



Cincinnati State   University of 
CINCINNATI
Cincinnati Pathways

INSTITUTIONAL ARTICULATION AGREEMENT

BETWEEN

UNIVERSITY OF CINCINNATI

AND

CINCINNATI STATE TECHNICAL AND COMMUNITY COLLEGE

Preamble

The University of Cincinnati and Cincinnati State Technical and Community College recognize the need to facilitate the transfer of students from Cincinnati State Technical and Community College to University of Cincinnati to pursue and achieve their educational goals. In an effort to ease the transfer process and promote the closer coordination of academic courses, programs and degrees offered by our institutions, we hereby enter into the following Institutional Articulation Agreement, ("Agreement") in accordance with the guidelines and recommendations of the Ohio Articulation and Transfer Policy (HB 95).

Parties

University of Cincinnati ("UC" as used herein) is a university of the State of Ohio created pursuant to O.R.C. Chapter 3361 that serves the people of Ohio, the nation, and the world as a premier, public, urban research university dedicated to undergraduate, graduate, and professional education, experience-based learning, and research. The University is committed to excellence and diversity in our students, faculty, staff, and all of our activities. UC provides an inclusive environment where innovation and freedom of intellectual inquiry flourish. Through scholarship, service, partnerships, and leadership, UC creates opportunity, develops educated and engaged citizens, enhances the economy and enriches our university, city, state and global community.

Cincinnati State Technical and Community College (“CS” as used herein) a state community college created pursuant to O.R.C. Chapter 3358 and fully accredited by the Higher Learning Commission, North Central Association. CS has been dedicated to meeting the educational needs of the Southwestern Ohio community for more than 40 years, providing student-focused, accessible, quality technical and general education, academic transfer, experiential and co-operative education and workforce development. The college offers more than 100 degree programs and certificates, and is noted for its cooperative education program—one of the largest of its kind among two-year colleges in the U.S.

Provisions

1. In support of this institutional agreement, UC and CS will work together to maximize the acceptance and application of transfer credit. Degree program-to-degree program agreements, referred to as “Articulation Guides,” will outline selective admission requirements, course equivalencies, and other information affecting students who enroll in a particular academic program. Articulation Guides must be consistent with the tenets of this overarching institutional agreement. Acceptance and application of transfer credit will be determined in accordance with the relevant Articulation Guide and the provisions of this Agreement. Students transferring credit outside of Articulation Guide pursuant to this agreement will have the application of transfer credit done on a course-by-course basis by UC.
2. UC and CS shall endeavor to increase the persistency of our students toward completion of associate and baccalaureate degrees by providing CS students interested in matriculating to UC with an array of resources described below while they are completing their associate degree at CS.
3. Enhanced Academic Transfer Advising for UC Bound Students
 - a. CS and UC both utilize a software program that allows students to see their earned credit and how it applies to their degree, defined as a “Degree Program Audit.” CS and UC agree that in order to facilitate advising, Transferology is an appropriate medium for monitoring degree program audit progress.
 - i. CS shall make students aware of Transferology, and work with transfer students to establish Transferology account and populate with earned courses.
 - ii. UC shall grant Transferology access to CS academic transfer advisers (“CS Advisers”) to better determine how an individual student’s CS credit will apply to a specific UC bachelor’s degree. UC shall provide each CS Adviser with a unique user name and password. UC shall provide relevant training to CS Advisers.
 - b. CS shall make available to UC Advisers computer and office space within CS’s Academic Transfer Center in order that UC Advisers can advise CS students interested in attending UC upon their completion of an associate degree at CS.

- c. UC shall provide Cincinnati State's Academic Transfer Center Director course equivalent information regarding CS's courses and their UC equivalents. UC shall update the information and provide the most current equivalencies to CS for the upcoming academic year, annually no later than July 1st.
- d. UC shall report to CS's Academic Transfer Center Director the number of transfer students from CS for the previous academic year, annually no later than July 1st.
- e. UC and CS shall each make reasonable efforts to maintain in confidence information of the other which has been designated as confidential. Such a designation shall be made in writing delivered to the other in advance of the disclosure of such information. All employees of a party who have access to confidential information of the other party shall be bound by written obligations with their employer to maintain such information in confidence. Each party agrees to enforce confidentiality obligations to which its employees are bound. As state instrumentalities, UC and CS acknowledge that they are bound by the provisions of the Ohio Public Records Act, codified in R.C. 149.43 et seq. And that they must comply with the Ohio Public Records Act in performing their duties with respect to confidentiality under this Agreement.
- f. UC and CS shall each comply with its obligations under the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) with respect to any student records provided by or received from the other in connection with the performance of this Agreement.

4. Privileges and Connections for Qualifying CS Students Bound for UC

- a. *Cincinnati Pathways Scholars*. This section establishes a specific program and scholarship for emerging CS student leaders who will be known as "Cincinnati Pathways Scholars." Participants will be admitted to this program by CS Administration from a pool of students in transfer programs who have submitted a Pathways application and have completed 15 CS credit hours with a minimum GPA of 3.25. Cincinnati Pathways Scholars will work with both CS and UC Advisers to assure a seamless transfer to UC, as each Scholar is ready. Benefits include:
 - i. A special Pathways orientation, administered by a UC Adviser,
 - ii. Access to UC libraries,
 - iii. Admission to UC sporting events, except those where a ticket is needed,
 - iv. A special UC ID,
 - v. Invitations to attend selected programs and events,
 - vi. UC recreation center membership (for fee)

- a. International Students who have graduated from CS, or have completed College Level coursework in English Composition and who have completed 30 or more credit hours of College Level coursework, will be exempted from English proficiency testing upon matriculation to UC. Unless the CS transcript indicates that college credit was awarded for International coursework, the International Transfer Student will not be required to submit international transcripts to UC for admission purposes.
- b. International transfer students who have graduated from CS with an Associate's degree with a competitive GPA will be reviewed for a UC Global Scholarship (GPA requirement is subject to change yearly). Students eligible for this scholarship will not be reviewed for the Cincinnati Pathways scholarship.

9. Associate Degree Completion & Reverse Transfer.

- a. Under this agreement, both CS and UC Advisers will encourage CS students to complete their Associate of Arts, Associate of Science, Associate of Applied Science, or Associate of Applied Business (AA/AS/AAS/AAB) degree before transferring to University of Cincinnati.
- b. Should a CS student transfer to UC prior to completion of an AA/AS/AAS/AAB degree, CS shall provide the opportunity for the student to subsequently complete the AA/AS/AAS/AAB degree in absentia using UC course credit. In this interest, all course work completed at UC will be accepted and applied to AA/AS/AAS/AAB degree requirements at CS consistent with the criteria used for native CS students, commonly referred to as "reverse transfer." The same course may also apply toward baccalaureate degree requirements at UC.

10. Transfer Policies and Procedures.

- a. UC and Cincinnati State shall adhere to Ohio Articulation & Transfer Policy (HB 95).
- b. Recognizing the system of preparation afforded by the completion of an AA/AS/AAS/AAB degree, and in accordance with the Ohio Articulation and Transfer policy, UC will guarantee admission to the university and afford junior standing to all CS Transfer Students who have earned an AA/AS/AAS/AAB degree from CS, provided the Transfer Student's grade point average is at least 2.0 for all previous college-level courses. Transfer students so admitted will be considered for admission to selective programs (majors, minors, or fields of concentration) with the same guidelines that are applied to native UC students. Transfer Students shall be responsible for understanding and adhering to the selective admission requirements, according to catalog requirements, at UC.
- c. All collegiate-level credit transferred from CS shall be accepted toward the Transfer Student's class standing and shall be articulated to specific UC courses

when possible. Per UC policy for Transfer Students, the CS GPA does not transfer.

- d. Transfer Students who have not completed their AA/AS/AAS/AAB degree, or who have earned a cumulative grade point average below 2.0, or those who have been dismissed previously from another institution of higher education will be considered for admission according to the admissions policy and standards of UC, according to catalog requirements.
- e. Due to curriculum structures and the variability in student enrollment patterns, UC cannot guarantee that students who transfer under the provision of this Agreement will complete all the requirements to graduate from UC within two years or by earning only an additional 60 semester hours at the UC.
- f. Collegiate level courses completed at CS with a "D" or better grade will be accepted for Transfer Students with an earned AA/AS/AAS/AAB degree. It should be noted that the Transfer Student may be required to retake any course in which s/he received a grade of "D" from CS where there is a higher minimum grade required for all native UC students pursuing the same academic program. The application of this rule shall be the same for both native UC students and Transfer Students.
- g. Due to federal regulations, financial aid will be disbursed to a student by only one institution. Financial aid for a CS student will end when a student ceases taking classes at CS. Transfer students must reapply for financial aid upon transfer to UC and must comply with the deadlines and policies at UC.

11. Reaching Students

a. Mutual Marketing Efforts

- i. CS shall appropriately include this Agreement in any listing of articulation and transfer agreements to which it is a party and shall communicate this information through a web portal designed to disseminate transfer information to students, staff, and faculty. Other methods of communication, when appropriate, might include and are not limited to inclusion in the college catalog, program specific materials, and graduate mailings.
- ii. UC shall appropriately include this Agreement in any listing of articulation and transfer agreements to which it is a party and shall communicate this information, and afford the appropriate training when necessary, to staff and faculty to support Transfer Students.

b. Mutual Use of Tradenames, Trademarks & Logos.

- i. CS is hereby granted a limited, non-exclusive, non-transferable license to use UC's tradenames, trademarks, and logos consistent with UC's brand standards during the term of this Agreement for the sole purpose of promoting the transfer of students from CS to UC as provided for in this Agreement.
- ii. UC is hereby granted a limited, non-exclusive, non-transferable license to use CS's name, tradenames, trademarks, and logos consistent with CS's brand standards during the term of this Agreement for the sole purpose of promoting the transfer of students from CS to UC as provided for in this Agreement.
- iii. UC and CS shall confer and coordinate their respective marketing efforts to maximize the impact of such efforts and to assure that one party's use of the other's tradenames, etc., is in compliance with the other's brand standards.
- iv. Upon termination of this Agreement, the limited licenses set forth in this section will immediately terminate and each party shall (i) cease all such aforementioned use; and (ii) discard, destroy or delete any printed and electronic materials containing the name, tradename, trademark, or logo of the other party. Neither party shall use the name, tradename, logo, or trademark of the other party in any way that would cause confusion in the public mind as to the relationship between the parties, and, except for the limited license set forth in this section, neither party shall by virtue of this Agreement gain any right, title, or interest in any name, tradename, trademark, or logo of the other party.
- v. Neither party may assign or transfer its rights or obligations under this Agreement without the prior written consent of the other party. In no event, shall the license or use of UC's or CS's name, tradename, trademark, or logo be assigned to a parent, affiliate, or successor company formed by the merger or reorganization or similar corporate transaction of UC or CS with any other company.

12. Term.

- a. This Agreement has an initial term commencing July 1, 2016, and continuing through June 30, 2019. Thereafter, this Agreement may be renewed for additional three year terms, in accordance with the State of Ohio's biennial budget, unless either party gives the other a minimum of thirty (30) days prior written notice of non-renewal. Should the terms of this Agreement come in conflict with policy established after the effective date of this Agreement, the Agreement will be reviewed for modification to avoid conflict between this agreement and any new policy. In either event, care will be taken to insure that

Agreement modifications will not adversely affect students already enrolled and covered under the provisions of the existing Agreement.

- b. UC and CS each reserve the right to terminate this agreement. A notice of at least one year must be given.
 - c. While this Agreement is active and for a period of three years after its completion, the parties agree to maintain auditable records of all policies and processes pertaining to this Agreement and make such records available to the other party upon request.
 - d. This agreement is contingent upon the availability of sufficient appropriated funds and the College Treasurers certification that such funds are available as required pursuant to the O.R.C. 3358.10
13. Compliance with Applicable Laws. Both institutions are committed to, and will adhere to, applicable laws and regulations.
14. Notices. Any notice required to be given by UC pursuant to terms of this Agreement shall be deemed to have been given if mailed by certified or registered US Mail, return receipt requested, as of the date of receipt, addressed to the Interim Provost at CS as follows.

Contact: Robbin Hoopes, JD
Provost
Cincinnati State Technical and Community College
3520 Central Parkway, Cincinnati, OH 45223-2690
Monica.Posey@scincinnati.state.edu or 513-569-1511

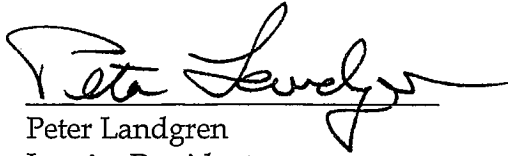
Any notice required to be given by CS pursuant to terms of this Agreement shall be deemed to have been given if mailed by certified or registered US Mail, return receipt requested, as of the date of receipt, addressed to the Vice Provost for Enrollment Management as follows.

Contact: Caroline Miller
Vice Provost, Enrollment Management
University of Cincinnati
Cincinnati, OH 45221-0091
Caroline.Miller@uc.edu
513-556-3379

This agreement is effective as of: **October 23, 2016**

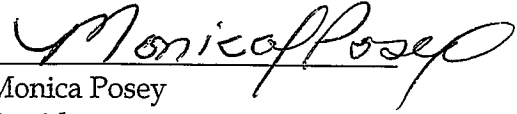
University of Cincinnati

Cincinnati State Technical & Community
College



Peter Landgren
Interim President

10 Feb. 2017
Date



Monica Posey
President

2/10/17
Date