



Board of Trustees Proceedings

Regular Meeting
Tuesday, May 27, 2025
3:45 pm
Cincinnati State – Clifton Campus
3250 Central Parkway
Cincinnati, Ohio 45223

SUNSHINE LAW COMPLIANCE ANNOUNCEMENT

The Board of Trustees of the Cincinnati State Technical and Community College District, Hamilton County, Ohio, met in regular session, pursuant to the rules, on **May 27, 2025**, at 3:45 pm, Chairman John Silverman presiding. The notification was posted on the College website, www.cincinnati.state.edu, in **MyCSTATE**, **Daily News**, and given to news media outlets – including **The Cincinnati Enquirer**, **The Cincinnati Herald**, **The Middletown Journal**, the **Press Community Newspapers**, the **Harrison Press**, **WCPO**, **WLW-TV**, **WKRC**, **WXIX**, **WVXU**, and **WLW Radio** – in compliance with the requirements of Ohio Revised Code, Section 121.22.

Board Secretary Cynthia Booth read the Sunshine Law.

The meeting started at 3:45 pm.

Mr. Silverman asked for an attendance roll call.

ROLL CALL					
MEMBER	PRESENT	ABSENT	MEMBER	PRESENT	ABSENT
Mrs. Booth	X		Dr. Minhas		X
Mr. Chavez		X	Mr. Scherpenberg	X	
Ms. Garvey	X		Mr. Silverman	X	
Mr. Howe	X		Mr. Vincent	X	
			Mr. Walton	X	
			TOTAL	7	2

AGENDA
Call To Order
Sunshine Law Compliance Announcement
Roll Call
25.29 Approval of the Proceedings of the Regular Board Meeting of March 25, 2025
25.30 Consideration of Items for Possible Addition to the Agenda
25.31 Recognition of Accomplishments Reflective of the College Mission
25.32 Consent Agenda for Recurring Items
 A. Personnel Reports
 B. Facilities Reports
 C. Public Safety Monthly Incident Reports
 Action Items
25.33 Financial Report
25.34 FY 26 Draft Budget Discussion
25.35 Capital Priorities Affirmation
25.36 Vendor Contracts
25.37 Academic Quality & Student Learning Updates
 Status of the College Community
25.38 Student Engagement & Education / Student Activities Report
25.39 Shared Governance / Faculty Senate Report
25.40 President's Report
25.41 Trustee Chairperson's Report

Old Business
New Business
Adjourn to Executive Session
Adjournment

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25.29 Approval of the Proceedings of the Regular Board Meeting of March 25, 2025

Mr. Silverman requested a motion to accept the regular board meeting minutes of March 25, 2025. Mr. Vincent made the motion, and Mr. Walton seconded the motion. The minutes were approved with a voice vote of “aye”.

25.30 Consideration of Items for Possible Addition to the Agenda

There were none.

25.31 Recognition of Accomplishments Reflective of the College Mission

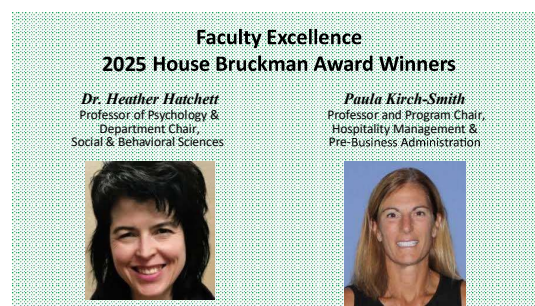
Dr. Posey announced that there would be two parts to the presentation, first starting with the recognition of the annual Faculty Excellence award winners. Dr. Posey provided a presentation that included each winner, highlighting how the winner contributed to the college and, ultimately, why they won the prestigious awards. The awards included the House Bruckman, the Adjunct award, and the Professor Emeritus award. If the individual was present at the meeting, she asked each person to stand to be recognized.

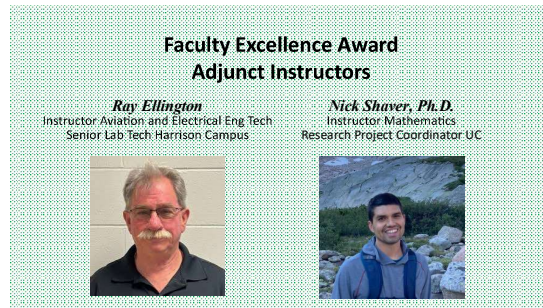
The second recognition was of the faculty and students involved in the National Collegiate Landscape Competition from the college’s horticultural program. Dr. Posey asked Dean Yvonne Baker to introduce the members of the team who were present.

Dean Baker provided a brief overview of the college’s previous involvement in the competition and how proud the college is of the team's current accomplishments. She then asked Mark Deacon, Program Chair, to expand on the achievements of the 2025 team, including Alexsis Permann, who won the *First Place Superstar Award* of the entire competition.

Mr. Deacon introduced many of the team members, spoke about the structure of the competition, and mentioned the support of the Davey Tree Expert Company for the program. Mr. Vincent asked for more details about the competition. Mr. Deacon responded with additional information about Ms. Permann’s involvement and asked her to speak. She spoke about her involvement in the competition and her excitement due to this being her last semester at the college, to end on a high note.

Mr. Silverman encouraged and congratulated the team for their efforts.





25.32 Consent Agenda for Recurring Items

Mr. Morris presented the Consent Agenda, noting the inclusion of Personnel, Public Safety, and Facilities updates previously included in the Board members' emailed materials. He highlighted the following capital projects updates:

- **Main Building ITS Server Room AHU Replacement** – \$522,000 project with completion targeted for September 30, 2025.
- **ATLC Kairak Refrigeration Equipment Replacement** – \$1.2 million project, completion targeted for December 31, 2025.
- **ATLC and HPB Boiler Replacement and HVAC Control Upgrade** – \$2.6 million project funded by State Capital Appropriations, targeted for completion by January 31, 2026.

These items were reviewed as part of the consent agenda.

Mr. Silverman requested a motion to accept the consent agenda. Mr. Vincent made the motion, and Mr. Walton seconded the motion. The consent agenda was approved with a roll call vote.

ROLL CALL VOTE							
MEMBER	AYES	NAYS	ABSTAINED	MEMBER	AYES	NAYS	ABSTAINED
Mrs. Booth	X			Dr. Minhas			
Mr. Chavez				Mr. Scherpenberg	X		
Mr. Howe	X			Mr. Silverman	X		
Ms. Garvey	X			Mr. Vincent	X		
				Mr. Walton	X		
				TOTAL	7		

Consent Agenda Review of Capital Projects
\$522k Main Building ITS server room #319 AHU replacement. Targeted completion: September 30th
\$1.2M ATLC Kairak refrigeration equipment replacement. Targeted completion: December 31st
\$2.6M ATLC and HPB boiler replacement and HVAC control upgrade January 31st (Funded by State Capital Appropriations) Targeted Completion: January 31st

25.33 Financial Reports

The April 2025 YTD financial statements reflected a net surplus of **\$3,290,729**, compared to the budgeted surplus of **\$1,649,297** and the prior year's YTD surplus of **\$3,957,256**.

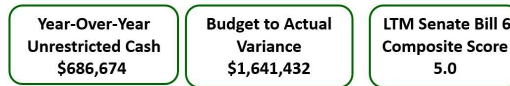
Unrestricted cash and equivalents are \$686,687 over last year's balance at April 30.

The Senate Bill 6 composite score for the last twelve months remains at the highest level of 5.0, as it has all year, and as it will remain through fiscal year-end.

Mr. Silverman stated that the Board should keep in mind the College's strong financial position with over \$42 million in cash and cash equivalent reserves, which Mr. Morris affirmed.

Finance Committee
May 23, 2025 Meeting Agenda • March 24, 2025 Minutes • 25.33 April Financial Report • 25.34 FY26 Draft Budget • 25.35 Capital Priorities Affirmation • 25.36 Vendor Contracts • Proposed Contract Approval Changes for Discussion • Cincinnati West Airport Expansion Pro Forma Next Meeting June 15, 2025, 7:30 am via Teams Financial Presentation Disclosures Interim financial presentations do include GASB 68 and GASB 75 adjustments. Monthly financial statements are considered interim and subject to change pending the College's independent year-end financial audit certification.

Cincinnati State Fiscal KPI Dashboard



Year-to-Date Budget to Actual Net Surplus Discussion

All Funds YTD Budget to Actual Valance of \$1,641,432 as of April 30, 2025

- YTD surplus is at \$3,290,729 for all funds as of April 30, 2025 compared to FY25 YTD budget of \$1,649,297 and prior year's YTD actual surplus of \$3,957,256.
- General and Auxiliary Funds YTD Budget to Actual Variance of \$736,967 as of April 30, 2025

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Cincinnati State Technical and Community College

Senate Bill 6 Composite Score

Last Twelve Months Actual Excluding GASB 68/75

Results as of 4/30/2025

Preliminary (UnAudited)				Exhibit III
A	B	C	D	F
Expendable Net Assets	Plant Debt	Total Revenues	Total Expenses	Change in Total Net Position
\$ 41,155,746	\$ 12,665,000	\$ 83,757,678	\$ 78,554,048	\$ 5,203,630
Primary Reserve Ratio(50%)		Viability Ratio(30%)		Net Income Ratio(20%)
Ratio A/D = 52.39%	Score 5	Ratio A/B = 324.96%	Score 5	Ratio F/C = 6.21%
Senate Bill 6 Composite Score 5.00				

25.34 FY26 Draft Budget Discussion

Key assumptions included:

- 3.0% increase in State Share of Instruction (SSI), adding \$1.0M
- Enrollment increase of 3%, including a \$5 per credit tuition increase
- Personnel cost adjustments: 2.75% increase for FT in September; 3% increase for adjuncts in summer (per Resolution 25.20)
- 4% increase in health insurance plus participation hedge
- Projected attrition savings of \$2.8M
- Deferred maintenance budget increase to \$1M (from \$550K)
- \$664K contingency linked to Fall enrollment
- CVG Campus pro forma: \$441K revenue and \$664K expenses

Mr. Vincent asked if the College would receive the Ohio SSI subsidy for students taking classes in Northern Kentucky, and Dr. Posey affirmed that this had been previously approved by ODHE.

Mr. Silverman commented that the College needs to continue increasing the deferred maintenance budget to address repair needs of older facilities, such as the Clifton campus Main Building.

The Board also discussed anticipated impacts from federal budget changes, including:

- Pell grant eligibility changes
- Elimination of subsidized loans
- Grant funding reductions
- Executive Team holding seven FT positions pending enrollment

Mr. Vincent asked about the increased utility expense budget, and Mr. Morris responded that it was the result of a three-year rate lock-up that the Board had previously approved, beginning in January 2025.

Mr. Silverman added that the Finance Committee and Board of Trustees would again review the proposed FY26 budget and any changes at their June meetings.

Ms. Garvey asked about the projected drop in the University of Cincinnati's shared use of the College's parking lots for use by UC students and contractors. Mr. Morris responded that the University started strong with the program in the Fall, due primarily to construction contractors who had finished their work by Spring. The draft revenue budget was adjusted downward from \$150k to \$50k in FY26 due to the unpredictability of UC's demand for the parking spaces.

25.34 FY26 Draft Budget Discussion

Assumptions for Discussion:

- SSI 3.0% estimated increase (+\$1.0M)- actuals known in June
- Enrollment +3%, includes approved \$5.00 tuition increase
- 2.75% wage increase for FT personnel in September
- 3% increase for adjunct pay in Summer (Resolution 25.20)
- 4% increase in health insurance costs plus participation hedge
- 5% (\$2.8M) FT employee attrition for open positions during year
- Deferred Maintenance budget of \$1M, up from \$550k in FY25
- \$664k operating budget contingency based on Fall enrollment
- CVG Proforma Revenue of \$441k and expense of \$664k

Cincinnati State Technical & Community College				
FY 26 Draft Budget to Actual General & Auxiliary Funds				
Class	FY24 Actual @ 06.30.24	FY25 Budget	FY25 Actual @ 04.30.25	FY 26 Budget
Revenue				
State Appropriations, SSI	\$24,900,708	\$31,110,783	\$25,635,706	\$31,669,192
Instructional Fees	\$25,156,769	\$28,102,449	\$27,017,443	\$32,789,206
Instructional Fees, CCP	\$1,511,606	\$1,661,479	\$1,603,931	\$1,827,627
NKY Airport Revenue	\$0	\$0	\$0	\$440,627
Other Revenue	\$3,679,579	\$4,025,342	\$3,879,837	\$4,754,075
WDC Revenue	\$1,724,911	\$2,283,534	\$1,784,354	\$2,283,534
Total	\$56,986,573	\$67,183,587	\$59,921,271	\$73,764,261

Cincinnati State Technical & Community College FY 26 Draft Budget to Actual General & Auxiliary Funds				
Class	FY24 Actual @ 06.30.24	FY25 Budget	FY25 Actual @ 04.30.25	FY 26 Budget
Personnel Expense				
Adjunct	\$4,000,222	\$4,630,570	\$4,331,044	\$5,639,461
Administrative Unit	\$6,826,337	\$8,875,779	\$7,563,811	\$10,982,550
Benefits	\$6,793,646	\$9,224,092	\$7,571,674	\$9,854,857
Faculty Overload	\$2,684,689	\$2,982,078	\$2,966,114	\$3,758,973
Faculty Unit	\$9,740,717	\$12,816,615	\$10,358,381	\$13,507,658
Retirement	\$3,937,362	\$4,780,397	\$4,256,312	\$5,609,123
Student Wages	\$223,949	\$242,615	\$353,910	\$491,934
Support Unit	\$4,624,760	\$5,478,970	\$4,858,153	\$6,073,711
WDC Adjunct	\$240,299	\$369,828	\$237,952	\$397,130
Attrition @ 5%				(\$2,747,532)
Total	\$39,072,001	\$49,400,944	\$42,497,351	\$53,567,865

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Cincinnati State Technical & Community College FY 26 Draft Budget to Actual General & Auxiliary Funds				
Class	FY24 Actual @ 06.30.24	FY25 Budget	FY25 Actual @ 04.30.25	FY 26 Budget
Operating Expense				
Advertising And Promotion	\$750,458	\$1,338,401	\$657,981	\$1,336,518
Capital Expenditure	\$653,552	\$369,299	\$395,531	\$327,507
Computer Equip & Software	\$145,275	\$251,410	\$236,308	\$217,825
Contracted Services	\$2,724,674	\$4,174,499	\$3,504,238	\$3,817,938
Continuity				\$664,123
Information & Communication	\$610,067	\$747,947	\$640,912	\$870,558
NKY Airport Expenses				\$640,670
Other Expenses	\$1,601,946	\$1,586,064	\$1,642,139	\$2,289,686
Rental & Lease	\$126,458	\$180,001	\$128,320	\$186,661
Repairs & Maintenance	\$1,988,168	\$2,470,142	\$2,255,707	\$2,412,901
Scholarships & Waivers	\$88,743	\$212,229	\$151,212	\$515,625
Supplies	\$1,336,033	\$1,705,429	\$1,228,966	\$1,789,032
Travel	\$197,992	\$278,923	\$284,323	\$439,349
Utilities	\$825,931	\$1,347,245	\$1,204,402	\$1,810,000
Total	\$11,049,300	\$14,661,589	\$12,330,040	\$17,310,393

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Cincinnati State Technical & Community College FY 26 Draft Budget to Actual General & Auxiliary Funds				
Class	FY24 Actual @ 06.30.24	FY25 Budget	FY25 Actual @ 04.30.25	FY 26 Budget
Transfers	\$2,164,480	\$0	\$2,190,678	\$2,608,878
Net Surplus	\$4,700,782	\$3,121,054	\$2,903,202	\$269,125

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25.35 Capital Priorities Affirmation

The Board affirmed the list of capital priorities, including:

- Sources and uses of future investments
- Summary of future capital projects

Mr. Silverman mentioned recent Facilities Committee meeting discussions related to capital funding, in which other Board members (Garvey and Chavez) attended as members as well. He mentioned that capital planning is vital in approaching outside sources of funding to supplement the \$10.1 million in Board-designated cash included in the \$42 million in total cash and cash equivalents mentioned earlier.

Mr. Vincent asked about the College's debt service, and Mr. Morris responded that the \$3.6 million annual debt service was currently comprised of \$3.1 million in principal and \$480k in interest payments annually, with the final note scheduled for full payoff in September of 2029. He added that the current outstanding principal would be about \$12.5 million as of June 30, 2025.

Mr. Vincent asked about the creation of a sinking fund to coincide with the College's future debt retirement date. Mr. Morris responded that there is time to develop this type of strategy in the next 4.5 years if the Board opts for this type of approach.

Mr. Scherbenberg asked where the \$1 million in deferred maintenance funds were included in the operating budget, and Mr. Morris responded that they are budgeted in the plant funds, and the resulting impact on operating cash is accommodated by the budgeted transfers between the Plant and General fund.

Ms. Booth asked where funds for plant-related emergencies, such as HVAC repairs, were included, and Mr. Morris responded that the \$1 million deferred maintenance budget would accommodate these types of repairs. Mr. Silverman added that there are many other mechanical needs, as shared in a mechanical master plan at the Facilities Committee, totaling \$50 million in mechanical repairs alone over the next ten years.

Updates on the **Cincinnati West Airport Expansion:**

- \$404,455 in contracts approved in May
- \$350K A-hangar relocation contract pending June approval
- Design-Build bids over summer
- \$7.2M construction contract targeted for September approval
- 12-month construction from Jan–Dec 2026
- Classes beginning January 2027

Mr. Morris asked Chair Silverman to expand upon a \$1.8 million Jobs Ohio Grant he helped bring to fruition to offset the Cincinnati West construction costs, and Mr. Silverman acknowledged work by Board member Vincent and the Advancement team under Mr. Ruther's leadership. Mr. Silverman stated it was a team effort that led to almost one quarter of the \$8 million project being funded by this grant.

CVG Campus Update

Renovation of the CVG campus is expected to be completed in September. In the interim, terminal classrooms will be used. Fall enrollment targets include 15 full-time and 10 part-time students in the Airframe program.

Mr. Vincent stated that based on several previous updates and plans shared, the Board was in favor of this project.

Sources for Board Capital Investment Priorities

	A	B	C	D	E	F	G
1	Board Approved Capital Projects (Sources and Uses Analysis)						
2	Sources	FY26	FY27	FY28	FY29	FY30	Five Year Totals
3	Unspent State Capital Appropriations @ 4/30/25	\$5.3					\$5.3
4	Unspent Board Restricted Reserves @ 4/30/25	\$10.3					\$10.3
5	Future Annual Capital Appropriations (Estimated)		\$6.2		\$6.2		\$12.4
6	Jobs Ohio OSIP Grant for West Campus Expansion	\$1.8					\$1.8
7	Foundation Funding of AMT Program Capital Investment (Currently at \$350k)	\$0.4					\$0.4
8	Debt Service Payment Savings (\$1.0M in FY29, \$2.6M in FY30, and \$3.6M thereafter)				\$1.0	\$2.6	\$3.6
9	Annual Sources Totals	\$17.8	\$6.2	\$0.0	\$7.2	\$2.6	\$33.8

Uses of Board Capital Investment Priorities

	A	B	C	D	E	F	G
1	Board Approved Capital Projects (Sources and Uses Analysis)						
2	Uses	FY26	FY27	FY28	FY29	FY30	Five Year Totals
11	Main Building AHU Replacements (Mechanical Master Plan)	\$1.0	\$2.0	\$2.0	\$2.0	\$2.0	\$9.0
12	HPB & ATLC HVAC Boiler and Systems Controls Replacements Q3 and Summer/Fall 2025	\$2.4					\$2.4
13	Keltrik Refrigeration/Freezer Replacements Summer/Fall 2026	\$1.2					\$1.2
14	Main Building Sprinkler Installation \$5.0M (est.) Non-discretionary, March 2027 deadline	\$1.0	\$4.0				\$5.0
15	ITS Classroom Infrastructure Upgrades	\$0.5	\$0.5	\$0.5	\$0.5		\$2.5
16	HPB Curtain Wall Windows Fall 2025	\$0.4					\$0.4
17	Clifton Fire Alarm \$0.4M Completion Fall 2025	\$0.4					\$0.4
18	Harrison Aviation Expansion \$8.0M Estimate (Includes hangar relocation before private/public funding)	\$4.0	\$4.0				\$8.0
19	Annual Uses Amounts	\$10.9	\$10.5	\$2.5	\$2.5		\$28.9
20	Annual Net (Sources Less Uses)	\$6.9	-\$4.1	-\$2.5	\$4.7	\$0.1	\$4.9
21	Cumulative Remaining for Projects	\$6.9	\$2.6	-\$0.1	\$4.8	\$0.2	

Summary of Capital Projects for Future Consideration

	A	B	C	D	E	F	G
1	Projects for Future Consideration						
2		FY26	FY27	FY28	FY29	FY30	Five Year Totals
3	Clifton Campus Master Plan Phase 1a		\$7.4				\$7.4
4	Clifton Campus Master Plan Phase 1b			\$8.2			\$8.2
5	Clifton Campus Advanced Manufacturing (B-Wing) HVAC System Replacement		\$2.2				\$2.2
6	Clifton Campus Advanced Manufacturing (B-Wing) Renovation		\$5.8				\$5.8
7	Possible Project Amounts Dependent on Funding		\$15.4	\$8.2	\$0.0	\$0.0	\$23.6

Cincinnati West Expansion Update (1 of 2)

Cincinnati West Exansion Project Budget (As of May 27, 2025)			
Sources	Amount	% of Total	
Jobs Ohio OSIP Grant Award	\$1,800,000	23%	
Foundation Support	\$350,000	4%	
Potential Board Reserves Needed (As of 5/27/25)*	\$5,814,455	73%	
Total:	\$7,964,455	100%	
Uses	Amount	% of Total	
A-Hangar Relocation	\$350,000	4%	
Ohio Facilities and Construction Commission Project Management	\$154,455	2%	
Criteria Architect	\$210,000	3%	
Design Build Construction	\$7,250,000	91%	
Total:	\$7,964,455	100%	

Cincinnati West Expansion Update (2 of 2)

Cincinnati West Exansion Project Impact on Board Designated Reserves (As of May 27, 2025)	
Board Designated Reserves as of April 30, 2025	\$10,164,219
Board Reserves Needed for Approval May 27, 2025	(\$714,455)
Potential Board Reserves Needed as of May 27, 2025*	(\$5,100,000)
Remaining Reserves for Other Capital Investments	\$4,349,764
Potential worst case impact on overall SB6 Score from 5.0 to...	4.5
*The above totals do not include pending private/public asks to lessen reserves needed for this project and others.	

Next Steps: Cincinnati West

1. Board approval at May meeting for \$404,455 contracts
2. Solicit bids over summer for Design-Build bidders
3. Board approval at September meeting for ~\$7.2M construction contract
4. 12-months construction planned January through December 2026
5. Classes in January 2027



CVG Campus Update

1. Three-year lease begins when renovations are completed
2. Renovations likely to be completed in September
3. Able to use CVG terminal classrooms until end of September
4. Fall enrollment goal on track with 15 FT and 10 PT Airframe program students planned in the Fall



25.36 Vendor Contracts

Facilities-Related Contracts:

- **OFCC:** \$154,455 for project management of West Campus Expansion
- **Wellogy, Inc.:** \$250,000 for criteria architect
- **Prus Construction:** \$431,000 for East hangar site work (95% FAA funded)
- **Scioto Services:** \$1,240,000 for janitorial services (24-month)
- **Toolkit Technologies:** \$118,049 for cleanroom equipment (RAPIDS grant)
- **Integrated Systems Technologies:** \$97,900 for robotics equipment (Talent Ready II grant)
- **American Elevator:** \$146,112 for elevator maintenance (24-month)

Non-Facilities Contracts:

- Software and consulting agreements with **CDWG, Anthology, Richard Curtis, AIG, Transact, EAB Global, Carahsoft, Hyland LLC, Ferrilli, University of Cincinnati, and Vector Solutions**
- Largest contract: **Jefferson Health Plan (Anthem)** – \$7,710,787 for health insurance admin
- **Fusion WRX:** \$50,000 for marketing RN:BSN program

- **Socratis LLC:** \$76,940 for biology lab kits

Mr. Silverman requested a motion to accept the vendor contracts. Ms. Garvey made the motion, and Mr. Walton seconded the motion. The vendor contracts were approved with a roll call vote.

ROLL CALL VOTE							
MEMBER	AYES	NAYS	ABSTAINED	MEMBER	AYES	NAYS	ABSTAINED
Mrs. Booth	X			Dr. Minhas			
Mr. Chavez				Mr. Scherpenberg	X		
Mr. Howe	X			Mr. Silverman	X		
Ms. Garvey	X			Mr. Vincent	X		
				Mr. Walton	X		
				TOTAL	7		

Facilities Related Contracts Review (1 of 5)

• West Campus Expansion Contracts Reviewed by Facilities Committee:

- Ohio Facilities Construction Commission (OFCC): \$154,455. Memorandum of understanding for contract and project management of Cincinnati West campus expansion project. Funded via Board reserves.
- Wellogy, Inc.: \$210,000. Criteria architect for Cincinnati West Campus building expansion project. Funded via Board reserves.

Facilities Related Contracts Review (2 of 5)

Other Facilities Related Contracts Reviewed by Facilities Committee:

- Prus Construction.: \$431,000. Airport hangar site work for East hangar addition. 95% funded via FAA grant, and 5% funded via the Auxiliary fund.
- Scioto Services: \$1,240,000. 24-month janitorial services renewal bid. Funded via budgeted operating funds.
- Toolkit Technologies: \$118,049. Semiconductor clean room training equipment. Funded via RAPIDS grant.
- Integrated Systems Technologies: \$97,900. Robotics equipment. Funded via Talent Ready II grant.
- American Elevator: \$146,112. 24 -month renewal of elevator maintenance and service. Funded via budgeted operating funds.

Non-Facilities Contracts Review (3 of 5)

Routine Contract Renewals:

- CDWG: \$176,100. 12 -month Veeam backup storage license for all MS Office 365 software applications. Funded via budgeted operating funds.
- CDWG: \$225,106. 12 -months Microsoft license. Funded via budgeted operating funds.
- Anthology: \$119,175. 12 -month Blackboard LMS license to include storage for expiring agreement. Funded via budgeted operating funds.
- Richard Curtis: \$142,200. 12 -month agreement for grant developments, public relations, communications consulting. Funded via budgeted operating expenses.
- AIG: \$140,450. 12 -month general, automobile, umbrella, D&O, educators, and employment practices liability insurance coverages. Funded via budgeted operating funds.
- Transact: \$145,843. 12-month agreement for electronic door access license and maintenance. Funded via budgeted operating funds. EAB Global, Inc.: \$198,066. 22 -month renewal for Starfish student support software license. Funded via budgeted operating funds.

Non-Facilities Related Contracts Review (4 of 5)

Routine Contract Renewals:

14. EAB Global, Inc.: \$198,066. 22 -month renewal for Starfish student support software license. Funded via budgeted operating funds.
15. Carahsoft: \$168,000. 12 -month renewal for cloud hosting of ERP system. Funded via budgeted operating funds.
16. Hyland, LLC: \$89,214. 12 -month renewal for document imaging licensing and maintenance. Funded via budgeted operating funds.
17. Ferrilli: \$146,400. 24 -month renewal for core ERP support services. Funded via budgeted operating funds.
18. University of Cincinnati: \$103,168. 12 -month police dispatch services. Funded via budgeted operating funds.
19. Vector Solutions: \$83,418. 36 -month online employee training services. Funded via budgeted operating funds.
20. Jefferson Health Plan (Anthem Blue Cross and Blue Shield): \$7,710,787. Health insurance administrative services including claims and reinsurance for health insurance plan renewing July 1, 2025. Funded via budgeted operating funds.

Other Contracts:

21. Fusion WRX: \$50,000. Digital marketing addendum through June 30, 2025, for RN: BSN program targeted advertising. Funded via FY25 approved budget surplus funds.

22. Socratis, LLC.: \$76,940. Biology student lab kits. Funded via course-related supplementary fees.

25.37 Academic Quality & Student Learning Updates

Provost Hoopes began his report with an update of information regarding various strategic efforts that the college will conduct for the fall semester. Those efforts include the introduction of eight-week semesters for the Bachelor of Nursing, Business Management, and Health Information Management degrees to support the growing adult student population. He then provided details regarding other efforts and how the initiatives will support students and advance the college.

With no questions being asked, Mr. Silverman thanked the Provost for his report.

8-Week Semester

- BSN
- Bus Mgt
- Health Info Mgt

Value: Making our programs attractive to working Adults.



Enrollment

- **Aviation Maintenance – No Ky Location**
 - Airframe -- Additional 2 cohorts
- **Kenwood Dealer Group School of Auto Tech**
 - Piloting recruitment scholarships

Value: Recruitment and retention
- **Law and Paralegal Studies program seeking ABA Accreditation.**

Value: Increase enrollment / Improve employment outcomes



Resources

- **Proctoring Center**

Value: Continue to increase Online offerings while ensuring academic rigor
- **New LMS**
 - Bb Original – outmoded and no longer supported
 - Brightspace – more intuitive, more engagement tools



Curriculum

- A.I.
 - **Syllabus Resources for Fall Semester**

Develop syllabi templates to support faculty in incorporating AI expectations courses
 - **Curriculum Integration Support**

Create sample practices, tools, and strategies to support faculty integrating AI into curricula

Value: Students gain skills for evolving workforce needs/
Maintain academic integrity



Experiential Learning

- **Disaster Drill 2.0**

Value: Highly engaging experiential learning/ Multi-disciplinary teamwork



25.38 Student Engagement & Education/ Student Activities Report

Student, Machooucourath Issoufou, began her report by introducing herself to the Board. She then provided various events the organization is planning for students, including a meet and greet

event for faculty to share information to support students. She ended her report by stating that the organization is planning wellness events for students starting the fall semester.

Mr. Silverman thanked Ms. Machooucourath for her report.

25.39 Shared Governance / Faculty Senate Report

No report was provided.

25.40 President's Report

Dr. Posey began her report by asking the VP of Enrollment Services, Amy Waldbillig, to provide an update on the 2025 – 2030 strategic plan. The updates included information on key insights, emerging objectives, sample strategies, information sources, and next steps.

Mr. Vincent asked if targets have been created for each objective. Mrs. Waldbillig confirmed that KPI's will be included for each objective.

Mr. Vincent asked about the completion goals for the new strategic plan. Dr. Posey asked Provost Hoopes to respond to the question. He then provided various percentage goals for completions, persistence, retention, and credit hours that he would project. Still, he offered that, since we are a shared governance organization, the faculty and other stakeholders may have other, less elevated goals based on their experience.

Ms. Garvey noted that she liked including the college's peers in the goals as previously shared. Mr. Silverman then explained how these goals relate to the metrics of SSI and how the college and Board made it a goal to increase its SSI in previous plans. Dr. Posey then added information about how the college has progressed since its initial goals, from 6.2% SSI to a projected 6.5%.

Mr. Walton asked Mr. Hoopes about his earlier statement of increasing credit hours from twelve to fifteen per semester. Mr. Hoopes answered that state regulators are pushing colleges to move in that direction.

Mr. Silverman related the strategies under objective one, and the previously reported main street initiatives are connected and relevant for student success and retention.

Mrs. Booth asked about the percentage of students participating in co-op opportunities and how that strategy can be elevated. Provost Hoopes answered that all career programs require a co-op for graduation, and we need to promote this. Mr. Silverman added that Cincinnati State is the only college that offers a co-op in Ohio and one of the few in the nation.

Ms. Garvey confirmed that the Kenwood group is the first business to offer a recruitment scholarship and offered that it should be a natural opportunity for businesses.

Mr. Silverman concluded the discussion by interpreting the new strategic plan as two parts. The first is a plan for faculty and staff, and the second is a plan that can be used to announce the needs and strengths of the college. Mrs. Waldbillig agreed and requested that the Board use it for those purposes.

Dr. Posey then asked Mr. Ruther to speak about the next portion of her report, including the individuals and the success of the One Night Twelve Kitchen event, which returned for the first time since COVID. Mr. Silverman confirmed the success of the event.

Dr. Posey then concluded her presentation by providing a list of the remaining Board meetings and thanking them for their continued support of the college.



Cincinnati State Strategic Planning 2025 – 2030 Update

- Information Sources
- Key Insights Summar
- Emerging Objectives
- Sample Strategies
- Next Steps




Information Sources



Existing Data

Enrollment, persistence, and completion data; College goals and plans; Noel Levitz Student Satisfaction and PACE employee surveys



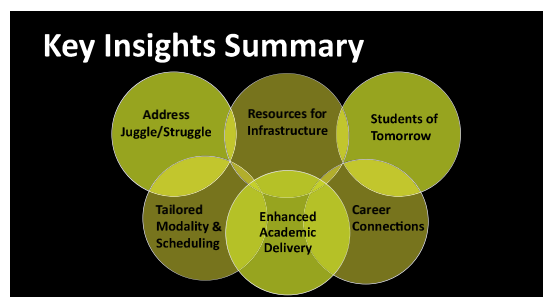
Listening Sessions

Six listening sessions for input from students, employers, K-12 partners, alumni, and faculty and staff



Strategic Planning Survey

669 responses (as of 3/12/25)
 Students = 344
 Faculty = 97
 Staff = 29
 Administrators = 16
 Alumni = 44



Objectives & Sample Strategies

Objective 1:
Increase student completion of certificates and degrees

Sample Strategies

- Continue to invest in retention and re-entry of students based on best practices
- Build on academic advising approach to provide greater support in exploring and selecting fields of study

Objectives & Sample Strategies

Objective 2:

Enhance Cincinnati State Internal Community (students & employees)

Sample Strategies

- Enhance connections to social service and emotional/mental health supports for students & employees
- Help students build community through programs, clubs, and student activities



Objectives & Sample Strategies

Objective 3:

Increase recruitment and enrollment

Sample Strategies

- Increase and promote College Credit Plus pathways to have CCP students enroll after high school
- Partner with employers to do joint recruitment of future students into Cincinnati State



Objectives & Sample Strategies

Objective 4:

Become a premier national leader in Co-op and other experiential learning

Sample Strategies

- Enhance and maximize coordination of co-op with class scheduling
- Elevate co-op and experiential learning initiatives to regional/national leaders and targeted audiences



Objectives & Sample Strategies

Objective 5:

Improve operations and infrastructure

Sample Strategies

- Allocate sufficient resources for the implementation of the facilities master plan
- Invest in information technology upgrades to maintain state-of-the-art technology and support integration of systems



Objectives & Sample Strategies

Objective 6:

Advance and
Communicate
Local and
Regional Impact

Sample Strategies

- Elevate elected official/public support for funding
- Improve the collection and dissemination of student outcomes including employment and transfer



Next Steps

- Finalize Objectives and Strategies – May-June
- Small group workshops- June-August
- Finalize plan - August
- Strategic Plan Adoption by Board of Trustees - September

Supporting
MCI students in
culinary, pastry,
food science,
hospitality,
brewing, and
dietetics
programs.

Cincinnati State



1 NIGHT 12 KITCHENS

Cincinnati State

Record \$130K net.
Sold-out.
Over 30 restaurants.

Sponsors

Northwestern Mutual,
Kroger, Sysco, Ruby
Entertainment,
Silverman, and Garvey



BOT Meeting Schedule Balance of 2025

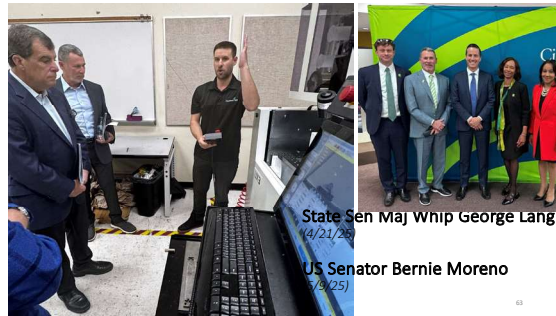
Cincinnati State

June 17	3:45pm Clifton Campus
<i>Abbreviated Meeting: FY26 Budget, Contracts, Policy Updates</i>	
July 22	3:45pm Clifton Campus
August	No Meeting
September 23	3:45pm Clifton Campus
October 28	3:45pm Clifton Campus
November	No Meeting
December 2	3:45pm Evendale Campus

25.41 Trustee Chairperson's Report

Mr. Silverman began his report by thanking Vice Chancellor Cates for joining the meeting. He then reported on the Board members' involvement with various government officials' visits. He mentioned that Board member Chavez was given an honorary degree at the recent college commencement. He asked Mr. Walton to comment on his commencement attendance. Mr. Walton added that he always enjoys the commencement ceremony and that the college touches many lives, including that of a previous colleague at Fifth Third Bank who graduated this semester.

The report concluded with a video of Lt. Governor Tressel's recent experience on the campus.



Old Business

There was none.

New Business

There was none.

Executive Session

The Board adjourned to Executive Session at 5:09 pm.

Mrs. Booth moved that the Board adjourn to the Executive Session pursuant to the provisions of the Ohio Revised Code section 121.22 to consider personnel and legal matters. Mr. Walton seconded the motion. The motion was carried with a voice vote of "aye."

The Board returned from the Executive Session at 5:25 pm.

Adjournment

Mr. Silverman requested a motion to adjourn the public meeting. Mrs. Booth moved that the Board meet in Regular Public Session on Tuesday, June 17, 2025, at 3:45 pm, at Cincinnati State Clifton Campus, 3250 Central Parkway, Cincinnati, Ohio 45223, pursuant to provisions of the Ohio Revised Code Section 121.22. Mr. Walton seconded the motion. The motion was carried with a voice vote of “aye.”

The Board adjourned at 5:26 pm.

Respectfully submitted,

Cynthia Booth, Secretary
Board of Trustees

Next Meeting
June 17, 2025, at 3:45 pm
Location: Cincinnati State – Clifton Campus
3520 Central Parkway
Cincinnati Ohio 45223