

## **Surgical Technology Progression Process**

Admission to the core level courses of the Surgical Technology program may be determined by a competitive process based upon a point system. Students **MUST** complete **ALL** program prerequisites prior to applying for progression to the core level of the program. No more than 24 students will be admitted to the core level of the Surgical Technology program in a given application period. There is the potential for more than 24 to apply. The top 24 in terms of points/rank will be those accepted to start the core program. Students will be responsible for the completion and submission of a **Progression Application** packet. The packet will include the Progression Application Coversheet, ST Student Progression Application Checklist, a copy of the student's degree audit or academic evaluation, as well as documentation of previous healthcare experience to the program chair (if applicable). It is the responsibility of each applicant to make sure all transfer credit has been received *and* processed by the Office of the Registrar prior to progression. No exceptions will be made for any applicant.

### **INFORMATION SESSIONS:**

Students who have declared ST as their major must attend **ONE** mandatory Surgical Technology Information Session prior to submitting a Progression Application. The information sessions will be offered: on ***September 28, 2023; October 26, 2023; November 16, 2023; January 25, 2024; February 22, 2024; March 28, 2024, April 25, 2024 and May 16, 2024.*** Students are encouraged to attend within the first semester of declaring ST as their major. The session will include detailed information

about the profession, the program, and the progression requirements for admission.

*Prospective* students interested in learning about the program and profession are also welcome to attend.

### **PROGRAM PREREQUISITES (required to apply to core level):**

- Student must be **admitted to Cincinnati State** with **ST.AAS** declared as major
- Student must attend **ST Information Session**
- **2.75 minimum cumulative GPA**
- **FYE 105, OR 110** (*waived for anyone who transfers in 12 or more college credit hours with C or better*)
- **MAT 105**
- **BIO 151**
- **ST 100**
- **Completion of the Career Assessment Test**

### **APPLICANT RANKING CRITERIA**

- **Points** will be granted for overall GPA
- **Points granted for** completion of the Long Version of the **Career Assessment Test**
- **Points for Program Prerequisites completion, curriculum sciences, and non-general education courses**
- **Experiential category.** Points will be granted for a previous degree (Master, Bachelor, or Associate) or 1-year certificate from a regionally accredited college, military experience (DD 214 honorable discharge paperwork), Honors Program participation (a letter from Honors Chair), and healthcare experience/credentials (a letter from

direct supervisor documenting 1-year direct patient care and/or Central Service/SPD within the past three years).

### **CRIMINAL BACKGROUND CHECK**

If students are accepted into the Core Level of the ST program, they will be required to submit a Criminal Background Check in order to verify eligibility for clinical placements. The background checks must be received by the program chair prior to starting the core level sequence. Failure to complete the paperwork in an appropriate timeframe, or to assure that results are received in a timely manner, will be grounds for dismissal from the program. You should also be aware that some clinical facilities may require a drug screening prior to placement. That will be determined throughout the year based on the sites you will be assigned. Criminal background checks must be completed by the Ohio Bureau of Criminal Identification and Investigation (BCI&I) and the Federal Bureau of Investigation (FBI).

**\*Felony records and misdemeanors may prohibit you from continuing in this program or obtaining employment. Therefore, any concerns about one's criminal background history should be directed to the ST Program Chair immediately.**