



Board of Trustees Proceedings

Regular Meeting
Tuesday, March 25, 2025
3:45 pm
Cincinnati State – Clifton Campus
3250 Central Parkway
Cincinnati, Ohio 45223

SUNSHINE LAW COMPLIANCE ANNOUNCEMENT

The Board of Trustees of the Cincinnati State Technical and Community College District, Hamilton County, Ohio, met in regular session, pursuant to the rules, on **March 25, 2025**, at 3:45 pm, Chairman John Silverman presiding. The notification was posted on the College website, www.cincinnati-state.edu, in **MyCSTATE**, **Daily News**, and given to news media outlets – including **The Cincinnati Enquirer**, **The Cincinnati Herald**, **The Middletown Journal**, the **Press Community Newspapers**, the **Harrison Press**, **WCPO**, **WLW-TV**, **WKRC**, **WXIX**, **WVXU**, and **WLW Radio** – in compliance with the requirements of Ohio Revised Code, Section 121.22.

Board Secretary Cynthia Booth read the Sunshine Law.

The meeting started at 3:45 pm.

Mr. Silverman asked for an attendance roll call.

ROLL CALL					
MEMBER	PRESENT	ABSENT	MEMBER	PRESENT	ABSENT
Mrs. Booth	X		Dr. Minhas	X	
Mr. Chavez		X	Mr. Scherpenberg	X	
Mr. Howe		X	Mr. Silverman	X	
Ms. Garvey	X		Mr. Vincent		X
			Mr. Walton	X	
			TOTAL	6	3

providing pictures of her creation and describing it and the competition, she stated that she competes to bring more recognition to the program.



Recognition – Audrey Woods Director of Admission and Testing



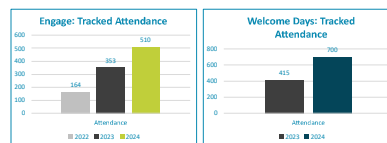
Customized Experiences Drives New Enrollment

- 1,000 students attended custom high school visits
- Increased Information Sessions- Evenings and Weekends
- Focused Open House – MCI, Harrison, Nursing
- Open House – Date adjustment and communication strategy resulting in 89% increase in attendance

FROM THE PRESIDENT'S OFFICE



Event Reformatting = Increased tracked attendance



FROM THE PRESIDENT'S OFFICE



Recognition – Jackie Norton Manager of Creative and Traditional Marketing



A Champion of Cincinnati State's Brand

- Dedicated leader in brand management and traditional marketing
- Always willing to volunteer talents to advance the college
- Ensures Cincinnati State's brand is dynamic, innovative, and unexpected



FROM THE PRESIDENT'S OFFICE

Cincinnati State

Creativity and Commitment Elevates Our College

- Created standout campaigns: "You Can" & "It All Starts Here"
- Led the efforts to create a CS/Bengal logo during Superbowl run.
- Carefully selects promotional items that enhance the excitement for the brand with the best value
- All contributes to an impressive 90% community awareness rating

Cincinnati State

FROM THE PRESIDENT'S OFFICE

Cincinnati State

Chef Betsy Lasorella Professor Pastry Arts, Business Technologies



Pastry Chef of the Year
1st Place
North East Regional Competition
American Culinary Federation (ACF)
at Columbus State
March 7, 2025

Next
Compete at the ACF National Competition
July 27-31 in Las Vegas.



25.17 Consent Agenda for Recurring Items

Mr. Steve Morris, Vice President for Administration, presented the following slides to the Board of Trustees:

Kairak Refrigeration Design-Build Project

- Design-Build Project approved by BOT in January.
- One bidder: DeBra-Kumpel at \$1.0 million.
- Project budget set at \$1.2 million.
- Work to begin in May, with completion expected by September 15th.

FY25/FY26 Deferred Maintenance

- \$1.8M allocated for deferred maintenance spending in summer 2025.

- Initial Mechanical Master Plan report identified \$45.0M in deferred maintenance, including \$17.0M in high-priority HVAC repairs.
- \$4.0M of these repairs already included in Board Priority Plan.
- Additional \$13.0M to be included in May updates.

Mr. Silverman added that the \$45 million is in needed repairs on top of other board priorities and deferred maintenance projects, which are important to keep in mind compared to the \$6 million in capital appropriations the College receives from the State each biennium. He highlighted that this is not enough to keep up with our facility repair needs.

Main Street Renovation Update

- Estimated \$6.4M project cost for "Main Street" areas.
- Additional \$2.7M for mechanical repairs, bringing total to \$9.1M.

Mr. Morris stated that the BHDP programming engagement would be completed in the next month and a report would be shared with the Board in May or June.

Harrison Campus Expansion

- Moving the A-Hangar scheduled for May-August.
- Hiring of engineers and contractors planned in phases, with BOT approvals at various stages.
- Total estimated cost: \$7.1M for Design-Build Contractor (approval in September).

Mr. Silverman clarified that the Board is not approving the Fall expansion project. The Board is only approving funds for the design to move the Harrison hangar. In May, BOT will be requested to approve the construction of the hangar.

Mr. Silverman requested a motion to accept the consent agenda. Mr. Walton motioned that the consent agenda be approved. Dr. Minhas seconded the motion. The consent agenda was approved with a roll call vote.

ROLL CALL VOTE							
MEMBER	AYES	NAYS	ABSTAINED	MEMBER	AYES	NAYS	ABSTAINED
Mrs. Booth	X			Dr. Minhas	X		
Mr. Chavez				Mr. Scherpenberg	X		
Mr. Howe				Mr. Silverman	X		
Ms. Garvey	X			Mr. Vincent			
				Mr. Walton	X		
				TOTAL	6		

Kairak Refrigeration Design-Build Project

- 1) Design Build Project with Motz Engineering as Criteria Architect
- 2) Approved by BOT in January as Contractor TBD at ~\$1.4M
- 3) One bidder: DeBra-Kumpel at \$1.0 Million
- 4) Added 20% contingency of \$200k, for a total project budget of \$1.2M
- 5) Project budget of \$1.2M matches initial estimate on Fall BOT priorities
- 6) Work will begin in May with substantial completion by September 15th

FY25/FY26 Deferred Maintenance

- 1) Contracts list represents \$1.8M in DM to be spent this summer.
- 2) \$1.0M of this spend will occur in FY25 and was included in the year-end unrestricted cash estimate.
- 3) The remaining cash from these projects will be spent from Deferred Maintenance Funds or Board Restricted Capital Investments
- 4) Initial Mechanical Master plan report showed \$45.0M in deferred maintenance to address, with \$17.0M identifies as high priority HVAC repairs in Main building.
- 5) \$4.0M of these high priority HVAC repairs in Main Building needs are already in our Board Priority Plan shared in October. We will include the additional \$13.0M in our five year Board Priority Plan updates in May.

Main Street Renovation Update

Main Building First Floor Renovations – Programming Design

~\$6.4 million estimated project for “Main Street” areas of plans
 Plus an additional ~\$2.7 million estimated for mechanical repairs, identified in recent mechanical master plan. Findings of this plan were shared at Facilities Committee

Total estimated project cost is estimated over \$9.1 million if we opt to do all sections as shown below:



Harrison Design-Build Construction Budget Including Move of A-Hangar

Harrison Expansion Budget		
	Estimated at 3/19/25	Notes
Design-Build Construction	\$7,100,000	Oswald estimate without hangar move. Includes 18% GC and 5% design contingency
Criteria Architect	\$248,500	Estimated at 3.5%
OFCC Contract and Project Management	\$257,198	Estimated at 3.5%
Hangar Move		CMT Estimate of \$250k plus \$100k \$350,000 contingency due to JS Held and Oswald estimates of \$350k-400k
Total Project Budget	\$7,955,698	Previously estimated at \$9.2 M

* If \$2M Jobs Ohio Grant is awarded, Net cost of project estimated at \$6M

Preparing for Harrison Expansion Moving the A-Hangar



Harrison Campus Expansion Steps

- 1) **Move the A-Hangar (May-August)**
 - A) Hire CMT Engineers to design-bid-build the move (\$35K)
 - B) When GC bids received in May, seek BOT approval (\$315K)
- 2) **Hire Ohio Facilities Construction Commission as Project/Contract (May)**
 - A) After creating OFCC MOU by May, Seek BOT approval (\$260k)
- 3) **Hire Criteria Architect (June)**
 - A) After issuing RFQ and selecting Architect, Seek BOT approval in June (\$250k)
- 4) **Hire the Design-Build Contractor (September)**
 - A) After bidding over summer, seek BOT approval in September (\$7.1M)

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25.18 February FY25 YTD Financial Reports

Mr. Morris gave the Financial Report.

- Unrestricted cash and equivalents at \$38.76M, highest in three years.
- Projected increase of at least \$2.2M over the prior year by June 30th, 2025, used to address capital repair projects.

Mr. Scherpenberg asked how the amount spent in FY25 compares to the annual budget, and Mr. Morris replied that the annual budget in FY25 and the recent fiscal year started at \$550,000. Mr. Silverman added that this annual practice of evaluating available operating cash at year-end to deploy for addressing additional capital repairs over the summer had been implemented for many years.

Finance Committee Agenda: March 24, 2025

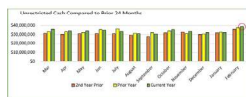
- 1) January 27, 2025 Minutes
- 2) March 25th Full Board Action Items for Review:
 - 25.18 February FY25 YTD Financial Reports
 - 25.19 Vendor Contract Approvals Resolution
 - 25.20 Adjunct Salary Resolution
 - 25.21 FY26 and FY27 Proposed Tuition Increase Resolution
 - 25.22 FY26 and FY27 Be Great Grant Tuition Waivers Resolution
 - 25.23 FOP Bargaining Agreement Resolution
- 3) FY25 Year-End Cash and Cash Equivalence Projections
- 4) Financial Estimate and Next Steps for:
 - FY25-FY26 Deferred Maintenance
 - Harrison Campus Expansion
 - Northern Kentucky AMT Program Leased Facility
 - Main Street Renovations

Next Meeting Friday, May 2nd, 2025, 7:30 am via Teams

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Cincinnati State Fiscal KPI Dashboard

Year-Over-Year Unrestricted Cash +\$1,262,689	Actual to Budget Actual Variance +\$388,751	LTM Senate Bill 6 Composite Score 5.0
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Composite Score



Key takeaway: Unrestricted cash and equivalents at February 28, 2025 without BOT restriction at \$38.76 million, was the highest balance for any month in the last three years.

Unrestricted & Board Restricted Cash & Investments at June 30 (FY25 Projected at 3/17/25) in Comparison to Outstanding Long-Term Debt



Key takeaway: The unrestricted cash and equivalents are projected to rise to at least \$2.2 Million over prior year at June 30th, after \$1.0 Million in early summer capital project spending. Another \$1.0 of this cash will be spent on additional capital projects in late Summer.

Senate Bill 6 Composite Score Details

Senate Bill 6 Composite Score Twelve Month Trailing Average Results as of February 28, 2025					
Exhibit III(b)					
Senate Bill 6 Composite Score Twelve Month Trailing Average as of February 28, 2025					
A	B	C	D	E	
Expendable Net Assets	Plant Debt	Total Revenues	Total Expenses	Change in Total Net Position	
\$ 40,635,441	\$ 12,665,000	\$ 70,749,046	\$ 66,576,114	\$ 4,172,932	
Ratios 12 Month Trailing Average@ 02/28/25					
Primary Reserve Ratio(50%)		Viability Ratio(30%)		Net Income Ratio(20%)	
Ratio	Score	Ratio	Score	Ratio	Score
AD = 61.04%	5	AB = 130.43%	5	FC = 1.98%	5
Senate Bill 6 Composite Score 8.00					

25.19 Contracts and Vendor Approvals (Resolution

Mr. Morris presented the contracts for approval.

- \$860,000 for Cincinnati West Airport Construction, funded via FAA Grant.
- \$559,248 for the three-year office lease in Northern Kentucky.
- \$435,366 for the ATCL hallway and classroom carpet replacements.
- \$406,027 for fifteen months of property insurance premium through June 30, 2026.

Mr. Silverman explained that the college will be losing the current space at the CVG terminal for classes. We have pursued several locations before the selected space. The long-term goal is to have our own space.

Dr. Minhas asked if the SSI subsidy listed at the bottom of the proforma shared with the Finance Committee was excluded from the proforma because of classes being taught in KY. Mr. Morris responded that, due to Kentucky being a reciprocal partner for in-state tuition with Ohio, Ohio SSI funding was received for students taking CState courses in Kentucky. He noted that because the SSI subsidy formula is tied to a three-year lag to evaluate student completion metrics, he did not include the subsidy in the proforma as a conservative estimate, which included only direct tuition revenue.

Ms. Garvey asked if the Oculus IT project had many bidders. Mr. Morris responded that there were eleven bidders for the virtual chief information security officer RFP, which took over a month to evaluate before the ITS team recommended the selected provider.

Mr. Scherpenberg asked, "Do we have a budget set aside for these projects?" Mr. Morris said, Yes, plus a surplus.

Mr. Silverman requested a motion to accept the vendor contracts. Mrs. Booth motioned that the vendor contracts be approved. Ms. Garvey seconded the motion. The vendor contracts were approved with a roll call vote.

ROLL CALL VOTE

MEMBER	AYES	NAYS	ABSTAINED	MEMBER	AYES	NAYS	ABSTAINED
Mrs. Booth	X			Dr. Minhas	X		
Mr. Chavez				Mr. Scherpenberg	X		
Mr. Howe				Mr. Silverman	X		
Ms. Garvey	X			Mr. Vincent			
				Mr. Walton	X		
				TOTAL	6		

Cincinnati State

Contracts Resolution 25.19

Contract #s 1-12 Reviewed in March 20th Facilities Committee Meeting

1. **Vendor TBD - \$860,000. Cincinnati West Airport Construction of the East T-Hangar Extension. Funded 95% via FAA Grant, and remaining 5% funded via Auxiliary Funds.**
2. Jess Electric. \$298,983. Cincinnati West reconstruction of Airport Runway 1-19 Lighting project. Funded 95% via FAA Grant, and remaining 5% funded via Auxiliary Funds.
3. **Le. Delta America. \$599,248. Three-year office lease in Northern Kentucky. Includes \$160,000 build-out/renovation expenses in FY26 plus average annual lease payments of \$96,000 per year for three years. Funded via FY26 - FY28 general funds.**
4. Brielmaier \$522,000. ITS Server Room AHU replacement. Funded via Board reserves or deferred maintenance funds.
5. Axcraft. \$192,000. Locker coverup project in Main building for summer 2025. Funded via deferred maintenance funds.
6. **Diversify Pro. \$435,566. ATLC hallway classroom, and computer lab flooring replacements for summer 2025, bought on State contract. Funded via deferred maintenance funds.**

Cincinnati State

Contracts Resolution 25.19

Contract #s 1-12 Reviewed in March 20th Facilities Committee Meeting

7. Axcraft. \$144,000. ATLC hallway and classroom painting for summer 2025. Funded via deferred maintenance funds.
8. Diversify Pro. \$115,000. Health Professions Building carpet replacement for summer 2025 bought on State contract. Funded via deferred maintenance funds.
9. C & T Design. \$237,530. Instructional kitchen ATLC room 004 cooking equipment replacement. \$92,000 funded via Foundation funds, \$136,100 funded via deferred maintenance.
10. C & T Design. \$104,542. Pastry lab kitchen ATLC 228 and Bakery Hill 224 dishwasher replacements. Funded via deferred maintenance funds.
11. **AFM. \$406,027. Fifteen -month property insurance agreement due to carrier change resulting in slight premium savings (same limits and deductible as prior year). Funded via general fund.**
12. Educational Furniture, Ltd. \$85,000. HPB hallway and lobby seating replacements bought on State contract, funded via deferred maintenance funds.

Cincinnati State

Contracts Resolution 25.19

Contract #s 13-19

13. Oculus IT. \$243,750. Three year and three-month agreement for Virtual Chief Information Security Officer to lead and support cybersecurity services. Funded via general fund.
14. **eCampus.com. \$5,000,000. Five-year bookstore agreement. Includes: \$1,200,000 in annual student account payments made to bookstore per year, less \$200,000 in annual commission and fees to college. Funded via general fund (Student account payments are expenses of the College, and commission payments support its operating budget).**
15. BetterMynd \$124,218. Mental telehealth online counseling services for students. Funded via grant funds.
16. ATI Testing. \$147,490. Practical Nursing Certificate test materials and proctoring. Funded via student supplemental fees.
17. Element 451. \$66,000. Annual renewal of customer relationship managementsoftware and related services for use by Admissions. Funded via general fund.
18. Fusion WRX. \$299,628. Digital marketing agreement through June 30, 2025. Funded via general fund.
19. Elegant Fare. \$50,000. Up to \$50,000 for campus foodservice in the Overlook. Funded via general fund.

Cincinnati State

Contracts Resolution 25.19

Emergency Expenses Reviewed in March 20th Facilities Committee Meeting

Approvals required due to work of an emergency nature over \$3,000:

1. Leo J. Brielmaier Co. \$120,000. General contracting work related to water damage from pipe bursts. Funded via insurance proceeds or general fund.
2. Brock Restoration. \$60,065. Water damage clean -up and mitigation related to water damage from pipe bursts. Funded via insurance proceeds or general fund.
3. Sierra Environmental Group, Inc. \$10,000. Air quality testing contracting related to water damage from pipe bursts. Funded via insurance proceeds or general fund.
4. Ask Amy Staging, LLC. \$15,000. Window treatment replacements related to water damage from pipe bursts. Funded via insurance proceeds or general fund.
5. Educational Furniture, Ltd. \$15,173. Office furnishing replacements related to water damage from pipe bursts bought on State contract. Funded via insurance proceeds or general fund.
6. Geiler Company. \$3,000. Water line repairs related to water damage from pipe bursts. Funded via insurance proceeds or general fund.

25.20 Adjunct Salary Resolution

Provost Robbin Hoopes presented the adjunct salary resolution:

- Increase from \$660 to \$680 per unit, effective Summer 2025.

Mr. Silverman asked what percentage of our courses are taught by adjuncts. Provost Hoopes reported 55%.

Mr. Silverman asked are we still working to address the adjunct survey feedback. Provost Hoopes answered yes. Mr. Silverman requested a motion to accept the adjunct salary resolution. Dr. Minhas motioned that the adjunct salary resolution be approved. Mr. Walton seconded the motion. The adjunct salary resolution was approved with a roll call vote.

ROLL CALL VOTE							
MEMBER	AYES	NAYS	ABSTAINED	MEMBER	AYES	NAYS	ABSTAINED
Mrs. Booth	X			Dr. Minhas	X		
Mr. Chavez				Mr. Scherpenberg	X		
Mr. Howe				Mr. Silverman	X		
Ms. Garvey	X			Mr. Vincent			
				Mr. Walton	X		
				TOTAL	6		



Adjunct Salary Resolution 25.20

WHEREAS the College seeks to attract and retain highly qualified adjunct instructors to ensure high quality instruction of technical and general education courses;

WHEREAS the College's current adjunct pay rate of \$660.00 per unit for adjunct professors is low among institutions of higher education in the Greater Cincinnati region;

WHEREAS the College seeks to continue increasing the adjunct pay rate in a phased approach until the

College's adjunct pay rate is competitive with other institutions of higher education in the region;

NOW THEREFORE BE IT HEREBY RESOLVED that an adjunct pay rate of \$680.00 per unit will be implemented for all adjunct instructors beginning summer of 2025.

25.21 FY26 and FY27 Tuition Increase

Vice President for Workforce Development, Amy Waldbillig, presented the following resolutions:

- Tuition increase of up to \$5.00 per year, pending Ohio statute approval.

Mr. Silverman requested a motion to accept the FY26 and FY27 tuition increase and mentioned that this is subject to the approval of the Governor's budget. Dr. Minhas motioned that the FY26 and FY27 tuition increase resolution be approved. Mrs. Booth seconded the motion. The FY26 and FY27 tuition increase was approved with a roll call vote.

ROLL CALL VOTE							
MEMBER	AYES	NAYS	ABSTAINED	MEMBER	AYES	NAYS	ABSTAINED
Mrs. Booth	X			Dr. Minhas	X		
Mr. Chavez				Mr. Scherpenberg	X		
Mr. Howe				Mr. Silverman	X		
Ms. Garvey	X			Mr. Vincent			
				Mr. Walton	X		
				TOTAL	6		



FY26 and FY27 Proposed Tuition Increase Resolution 25.21

WHEREAS, Cincinnati State provides open access to exceptional and affordable technical and nontechnical higher educational offerings including bachelor's degrees, associate degrees and certificates that are consistent with the College's accreditation by the Higher Learning Commission, and

WHEREAS, the College continues to provide exceptional higher education at rates of tuition significantly lower than four-year institutions, and at comparable tuition rates to other Ohio Community Colleges, and

WHEREAS, the proposed biennium operating budgets from the Ohio governor and the Ohio House each contain a statutory provision allowing up to \$5.00 increases in tuition in academic year 2025-2026 and academic year 2026-2027, and

WHEREAS, the Board of Trustees and College administration have concluded an increase in tuition and fees may be necessary to ensure the College maintains a balance of educational quality and student success with the fiscal sustainability of the institution pursuant to the College's Strategic Plan,

NOW, THEREFORE BE IT RESOLVED The Board of Trustees hereby authorizes the College to increase tuition up to \$5.00 in academic year 2025-2026 and \$5.00 in academic year 2026-2027, effective at a date at the College President's discretion, upon consultation with the Finance Committee and contingent upon permission via Ohio statute. The out-of-state surcharge shall be increased by the same amount of any tuition increase. The College shall report such increase to the Board of Trustees via the Finance Report, or President's Report at the earliest practical Board meeting relative to such increase.

25.22 Be Great Grant Tuition Waivers

- Up to \$1,000 per semester for Pell-eligible students.
- Up to \$750 per semester for Butler Tech students.
- Up to \$12,000 per student for merit-based qualifications.

Mr. Silverman requested a motion to accept the resolution of the tuition waivers. Dr. Minhas motioned that the resolution of the tuition waivers be approved. Ms. Garvey seconded the motion. The tuition waivers resolution was approved with a roll call vote.

ROLL CALL VOTE							
MEMBER	AYES	NAYS	ABSTAINED	MEMBER	AYES	NAYS	ABSTAINED
Mrs. Booth	X			Dr. Minhas	X		
Mr. Chavez				Mr. Scherpenberg	X		
Mr. Howe				Mr. Silverman	X		
Ms. Garvey	X			Mr. Vincent			
				Mr. Walton	X		
				TOTAL	6		

FY26 and FY27 Be Great High School Grant Tuition Waivers Resolution 25.22

WHEREAS, Cincinnati State Technical and Community College strives to attract recent Ohio high school graduates from diverse and low-income communities by providing open access educational options to high-quality higher education opportunities; and

WHEREAS, the College stands to continue to expand its "Be Great High School Grant" (the "Grant") as referred herein to Pell-eligible students, Career Tech students, and recent high school graduates based on merit. In order to expand the College would need to continue a tuition waiver from the Chancellor of the Ohio Department of Higher Education (ODHE) to the Legislature; and

WHEREAS, the proposed Grant amount is up to \$1,000 per student per semester for Pell-eligible CTPs, and CVC students and is renewable if a student meets re-enrollment requirements set by the College. Qualifying students must enter Cincinnati State during the academic year immediately following high school or after a gap year; and

WHEREAS, the proposed Grant amount is up to \$750 per semester not to exceed \$1,000 per student for Butler Tech, and is renewable if a student meets re-enrollment requirements set by the College. Qualifying students must enter Cincinnati State during the academic year immediately following high school or after a gap year; and

WHEREAS, the proposed Grant amount is up to \$12,000 per student for merit students who have graduated from a regional high school in the last 5 years and may or may not be renewable based on requirements established by the College. Merit-based qualifications include: a high school or college GPA of 3.25 or higher or a high school rank in the top 20% or an ACT score of 26; and

WHEREAS, no cash distributions will be given from the Grant. Allotment of the Grant for an individual student is on a per-semester basis. Any allotment unused by an individual student at the end of any semester will not be carried forward into the next semester; and

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of Cincinnati State Technical and Community College (the "Board") as referred herein authorizes the Treasurer, Provost, and Institutional Advancement Director to establish the guidelines and financial parameters for eligibility and participation under the Grant High School Grant;

BE IT FURTHER RESOLVED, that the Board of Trustees of Cincinnati State Technical and Community College (the "Board") as referred herein authorizes the Treasurer, Provost, and Institutional Advancement Director to establish the guidelines and financial parameters for eligibility and participation under the Grant High School Grant;

25.23 FOP Bargaining Agreement

Mr. Morris presented the Fraternal Order of Police CBA Resolution for the eight-member unit:

- New agreement effective January 1, 2024 - December 31, 2026.
- Wage increases align with other staff increases.

Mr. Silverman requested a motion to accept the resolution of the FOP bargaining agreement. Ms. Garvey motioned that the resolution of the FOP bargaining agreement be approved. Dr. Minhas seconded the motion. The FOP bargaining agreement resolution was approved with a roll call vote.

ROLL CALL VOTE							
MEMBER	AYES	NAYS	ABSTAINED	MEMBER	AYES	NAYS	ABSTAINED
Mrs. Booth	X			Dr. Minhas	X		
Mr. Chavez				Mr. Scherpenberg	X		
Mr. Howe				Mr. Silverman	X		
Ms. Garvey	X			Mr. Vincent			
				Mr. Walton	X		
				TOTAL	6		

FOP Bargaining Agreement 25.23

WHEREAS, Cincinnati State Technical and Community College and the Fraternal Order of Police, Ohio Labor Council, Inc. ("FOP") entered into good faith negotiations of a collective bargaining agreement to succeed the current agreement which expired December 31, 2023; and

WHEREAS, the parties came to tentative agreement on a three-year collective bargaining agreement which FOP membership approved on January 15, 2024; and

WHEREAS, Whereas, the wage increases awarded under the tentative agreement are consistent with and do not exceed increases given to other units or non-bargaining staff; and

WHEREAS, the College President, Executive Team, and bargaining team recommend approval of the collective bargaining agreement.

RESOLVED that the Board of Trustees approve the FOP collective bargaining agreement as recommended by the Administration's bargaining team, and as approved by the FOP membership, with said contract taking effect as of January 1, 2024 through December 31, 2026.

25.24 Academic Quality & Student Learning Updates

Provost Hoopes provided a presentation regarding leveraging technology to improve the student experience. He offered several slides, including online learning, academic advising, financial aid processing time, and how technology has enhanced these services. He then stated that an AI task force, chaired by David Hctor, has been created. The task force will focus on two main areas:

ensuring academic integrity and incorporating AI into academic programs to meet evolving workforce needs. He also stated that while the task force just started, the college explored AI technology at the Fall 2024 Convocation by providing a session for faculty and staff by faculty member, Wednesday Oster.



Leveraging Technology – Improving Student Experience

Online Learning

	On Campus	Online
Fall 2019	71%	29%
Fall 2024	55%	45%

Academic Advising

	On Campus	Remote
FALL 2019	87%	13%
FALL 2024	19%	81%



Leveraging Technology – Improving Student Experience

Financial Aid

- Processing Time
7-10 Days → 3-5 Days
- Intuitive Functionality

Checklist	
✓ Completed	Submit a Free Application for Federal Student Aid (FAFSA)
✓ Completed	Complete required documents
✓ Completed	Your application is being reviewed by the Financial Aid Office
✓ Completed	Review and accept your Financial Aid Award Package
✓ Completed	Complete Direct Loan Entrance Counseling
✓ Completed	Sign a Direct Loan Master Promissory Note (Your MPN Expires on 06/30/25)
✓ Completed	Review and Sign your Financial Aid Offer Letter



Leveraging Technology – Improving Student Experience

A.I.

- ♦ AI Taskforce (Faculty Chair, David Hoctor)
 - Focus: Ensuring Academic Integrity via:
 - Academic Policy recommendations
 - Proctoring Center recommendations
 - Focus: Incorporating into Academic Programs to Meet Evolving Workforce Needs via:
 - Exploring tools to assist faculty with incorporating AI into their courses
 - Elevating exemplars
 - Recommending curriculum development grants for faculty
- ♦ Early Faculty Innovation – Fall Convocation

Students deserve to be taught how to confidently use AI as a tool to enhance their learning and work, while understanding its limits and its capabilities. In the classroom, AI is a tool of equity. It levels the playing field for students who have been under-taught before they arrive in our course. In the world beyond our classroom, AI familiarity allows our students to have another tool for success in their endeavors.

- Wednesday Oster, Chair of Law and Paralegal Studies

25.25 Student Engagement & Education/ Student Activities Report

Keshena Lall, a business management student, spoke on behalf of Student Government. She is the secretary for the organization who plans to graduate this spring semester. During her brief report, she listed activities the organization is preparing for students, including a yoga and meditation class in April. She also mentioned that the organization will be surveying students for interest.

Mr. Silverman thanked Ms. Lall for her report and emphasized that the students are why we are here.

25.26 Shared Governance / Faculty Senate Report

Mr. Doug Woodruff presented several topics that the Senate has accomplished since their last report, including key budget priorities for FY25 suggested by the Senate. The rest of the report

focused on a recommendation for an updated proctoring/ testing center, which he said was a priority.

Mr. Silverman thanked Mr. Woodruff for his report.

 **Faculty Senate Report to Board of Trustees
March 25, 2025.**

- On February 26th, the Faculty Senate met with Nora Beckmann, Kelly Edmonson and Scott Holubetz, members of the Budget Advisory Team (BAT), to review the team's recent activities and discuss budget recommendations for the upcoming FY25 budget.
- Following this discussion, Faculty Senate has identified three key budget priorities for FY25:
 - 1. A fully staffed Center for Teaching and Learning (CTL): This includes a full-time Director and 1-2 Instructional Designers.
 - 2. The establishment of a Proctoring Center.
 - 3. Ongoing training for Budget Managers, with potential inclusion of program chairs.
- This report supports the recommendation for a Proctoring/Testing Center based on similar centers at other comparable community colleges.

 **Faculty Senate Report to Board of Trustees
March 25, 2025.**

- Currently, Cincinnati State has a testing center located on the first floor of the main building. However, the space is insufficient to accommodate a fully functional proctoring center. Additionally, TEAS testing is conducted separately on the fourth floor of the ATLC building.
- To enhance efficiency and accessibility, Faculty Senate recommends consolidating these testing functions into a single, dedicated Proctoring Center. This would streamline operations, improve student access to proctoring services, and create a more effective testing environment.

 **Testing Center & Proctoring Needs
(Summary of Discussion)**

- Current Testing Center:** Primarily used for Math & English placement tests.
- Need for On-Site Proctoring:**
 - Supports online/hybrid courses as departments shift away from online proctoring due to integrity concerns.
 - Provides an alternative for instructors and students.
 - Bachelor's in Nursing requires certified proctors; current staff not certified or available.
 - Evening/weekend hours needed for effectiveness, this would also require proper staffing.
- Student Benefits:**
 - Flexible scheduling for those lacking reliable internet, devices, or software.
 - Live proctoring via Teams/Zoom.
 - Existing computer lab could be repurposed.
- Instructor Benefits:**
 - Dedicated space for make-up exams & frequent testing (especially for HPS programs).
 - Ensures equitable access as enrollment grows.
- Revenue Potential:**
 - Proctoring for external organizations could help offset costs.
- Faculty Senate Recommendation:** Combine Testing Center with a proctoring center due to space limitations.



Proctoring Center?	Testing Center Info	Type of Testing	Website
Clark State	Yes • Testing Center houses post and pre only available to registered students		• Testing Center website only visible to students
Stark State	Yes • The Testing Center offers computer, Assisted proctored, and open testing for open book exams. • Some exams are conducted in-person, allowing students to see items on-site. • Tests are available in the Testing Center for a period of time out door. The space is between the main building and the new building. • Students get experience with computer-based testing, preparing them for future exams.	• Blackboard testing, OLC testing • Individual make-up testing, MC, MC, and MC, also testing	• https://www.starkstate.edu/testing-center/
Lorain	Yes • CCCC Testing and Assessment Center provides testing services for CCCC and non-CCCC students. Available to students in person and online. • CCCC Testing Services include the following: Placement Testing, Assessment Testing, Placement Testing for non-CCCC students, and more. • All test and open, also for language.	• Placement Testing, Assessment Testing • Placement Testing for non-CCCC students, and more	• http://www.lorainstate.edu/testing_center/
Lakeland	Yes • Testing Services include a computer lab for students to take exams in person. Whether it's placement tests, assessment testing, or other exams, Testing Services are available to students in person and online. • Placement Testing for non-CCCC students, and more.	• Make-up exams for students in person and online. • Placement Testing for non-CCCC students, and more	• https://www.lakeland.edu/testing-center/
Owens	Yes • Testing Services include a computer lab for students to take exams in person. Whether it's placement tests, assessment testing, or other exams, Testing Services are available to students in person and online. • Placement Testing for non-CCCC students, and more.	• Make-up exams for students in person and online. • Placement Testing for non-CCCC students, and more	• https://www.owens.edu/testing-center/
Ivy Tech	Yes • Testing Services include a computer lab for students to take exams in person. Whether it's placement tests, assessment testing, or other exams, Testing Services are available to students in person and online. • Placement Testing for non-CCCC students, and more.	• Make-up exams for students in person and online. • Placement Testing for non-CCCC students, and more	• https://www.ivytech.edu/testing-center/

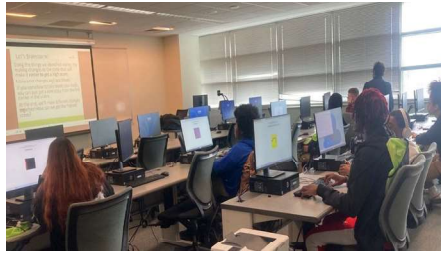
25.27 President's Report

Mrs. Waldbillig provided a presentation regarding the 2025-2030 Strategic Plan. The information provided included various existing data, the strategic planning survey, and planned listening sessions that included all stakeholders, including students. A timeline of next steps was provided as well.

Dr. Posey then provided several slides with pictures of the college's recent events, including the Spring Open House and Employee Wellness Day. Concluding her presentation was a list of upcoming events, including One Night, Twelve Kitchens, and 2025 Commencement.



Tech Prep Engineering/IT Interactive Expo



Co-op & Internship Job Fair



Employee Wellness Day



What's Next

- Phi Theta Kappa Honorary Society Induction –
March 29, 10am
- Transfer Fair – March 26, 11am
- ArtsWave Campaign Closing Celebration – March 31, 3pm
- Co-op Employer Appreciation Breakfast – April 2, 9am
- Faculty Excellence Awards - April 21, 3pm
- 1 Night 12 Kitchens - April 27, 5pm
- Commencement - May 10, 3pm

25.28 Trustee Chairperson's Report

Mr. Silverman began his report with information about the college's recent attendance at the ACCT Legislative Summit in Washington, DC. He requested that each member who attended speak about their experience, including Ms. Garvey and Mr. Walton, in addition to himself. He also asked Mr. Ruther to provide his perspective, and he underscored the importance of the members meeting the legislators at the event and supporting these activities to advance the college.

Mr. Silverman then reported on state representatives Abrams and Odioso and Senator Moreno's staff visit to the Harrison Campus. His report concluded with highlights from the Southwest Ohio Clifton Delegation campus visit, including state Representatives and Senators. He asked member Booth to speak about the event. She first thanked Mr. Ruther for arranging the event. She then talked about various aspects of the meeting and noted how engaged the legislators were in the needs of the college and the environment of the Kenwood Automotive Lab on the campus.

In his conclusion, Mr. Silverman spoke about how legislators do not know about the needs of community colleges as compared to universities. He confirmed Mrs. Booth's statement that more events such as these need to be held on campus to advance the work of the college. He then asked Mr. Ruther to respond and once again thanked the Board for their support.



ACCT Legislative Summit

- Attended by President Posey, BOT Chair Silverman, trustees Walton and Garvey, and Chief of Institutional Advancement Ruther
- Asserted Cincinnati State's excellence in enrollment, financial position, fundraising, national media attention as well as plans and needs for the future
- Funding priorities with federal funds and policies, with about \$36M in considerations including direct student funding, \$11.5M in active multi year grants, appropriations for projects
- ACCT/AACC policy/ funding priorities like Pell reform
- Advocating for opportunities to shape policy/funding for community colleges
- Engagement with Ohio/regional elected officials and staff
- Meetings with OACC/Ohio colleges and other community colleges



ACCT Legislative Summit



OACC delegation with Senator Husted

ACCT Legislative Summit



CinState with Senator Moreno

ACCT Legislative Summit



CinState with Reps Taylor and Landsman

Met with Reps Davidson and Massie staffs (not pictured)

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Harrison Campus Visit

Hosted State Reps Abrams and Odioso, Sen Moreno rep, Harrison City Council member to ask for help to expand Aviation Maintenance



SW OH Clifton Visit

- Invited State reps and senators from four SW OH counties, several to campus for first time
- Asserted Cincinnati State's excellence in enrollment, financial position, fundraising, national media attention as well as plans and needs for the future
- Advocated for needed capital dollar reform and support Clifton Campus Master Plan, to include Manufacturing Wing, Main Street/student services and Aviation Maintenance expansion at Harrison
- State Sen Ingram, Reps Thomas, Odioso, Abrams, Isaacsohn, Brownlee, Tedeska, Denson and Sen Moreno staff members attended

SW OH Clifton Visit

Hosted presentation and conversation in
Kenwood Dealer Group Auto Lab



SW OH Clifton Visit



BOT Chair Silverman and MET Chair Zane Decker

SW OH Clifton Visit



Old Business

There was none.

New Business

There was none.

Adjournment

Mr. Silverman requested a motion to adjourn the public meeting. Mrs. Booth moved that the Board meet in Regular Public Session on Tuesday, May 27, 2025, at 3:45 pm, at Cincinnati State Clifton Campus, 3250 Central Parkway, Cincinnati, Ohio 45223, pursuant to provisions of the Ohio Revised Code Section 121.22. Dr. Minhas seconded the motion. The motion was carried with a voice vote of “aye.”

The Board adjourned at 5:57 pm.

Respectfully submitted,

Cynthia Booth, Secretary
Board of Trustees

Next Meeting
May 27, 2025, at 3:45 pm
Location: Cincinnati State – Clifton Campus
3520 Central Parkway
Cincinnati Ohio 45223