sexual activities or comments into the work or learning situation, the creation of relationships of unequal power and/or elements of coercion, such as requests for sexual favors as a criterion for granting work, study, or grading benefits. Sexual harassment may also involve relationships among peers of repeated sexual advances or demeaning verbal behavior resulting in a harmful effect on a person's ability to study or work in the academic setting. In addition, third parties may submit claims if a sexual relationship unfairly confers preferential treatment to participant(s) in the relationship.

The College does not tolerate sex discrimination, sexual harassment, sexual violence, dating/domestic violence, or other forms of pervasive behavior that will infringe on another's person's life and liberty. The College takes steps to ensure that students, employees, and third parties are not subject to a hostile environment in College programs or activities. The College responds promptly and effectively to allegations of sex discrimination, including sexual harassment and retaliation. It promptly conducts investigations and takes appropriate action, including disciplinary action, against individuals found to have violated its policies, as well as provides appropriate remedies to complainants and the campus community. The College takes

immediate action to end a hostile environment if one has been created, prevent its recurrence, and remedy the effects of any hostile environment on affected members of the campus community.

The response to a Title IX violation is affected by the various components of the legal and policy requirements that are in the College governing guidelines and required by law, such as:

- College policy and collective bargaining agreements, if applicable
- Title IX and Title VII federal law
- Cleary Act
- Violence Against Women Act (VAWA)
- Campus Save Act
- Any applicable state and/or federal criminal law

Further, although the College does not have on campus housing, if a situation occurs off campus but comes back into the college environment, the situation will need to be addressed.

Both staff and students have a “duty to report and a duty to act” in instances of situations or observations that would meet discriminatory and/or harassment guidelines under Title IX and as noted in this policy, including:

- Duty to Report – The College has an expectation that any employee or student with good reason to believe that an individual has been the victim of sexual harassment, violence, and/or discrimination will report the belief as outlined in this policy, including notification to Public Safety in the case of sexual assault or other violence against an individual.
- Duty to Act – The College is legally required to take appropriate action in response to specific allegations of harassment, sexual assault, discrimination, or abuse. Consequently, when complaints are brought forward it is likely that the College will take investigative action and the reporting party is expected to cooperate in such proceedings.

Reports can be made using the procedures of the Student Code of Conduct (if student to student) and to the Human Resources Department (if employee to student or student to employee or employee to employee). However, reporting the situation to certain designated non-counseling resources will have mandatory reporting requirements. Examples of non-confidential resources include:

- College Title IX Administrator,
- Designated Title IX Investigators
- Public Safety
- Advisors and/or Instructors
- Office of Enrollment and Student Development
- Management staff

If you are the complainant in a situation and you wish to report an incident but prefer the details to be kept confidential, you can report the situation to:

- College Counseling Services
- Community-based Counseling/Advocacy Resources

These resources will not be required to tell anyone else your private, personally identifiable information unless there is just cause for your safety or the safety of others. If you are unsure of someone's duties and ability to maintain your privacy, ask them before you talk to them.

Procedure:

- Any student or employee who believes that he or she has been the subject of sexual violence, sexual assault, dating/domestic violence, stalking, discrimination, or sexual harassment should report the incident or incidents to the Director of Human Resources, who also serves as the College's Title IX Administrator. If the complaint is against that official, the complainant should report the matter to the Vice President of Administration's office for referral to an alternate designee. The College encourages the timely reporting of any incident(s) of discrimination or sexual harassment.

Call: 513-569-1565 and request the Director of Human Resources.

Or Email: hr@cincinnatistate.edu and direct to the attention of the Director of Human Resources

Or file an incident report: access the Maxient reporting system at:

<https://publicdocs.maxient.com/incidentreport.php?CincinnatiState>

- All reports of incident(s) will be forwarded to the Director of Human Resources for coordination and a determination on how to process the complaint.
- The student or employee who files a complaint alleging situations involving sexual violence, sexual assault, dating/domestic violence, stalking, discrimination, or sexual harassment (the complainant) will need to submit a brief written statement of allegations to the Director of Human Resources or the Director of Student Activities & Campus Life, or designee. If the complainant does not submit a written statement, the Director of Human Resources shall prepare a statement of facts which is approved by the complainant. That statement will be forwarded as well to the subject of the complaint, who may choose to submit a response. If applicable, the Director of Human Resources and/or the assigned Title IX Investigator will advise the complainant of her/his right to file a criminal complaint.
- The Director of Human Resources shall appoint a designated College employee who has been trained for Title IX investigations to investigate the complaint. The Director of Human Resources shall inform the complainant and respondent(s) of the appointment.
- The designated Title IX investigator shall conduct an investigation based upon the written statement submitted by the complainant and, if applicable, respondent(s). If the complainant did not file a written statement, the Title IX Investigator shall conduct an investigation based upon the statement prepared by the Director of Human Resources in concert with the Director of Student Activities & Campus Life, or designee, if applicable.
- The Title IX Investigator shall conduct a thorough investigation. The investigation shall include, but is not limited to, providing the complainant and the respondent the

opportunity to state their positions, interviewing witness(es), and reviewing relevant documents. The investigation shall be concluded within a reasonable time, normally thirty days. A concurrent separate investigation will be done if the act is determined to be criminal in nature. The investigation and determination of criminal charges will be done by the College Public Safety Department.

- At the conclusion of the investigation the College Title IX Investigator shall set forth his or her findings and recommendations in writing. The representative shall send a copy of the findings and recommendations to the Director of Human Resources, who will confer with the Director of Student Activities & Campus Life, or designee, if applicable.
- The Director of Human Resources, and if applicable in concert with the Director of Student Activities & Campus Life, or designee, shall consider the findings and recommendations of the Title IX Investigator. The Director of Human Resources, in concert with the Director of Student Activities & Campus Life, or designee if applicable, shall determine whether disciplinary action may be appropriate. If applicable, or upon the recommendation, the Director of Human Resources will consult with the respondent's appointing authority regarding possible personnel action. These options may include voluntary training/counseling, development of a remediation plan, or formal discipline in accordance to College policy, collective bargaining agreement, or Student Code of Conduct rules and guidelines. The Director of Human Resources, in concert with the Director of Student Activities & Campus Life or designee if applicable, shall advise the complainant and respondent of the College's decision. If the complainant has reported to a confidential source (i.e., counselor; mental health provider), then no formal investigation with public records will be done without the consent of the complainant.
- If the Director of Human Resources and respondent's appointing authority determine that disciplinary actions should be instituted against an employee, the applicable provisions of employee rights and responsibilities shall be followed. These provisions include, but are not limited to, state and federal constitutional and statutory provisions, collective bargaining agreements, and/or College policies.
- If the Director of Human Resources determines that disciplinary action should be instituted against a student, the Director of Human Resources will forward all final determinations to the Director of Student Activities & Campus Life, or designee to enact the applicable provisions of the College's Student Code of Conduct.
- If the Director of Human Resources, in concert with the Director of Student Activities & Campus Life, or designee if applicable, determines that disciplinary action is not appropriate and the complainant disagrees, the complainant may appeal, in writing, to the Vice President of Administration (if employee-related) or to the Provost (if student-related).
- The procedures regarding complaints of discrimination shall be published and distributed as determined by the College President or president's designee. Any person who believes he or she has been subjected to sexual harassment will be provided a copy of this policy and procedure.

Non-Retaliation, Intimidation and Coercion

Retaliation by, for, or against any participant (complainant, respondent, or witness) is expressly prohibited. Retaliatory action of any kind taken against individuals as a result of seeking redress under the applicable procedures or serving as a witness in a subsequent investigation dealing with harassment/discrimination is prohibited and is conduct subject to discipline. Any person who thinks he/she has been the victim of retaliation due to reporting a situation involving sexual violence, sexual assault, dating/domestic violence, stalking, discrimination, or sexual harassment should contact the Director of Human Resources immediately.

Intentional False Reports

The College will not tolerate intentional false reporting of incidents. It is a violation of this policy to make an intentionally false report, and it may also violate federal and state criminal statutes as well as civil defamation laws. Sanctions for filing a false report will include disciplinary action up to and including expulsion from school or termination of employment.

Timely Alert Warnings

Cincinnati State Technical and Community College maintains a continuous liaison with the Cincinnati Police and Harrison Police especially when a serious crime occurs on adjacent streets or sidewalks to the campus.

It is the policy of Cincinnati State Technical and Community College and the Cincinnati State Police to alert the campus community if certain crimes and safety/security issues occur on campus, or in the immediate vicinity of the campus. Generally, this area will include streets adjacent to/or adjoining campus property. Notifications about incidents occurring outside of this area when they are likely to have a significant impact on members of the college community may also be issued.

Alerts are required for all incidents that constitute Jeanne Clery Act Crimes and are considered to represent a serious or continuing threat to the campus community. These crimes include: Murder and non-Negligent Manslaughter, Forcible Sex Crimes, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson and Hate Crimes, Domestic Violence, Dating Violence, Stalking.

Alerts may also be issued for crimes other than “Clery Act” crimes that pose a serious or continuing threat to the campus community (e.g. kidnapping) and for non-criminal emergencies that pose a significant or continuing threat to the campus community or a segment of the campus community (e.g. weather related emergencies, maintenance issues, environmental health and safety issues, etc.).

Faculty or staff who learn of information which may warrant the issuance of a “Timely Alert” warning should notify Cincinnati State Police as soon as possible.

Alerts are issued at the discretion of the College President, the Director of Public Safety, or any Vice President.

Alerts are posted on all student e-mail accounts, all full-time and part-time employees e-mail accounts, the campus computer network, electronic bulletin boards throughout the campus and college web site. Such notifications are the decision of the College President or his/her designee.

It is important for students, faculty, and staff not only to stay aware of crimes occurring on campus but also adjacent streets and sidewalks surrounding the campus. Anyone with information warranting a timely warning should report the circumstances to Cincinnati State Police by phone (513-569-1558) or the Harrison Police (513-825-2280).

Immediate Notifications in the Event of an Emergency

If there is an in-progress significant emergency or dangerous incident that poses an immediate threat to the college community such as an active shooter, structure fire, hazardous materials leak, or similar major incident, the college will use some or all of the various communication systems listed below to quickly communicate information to the campus community. Cincinnati State will, without delay, and taking into account the safety of the college community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

- All Campus e-mail and/or all student e-mail and/or text accounts
- Communication on the official college site notification system
- Campus emergency public address system
- Social media

All emergency messages may contain the following information, depending on the specifics of the situation:

- Nature of incident
- Specific location of incident, i.e. Building, Room, Garage, etc.
- Description of person(s) involved
- Description of property involved
- Necessary further instructions, i.e., shelter location, evacuation process, etc.

Notifications may be used to notify students and staff of major events of an important, but non-emergency nature, such as a widespread and long lasting power outage, or other events that require class cancellations or evacuations.

Alerts are issued at the discretion of the Director of Public Safety/Chief of Police or his/her designee. Once the emergency is over, an “all clear” message will be made using some or all of the various communication systems listed above.

Building Evacuations

Evacuation of a building will move persons out of a building by a pre-determined route (if usable) to avoid a potentially threatening situation.

Cincinnati State Police will announce building evacuation instructions over the Emergency PA System. Any Cincinnati State staff or faculty person may also issue an evacuation notification of a classroom or office and then notify Cincinnati State Police.

In the Event of an Evacuation

- Direct persons to go immediately, in a calm and orderly manner, to the agreed-upon designated location
 - Consider persons with disabilities that may need assistance evacuating
 - Individuals with disabilities should exit to the next building or otherwise to a stairwell landing. Notify Cincinnati State Police of the situation so that they can conduct a rescue.
 - Do not take personal items.
 - Close and lock doors behind you while exiting.
 - Do not go to restrooms.
 - Do not return to your area for personal belongings.
 - If smoke is present, stay low. The best quality of air is near the floor.
 - Use stairway exits to evacuate.
 - DO NOT USE ELEVATORS.
 - Report any missing persons to the Cincinnati State Police and the location where last seen.
 - Do not return to the building from your designated area until told to do so by Cincinnati State Police.

Access to Campus Facilities

Cincinnati State Technical & Community College maintains an open campus environment and encourages the community to participate in activities that are open to the public. However, the College reserves the right to restrict unauthorized persons from its grounds when appropriate.

During regular business hours, the campus will be open to students, parents, employees, contractors, guests and invitees. During non-business hours access to all campus facilities is limited to faculty and staff with a valid Surge Card, individuals with prior written permission from the appropriate college official or admittance by Cincinnati State Police. Some facilities may have individual hours, which vary at certain times of the year. To help increase the ability of Cincinnati State Police to maintain a safe and secure campus environment, all persons in buildings after closing must notify the Cincinnati State Police.

Remaining in a Building after Campus has Closed

Staff, faculty and contractors remaining in a building after closing hours must notify Cincinnati State Police and indicate their location and expected time of departure. Subsequent to the daily closing of the campus, all building exit doors will be secured and locked. Any violations of these locked doors will be documented for future reference.

Students and visitors will not be authorized to remain in a closed building or gain access to a building or area after closed hours, unless prior written permission is on file or accompanied by a faculty or staff member.

The normal open hours for the Harrison campus during the regular school year are:

Monday - Thursday	8:00 a.m. until 10:00 p.m.
Friday	8:00 a.m. until 5:00 p.m.

Saturday	Closed
Sunday and Holidays	Closed

Maintenance and Security of Campus Facilities

Cincinnati State Technical and Community College maintains a strong commitment to safety and security. Exterior lighting is an important component in keeping the campus safe. Motor vehicle parking lots, pedestrian walkways and building exteriors are well lighted. Cincinnati State Police and the Grounds Crew conduct formal inspections of the exterior lighting on a regular basis. The results of these inspections are forwarded to the Facilities Management Office, which gives top priority to replacing and repairing the lights. In addition to these inspections, Cincinnati State Police officers routinely identify lighting problems in the course of their patrols and notify the Facilities Management Office of repairs needed.

As part of routine and directed patrols, Cincinnati State Police inspect exterior doors on campus buildings. Exterior doors on all campus buildings are locked and secured each evening by a Cincinnati State Police Officer. These officers report door and security hardware operating deficiencies to ensure prompt repairs are made. Landscaping is evaluated on an annual basis in coordination with the Grounds Department. Also, all emergency blue lights are tested on a regular basis.

Closed-circuit cameras monitor the parking lots and the garages and both the interior and exterior of each building on campus. These cameras forward their pictures to the display and control screens located in the Cincinnati State Police in the Main Building, Room 147. Officers may use the close-circuit television system to identify problems that may require a police response. Parking areas are regularly patrolled by Cincinnati State Police.



Crime Statistics for 2016 – 2018

Offense categories and statistical information are specified by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, originally enacted in 1990 and amended in 1998 and 2008.

Cincinnati State Police work with several law enforcement agencies to provide accurate statistics for Cincinnati State properties that are located off campus and for public property surrounding campus owned or controlled property. Those agencies include Cincinnati Police Department, Hamilton County Sheriff's Office, Harrison Police Department, Middletown Police Department and the Evendale Police Department.

Notifications are sent to law enforcement agencies and college personnel by the Director of Public Safety or his/her designee, requesting they provide all reportable crime statistics to Cincinnati State Police. These statistics are evaluated, totaled and included in the appropriate category based on crime, year, and location of the incident.

Cincinnati State Technical and Community College does not own or maintain residential facilities.

Classification of Offenses:	2018	2017	2016
Criminal Homicide	0	0	0
Murder/Non-Negligent Homicide	0	0	0
Manslaughter by Negligence	0	0	0
Total	0	0	0
Forcible Rape	2018	2017	2016
a. Rape by Force On Campus	0	0	0
b. Rape by Force Public Property **	0	0	0
c. Attempted Forcible Rape	0	0	0
d. Non-Forcible Sex Offenses	0	0	0
Total	0	0	0
Robbery	2018	2017	2016
Robbery On Campus	0	0	0
Robbery Public Property **	0	0	0
Aggravated Assault	2018	2017	2016
Aggravated Assault On Campus	0	0	0
Aggravated Assault Public Property **	0	0	0
Burglary	2018	2017	2016
Burglary On Campus	0	0	0
Burglary Public Property **	0	0	0
Motor Vehicle Theft	2018	2017	2016
Motor Vehicle Theft On Campus	0	0	0
Motor Vehicle Thefts Public Property **	0	0	0

		2018	2017
		2016	
Arson			
Arson	On Campus	0	0
Arson	Public Property **	0	0
Hate Crimes		2018	2017
Hate Crimes	On Campus	0	0
Hate Crimes	Public Property **	0	0
Domestic Violence		2018	2017
Domestic Violence	On Campus	0	0
Domestic Violence	Public Property **	0	0
Dating Violence		2018	2017
Dating Violence	On Campus	0	0
Dating Violence	Public Property **	0	0
Stalking		2018	2017
Stalking	On Campus	0	0
Stalking	Public Property **	0	0
Arrests		2018	2017
Weapons: carrying, possessing	On Campus	0	0
Weapons: carrying, possessing	Public Property **	0	0
Drug Abuse Violations		2018	2017
Drug Abuse Violations	On Campus	0	0
Drug Abuse Violations	Public Property **	0	0
Liquor Law Violations		2018	2017
Liquor Law Violations	On Campus	0	0
Liquor Law Violations	Public Property **	0	0
Referrals for Disciplinary Action		2018	2017
Weapons: carrying, possessing	On Campus	0	0
Weapons: carrying, possessing	Public Property **	0	0
Drug Abuse Violations		2018	2017
Drug Abuse Violations	On Campus	0	0
Drug Abuse Violation	Public Property **	0	0
Liquor Law Violations		2018	2017
Liquor Law Violations	On Campus	0	0
Liquor Law Violations	Public Property **	0	0

** Public Property (adjacent public streets and sidewalk)

Cincinnati State Police Authority and Jurisdiction

To reduce crime and ensure members of the campus community are safe and secure, Cincinnati State Police employs full time sworn police officers and part time sworn police officers. All the sworn officers have been trained through the Ohio Peace Officer Training Academy and are certified as police officers by the State of Ohio. In addition, the officers undergo continuing specialized training in firearms, first aid, CPR and AED, defensive tactics, legal updates, and other law enforcement related subjects to maintain their skills.



In addition, Cincinnati State has entered into a shared services agreement with the University of Cincinnati to provide police/emergency dispatch. Cincinnati State Police operate 24 hours a day, seven days a week including holidays. The College Police ensure firm but reasonable enforcement of State Laws, rules and regulations of the College, combined with community-based policing, crime prevention, and safety programs. It is the goal of every member of Cincinnati State Police to promote, preserve, and deliver safety through quality services to members of the campus community.

It is the policy of Cincinnati State Police to encourage accurate and prompt reporting of all crimes or incidents to police. Cincinnati State Police investigate incidents of a criminal nature and initiates, before a court of law, any required legal action. Cincinnati State Police are empowered by the State of Ohio to arrest any offender and bring that person before the local court system for judgment.

Cincinnati State Police utilize LEADS (Law Enforcement Automated Data System) and RCIC (Regional Crime Information Center) and NCIC (National Crime Information Center) data.

Through these systems, police personnel can access local and national databases to evaluate information involving criminal history data, nationwide police records, driver/vehicle information, as well as other local, state, and federal law enforcement information.

Student Judicial Affairs

Through coordination with local law enforcement agencies and other colleges and universities, any criminal activity engaged in by students at off-campus locations is monitored and recorded. This information is provided to the Senior Director of Student Success & Development for any action or follow-up that may be required. The Senior Director is responsible for on-campus student disciplinary proceedings. Cincinnati State Police and the Senior Director work collaboratively to resolve incidents of student misconduct consistent with College policies and procedures.

Cincinnati State Technical and Community College believes in providing due process for any student involved in the College judicial process. In all situations students will be assured of fair and equitable treatment through consistent adherence to the due process procedure as described herein:

1. Be notified of any complaint filed against the student.
2. Be heard in an unbiased non-threatening environment.
3. Know the identity of the complaining party (unless it will cause a clear and present danger to the complainant).

4. Be notified of any sanctions or actions in writing.
5. Be notified of the appeal process.

Consistent with the Jeanne Clery Act, Cincinnati State's *Student Code of Conduct* articulates prohibited behavior and sanctions. The Cincinnati State *Student Code of Conduct* can be viewed on the College website at: <https://www.cincinnatistate.edu/academics/registration/resources-forms/student-code-conduct>

These sanctions include:

1. Restitution: Compensation for loss, damage or injury to college property
2. Educational Sanctions: An educational sanction requiring attendance or participation in a pre-arranged class, program, or activity designed to prevent behaviors via education. These could include work assignments, essays, community service, and other related educational assignments.
3. Formal Warning: Formal warnings emphasize to the student that further violations will result in progressive sanctioning.
4. Conduct Probation: Conduct Probation serves as a warning to students that they are not in good standing with the College, and that further violations of the Code of Conduct could result in additional sanctions up to and including Suspension or Dismissal.
5. Facility Suspension: The student no longer has the privilege of entering or using a particular facility or building for a specified period of time or until a specific condition is met.
6. Facility Expulsion: Facility Expulsion entails the permanent loss of privileges to use a building or facility for an unlimited period of time.
7. Loss of Privileges: Loss of Privileges entails denial of specified privileges for a designated period of time.
8. Suspension: Suspension entails the termination of a student's enrollment for a particular period of time or until specific conditions are met. Suspended students may not be present on college property or at college sponsored events.
9. Dismissal: Dismissal entails the termination of a student's enrollment with the College. Dismissed students are prohibited from being present on college property or at college sponsored events

More than one sanction may be imposed for any single violation. The College, upon written request, will disclose to the alleged victim of a crime of violence the results of any disciplinary hearing conducted against the student who is the alleged perpetrator of the crime or offense.

Local Partnerships

Cincinnati State Police Department maintains mutual aid agreements with participating law enforcement agencies in Hamilton County. If needed, assistance is available from the Ohio State Patrol, BCI&I, the Federal Bureau of Investigation and other agencies. The Cincinnati

State Police Department cooperates with all local police agencies, state authorities, and other federal authorities in the exercise of its responsibilities.

Safety Awareness and Crime Prevention Programs

Each member of the campus community must take responsibility to be aware of his or her own surroundings to reduce the chance of becoming a crime victim. Below are some of the programs and initiatives that Cincinnati State Police provide:

1. Escorts:

The department provides escorts 24 hours a day to any member of the campus community at no charge to any destination on campus or any area immediately adjacent to the campus property. To arrange for an escort, contact Cincinnati State Police at 513-569-1558 or stop by Room 147 Main Building. Appointments for escorts are not accepted.

2. Motorist Assistance:

The Department of Public Safety/Campus Police offers limited assistance with routine vehicle problems, such as dead batteries and keys locked in your vehicles. Due to insurance restrictions, this service can only be offered to individuals parked on Cincinnati State property.

Speaker's Bureau/Orientation Programs

Cincinnati State Police provide information and/or participate in orientation for new students, new employees, and new adjunct instructors. The Police will also speak to any class concerning safety and security issues when requested. For additional information on obtaining a speaker, contact Cincinnati State Police at 513-569-1558.

Safety Committee

This committee meets to identify and address general safety issues on campus. It is comprised of a variety of staff, faculty, student, and police representatives.

Emergency Telephones

In-house telephones are located throughout the campus complex. These telephones provide easy contact with any department within the college community and also can be used to make outside calls. Every campus phone is equipped to transmit room location caller ID for outbound calls.

Closed-Circuit Television Surveillance

A series of closed-circuit television cameras are located in strategic locations throughout the campus.

CPR, AED and Standard First-Aid Training

All Cincinnati State Police Officers are trained in CPR, AED and standard first-aid. All officers attend a refresher course yearly.

Prohibition of Deadly Weapons

Firearms are prohibited from all Cincinnati State Campuses and college-managed facilities. Deadly weapons are prohibited on College property. A deadly weapon is any instrument, device or thing capable of inflicting death, and designed or specially adapted for use as a weapon, or possessed, carried or used as a weapon including, but not limited to, a firearm (including unloaded, inoperable or sawed off firearms, starter pistols, zip guns, etc.), knife, club, brass knuckles, martial arts weapon, or stun gun. Except for licensed police officers, no person shall possess or carry any firearm, visible or concealed, on College property (including College buildings, grounds, leased or owned by the College, College athletic fields, and parking lots), or in any College van or vehicle, or at College- sponsored activities. Firearms, visible or concealed, are likewise prohibited in vehicles, which are on College property, or on College leased property, or on the property of a College-sponsored activity. No College official or employee may give consent under Ohio statute for any person, other than a licensed police officer, to carry a concealed firearm into any College facility, property, or activity. College employees, who hold concealed carry endorsement as allowed by Ohio law, may not carry or bring any firearm, visible or concealed, on College property, owned or leased, or at any College activities.

Public Notification and Crime Report

Cincinnati State Technical and Community College makes every effort to keep the campus community informed about safety-related problems. The College's duty to inform is taken seriously. As a result, information related to crime and criminal activity is provided to the community in an accurate and timely fashion. Notification efforts and methods include, but are not limited to, the following initiatives:

Annual Report

A comprehensive annual safety report is compiled, published and distributed on the College's website and is available in the Cincinnati State Police Office (Room 147 Main Building) at no charge.

Crime Log

The Cincinnati State Police prepares and maintains an incident log which is available for public viewing during College business hours.

Cincinnati State Police Timely Alerts

Cincinnati State Police will provide timely warning notices to the campus community whenever an incident is considered by the college to represent a threat to the campus community.

Drug and Alcoholic Beverages Policies

In addition to maintaining strict compliance with all state and federal laws, Cincinnati State maintains its own drug and alcohol policies. The following acts are prohibited on campus premises, on college controlled property or at college-sponsored activities and events.

- a. Distribution, processing, transporting, sale, purchasing and/or possession or use of any illegal drug/or the use, possession of any controlled substance without legal authorization, including mood-altering drugs.
- b. Providing alcoholic beverages to individuals less than 21 years of age.
- c. Possession of alcoholic beverages by individuals under 21 years of age.
- d. Illegal possession of an open container of an alcohol beverage.
- e. Public Intoxication.
- f. Driving while intoxicated.

Sexual Assault Policy

Cincinnati State Technical and Community College does not tolerate sexual assault, coercion, exploitation, or other form of sexual misconduct that offends the dignity of any member of the College community. Sexual assault, whether occurring on campus or at College sponsored activities, is both a violation of the standards of the College and a criminal act within federal and state laws. Individuals who believe they have been the victim of a sexual assault may pursue resolution on campus and/or criminal action against an alleged perpetrator.

The college strongly encourages any person who has been sexually assaulted on campus to contact Cincinnati State Police. Filing a police report will not obligate the victim to prosecute or subject the victim to scrutiny or judgmental opinions from the College.

Filing a police report will:

- a. Ensure that the victim receives the necessary medical treatment and tests.
- b. Provide the opportunity for a collection of evidence helpful in prosecution, which cannot be obtained later.
- c. Assure the victim has access to confidential counseling through Counseling Services available 513-569-5779 located on the Clifton Campus

Sex Offender Registration

Registered sex offenders are not barred from enrollment at Cincinnati State Technical & Community College. This policy provides guidance for registered sex offenders who are enrolled or who intend to enroll at Cincinnati State Technical & Community College.

Federal Registration Requirements

Federal Law (42USC 16901), the Sex Offender Registration and Notification Act (SORNA) effective 7-27-2009, requires convicted sex offenders to register for the purpose of community notification. In the State of Ohio, convicted sex offenders must register with the County Sheriff of the county of residence within seven (7) days. In addition, SORNA provides for the tracking of convicted sex offenders, already required at or enrolled by institutions of higher education. The law requires sex offenders, already required to register in a specific state, to provide notice of each institution of higher education at which that person is employed or enrolled as a student. This registration is to be made available to law enforcement agencies with jurisdiction where the institution of higher education is located.

Student Obligation to Self-Report

Cincinnati State students who are required by law to register as sex offenders must also self-report their status to the Cincinnati State Police Department within three (3) days of enrollment in any class on campus or online. Students should be prepared to provide documentation of convictions, conviction dates and, if applicable, conditions of parole or probation and contact information for parole/probation officers. All information collected will be entered into the Cincinnati State Police database. All students enrolled or intending to enroll at any of the Cincinnati State Technical & Community College campus are required to report in person to the Cincinnati State Police Department at the Clifton Campus within three (3) days. Information regarding self-reporting by convicted offenders is available at 3520 Central Parkway Cincinnati, Ohio, 45223, Main Building, Room 147, at 513-569-1558.

Specific Campus Restrictions

Main Building 4th floor houses Cincinnati State Day Care; therefore, Cincinnati State students who are required by law to register as sex offenders are strictly prohibited from entering this area. Registered sex offenders are also prohibited from working in or being upon any premises of the College that is designed to provide services to children without proper authority.

A list of all registered sex offenders are available on the web sites listed below.

Hamilton County Sheriff's Department www.hcso.org

Butler County Sheriff's Department www.butlersheriff.org

Missing Persons

In the event a person should become missing from campus, Campus Police should be notified immediately. A campus police officer will respond and gather information and relay it to other public safety personnel. An on campus search for the missing person will begin and the local police agency will be notified for assistance. If there is reason to believe the missing person was last seen off campus, the case will be referred to the jurisdictional police agency and the family will be advised to contact that agency as well. Cincinnati State Campus Police will assist the investigating agency as requested by that agency.

Hate Crimes

Hate crimes are criminal offenses that manifest evidence of prejudice based on race, religion, sexual orientation, gender, disability or ethnicity are reported as Hate Crimes as prescribed by the Hate Crime Statistics Act (28U.S.C. 535).



Parking Areas

The college maintains a parking lot for use by all members of the Cincinnati State College community.

Fire Suppression and Monitoring

Cincinnati State's fire suppression and alarms systems are monitored 24 hours a day 7 days a week by a third party vendor and by the Cincinnati State Department of Public Safety.

Cincinnati State Technical & Community College is a non-residential college.

Fire suppression systems include:

- A. Dry Chemical systems used in kitchens and the Auto Lab (A Wing) (class A-B-C-or D engineered systems and portable fire extinguishers).
- B. Wet systems used in science labs (class A-B-C or D engineered systems and portable fire extinguishers).
- C. Clean Agent fire suppression system used in computer server rooms (class ABC, Clean Agent, or Carbon Dioxide portable extinguisher).

Fire Prevention

Extension cords cannot be used for more than 24 hours or affixed to structures extended through walls, ceilings, floors, doors, under carpets, or floor coverings. Extension cords used on campus can be obtained through the Facilities Department.

Space heaters must be electric (no kerosene type) and must have an automatic shut off device if tipped over. They may not be placed within three (3) feet of any combustible material. Coffee pots, hot plates, etc., are limited to UL approved commercial grade units installed in an approved manner and location.

The use of open flame or burning of candles is prohibited, except as approved by the Campus Public Safety Department.

Smoking is prohibited in all Cincinnati State College buildings or in front of the entrances to campus building. All smoking must be at least 25 feet from any entrance to the buildings.

In the event of smoke or fire, it should be reported immediately to the Public Safety Department at 569-1558, or by calling 9-1-1.

The cooperation and involvement of students, faculty and staff is crucial to maintaining a safe campus environment. All members of the Cincinnati State community can assume responsibility for their own safety and well-being, and maintain the security of their belongings by taking simple, common sense precautions. The Cincinnati State Police make every effort to protect and serve everyone in the campus community. Cincinnati State Police strive to engage all members of the campus community in a partnership built on mutual respect and cooperation, and committed to ensuring a safe and secure learning and working environment.

How to contact Police Agencies for any Cincinnati State Technical and Community College Campuses

Clifton Campus

Cincinnati State Police
Office: Room 147, Main Building
On Campus phones: 1558
Off Campus phone - 513-569-1558
Emergency number 9-911 (from campus phones)

Harrison Campus

Cincinnati State Police 513-569-1558
Harrison Police
Emergency number 9- 911 (from campus phones)
Non-emergency number - 513-367-3715

Evendale Campus

Cincinnati State Police 513-569-1558
Evendale Police
Emergency Number 9- 911 (from campus phones)
Non-Emergency number - 513-563-2249

Middletown Campus

Cincinnati State Police 513-569-1558
Middletown Police
Emergency Number - 9-911 (from campus phones)
Non-Emergency number -513-425-7700