



Board of Trustees Proceedings

Regular Meeting
Tuesday, December 2, 2025
3:45 pm
Cincinnati State – Evendale Campus
3250 Central Parkway
Cincinnati, Ohio 45223

SUNSHINE LAW COMPLIANCE ANNOUNCEMENT

The Board of Trustees of the Cincinnati State Technical and Community College District, Hamilton County, Ohio, met in regular session, pursuant to the rules, on **December 2, 2025**, at 3:45 pm, Chairman John Silverman presiding. The notification was posted on the College website, www.cincinnati-state.edu, in **Cincinnati State Daily News**, and given to news media outlets – including **The Cincinnati Enquirer, The Cincinnati Herald, The Middletown Journal, the Harrison Press, WCPO, WLW-TV, WKRC, WXIX, WVXU, and WLW Radio** – in compliance with the requirements of Ohio Revised Code, Section 121.22.

Board member Mr. Scherpenberg read the Sunshine Law.

The meeting started at 3:51 pm.

Mr. Silverman asked for an attendance roll call.

ROLL CALL					
MEMBER	PRESENT	ABSENT	MEMBER	PRESENT	ABSENT
Mrs. Booth		X	Dr. Minhas	X	
Mr. Chavez		X	Mr. Scherpenberg	X	
Mr. Howe	X		Mr. Silverman	X	
Ms. Garvey	X		Mr. Walton	X	
			TOTAL	6	2

25.93 Approval of the Proceedings of the Regular Board Meetings of September 23rd and October 28, 2025

Mr. Silverman requested a motion to accept the regular board meeting minutes of September 23, 2025. Mr. Walton motioned that the board meeting minutes be approved. Mr. Howe seconded the motion. The minutes were approved with a voice vote of “aye”.

Mr. Silverman requested a motion to accept the regular board meeting minutes of October 28, 2025. Ms. Garvey motioned that the proceeding board meeting minutes be approved. Mr. Walton seconded the motion. The minutes were approved with a voice vote of “aye”.

25.94 Consideration of Items for Possible Addition to the Agenda

There were none.

25.95 Recognition of Accomplishments Reflective of the College Mission

Dr. Posey shared that recognitions would be presented at the end of the meeting.

25.96 Consent Agendas for Recurring Items – September 23, 2025

Mr. Morris presented the consent agenda for September 23, 2025.

Mr. Silverman requested a motion to accept the consent agenda of September 23, 2025. Mr. Walton motioned that the consent agenda be approved. Dr. Minhas seconded the motion. The consent agenda was approved with a roll call vote.

ROLL CALL VOTE							
MEMBER	AYES	NAYS	ABSTAINED	MEMBER	AYES	NAYS	ABSTAINED
Mrs. Booth				Dr. Minhas	X		
Mr. Chavez				Mr. Scherpenberg	X		
Mr. Howe	X			Mr. Silverman	X		
Ms. Garvey	X			Mr. Walton	X		
				TOTAL	6		



CVG Curtain Wall Window
Project (State Funded)

9



CVG Campus Site Preparation
(To move-in in late December)

10

25.97 Consent Agendas for Recurring Items – October 28, 2025

Mr. Morris presented the consent agenda for October 28, 2025.

Mr. Silverman requested a motion to accept the consent agenda. Ms. Garvey motioned that the consent agenda be approved. Mr. Walton seconded the motion. The consent agenda was approved with a roll call vote.

ROLL CALL VOTE							
MEMBER	AYES	NAYS	ABSTAINED	MEMBER	AYES	NAYS	ABSTAINED
Mrs. Booth				Dr. Minhas	X		
Mr. Chavez				Mr. Scherpenberg	X		
Mr. Howe	X			Mr. Silverman	X		
Ms. Garvey	X			Mr. Walton	X		
				TOTAL	6		

25.98 Financial Report

Mr. Morris presented the FY26 year-to-date financial report through October 31, 2025.

Key points highlighted included:

- Year-to-date operating results were modestly unfavorable versus budget, primarily due to timing differences in revenues and expenditures, and were expected to normalize by December with the recognition of accrued fall tuition and strong State Share of Instruction revenue.
- Unrestricted cash declined year-over-year, largely attributable to the planned execution of Board-designated capital projects and deferred maintenance activity earlier in the fiscal year.
- The College's Senate Bill 6 Composite Score remained at 4.5, reflecting continued strong financial viability. While the Primary Reserve Ratio declined modestly, this movement was anticipated given capital spending levels and accounting adjustments previously discussed with the Board.

Mr. Morris emphasized that the College continues to maintain significant financial flexibility and capacity within the current SB6 score band. Ms. Garvey requested that the college model out a five year plan for SB6 changes.



Board of Trustees Finance Committee December 1, 2025 Meeting Agenda

- 1) Consideration of October 27, 2025, Minutes
- 2) Financial Report
- 3) Vendor Contract Approvals
- 4) Capital Priorities Project Review
- 5) West Campus Expansion Project Update (w/Guest, Board Chair, John Silverman)
- 6) Outsourced Chief Investment Officer RFP and Investment Policy Update

Next Meeting January 26, 2025, at 7:30am via Teams

Financial Presentation Disclosures:
FY26 YTD Financials through October 31, 2025, are stated excluding GASB 68/75 and are preliminary and unaudited.

Cincinnati State Fiscal KPI Dashboard

Preliminary (Unaudited) at October 31, 2025 as of 11/18/25

Year-Over-Year
Unrestricted Cash
\$(476,004)Budget to Actual
Variance
\$(263,839)Senate Bill 6
Composite Score
4.5Senate Bill 6 Composite Score
Twelve Month Trailing Average
October 31, 2025Preliminary (UnAudited)
Results as of 11/18/25
Exhibit III

Senate Bill 6 Composite Score				
Twelve Month Trailing Average at October 31, 2025				
A	B	C	D	E
Expendable Net Assets	Plant Debt	Total Revenues	Total Expenses	Change in Total Net Position
\$ 39,693,683	\$ 9,499,318	\$ 84,448,017	\$ 79,571,324	\$ 4,876,692

Ratios 12 Month Trailing Average@ 10/31/2025

Primary Reserve Ratio(50%)		Viability Ratio(30%)		Net Income Ratio(20%)	
Ratio	Score	Ratio	Score	Ratio	Score
A/D = 49.88%	4	A/B = 421.98%	5	E/C = 5.77%	5

Senate Bill 6
Composite Score
4.50

Capital Priorities - Five Year Sources and Uses Assumptions

Five Year Projections Include:

- 1) \$5.6M in unspent capital appropriations
- 2) \$6.2M in State capital appropriations every other year, next occurring in FY27
- 3) \$1.8M in Jobs Ohio, State Inventory Program Grant
- 4) \$1.35M in current Foundation support for Harrison Expansion (Increased to \$1.55M in December)
- 5) Use of \$9.9 Million in Board Restricted Cash by FY28

Five Year Projections Do Not Include:

- 1) Any future grants or gifts
- 2) Proposed OSIP Take Out Loan for West Campus Expansion of \$3.2M to replenish Board designated Reserves, with 10-years debt service at 5407k annually repaid from AMT operating margins.

Sources for Board Capital Investment Priorities

	A	B	C	D	E	F	G
1	Sources	FY26	FY27	FY28	FY29	FY30	Five Year Totals
2	Unspent State Capital Appropriations @ 6/30/25	\$5.6					\$5.6
3	Unspent Board Restricted Reserves @ 6/30/25	\$9.9					\$9.9
4	Future Annual Capital Appropriations (Estimated)		\$6.2		\$6.2		\$12.4
5	Jobs Ohio OSIP Grant for West Campus Expansion	\$1.8					\$1.8
6	Foundation Funding of AMT Program Capital Investment (Currently at \$1,350,000)	\$1.4					\$1.4
7	Debt Service Payment Savings (\$1.0M in FY29, \$2.6M in FY30, and \$3.6M thereafter)				\$1.0	\$2.6	\$3.6
8	Annual Sources Totals	\$18.7	\$6.2	\$0.0	\$7.2	\$2.6	\$34.7

Uses of Board Capital Investment Priorities

	A	B	C	D	E	F	G
Uses	FY26	FY27	FY28	FY29	FY30		Five Year Totals
10 Main Building AHU Replacements (Mechanical Master Plan)	\$0.5	\$0.7	\$1.0	\$2.0	\$2.0		\$6.2
11 HPB & ATLC HVAC Boiler and Systems Controls	\$0.7						\$0.7
12 Replacements \$2.4M Summer/Fall 2025	\$1.3						\$1.3
13 Kairak Refrigeration/Freezer Replacements Fall 2025	\$1.0	\$4.0					\$5.0
14 Main Building Sprinkler Installation \$5.0M (est.) Non-discretionary, March 2027 deadline	\$0.7	\$0.5	\$0.5	\$0.5	\$0.5		\$2.7
15 ITS Classroom Infrastructure Upgrades	\$1.2						\$1.2
16 HPB Curtain Wall Windows Spring 2026		\$0.4					\$0.4
17 Clifton Fire Alarm \$0.4M Completion Summer 2026	\$3.0	\$9.0					\$12.0
18 Harrison Aviation Expansion \$12.0M Estimate (includes hangar relocation before private/public funding)	\$0.3						\$0.3
19 Evendale WDC Chiller Replacement	\$8.7	\$14.6	\$1.5	\$2.5	\$2.5		\$29.8
20 Annual Uses Amounts	\$10.0	-\$8.4	-\$1.5	\$4.7	\$0.1		\$4.9
21 Annual Net (Sources Less Uses)	\$10.0	\$1.6	\$0.0	\$4.8	\$4.9		
22 Cumulative Remaining for Projects							

25.99 Vendor Contract Approvals

The Board reviewed and approved vendor contracts previously reviewed by the Finance Committee, including:

- Health Professions Building curtain wall and window replacements funded by State capital appropriations.
- Instructional equipment purchases are funded through grant resources.
- Marketing services to support targeted enrollment initiatives; and
- A foodservice agreement with a 12-month term and termination flexibility.

Mr. Morris noted that photographs and background information regarding the Health Professions Building project were included to illustrate building conditions and support the recommended scope of work.

Five-Year Capital Outlook

Mr. Morris reviewed the College's five-year capital sources and uses, which incorporate unspent State appropriations, anticipated future capital appropriations, Board-designated reserves, OSIP grant funding, and Foundation support. He clarified that the projections do not assume future grants, gifts, or borrowing unless specifically identified.

The Board discussed the relationship between elevated capital spending and temporary reductions in unrestricted cash, noting that capital investment levels currently exceed annual depreciation and are expected to normalize over time.

Cincinnati West Campus Expansion Update

Mr. Morris provided an update on the Cincinnati West Campus expansion project, including updated budget scenarios and funding assumptions. He reported that early RFP responses suggest the project is trending toward the preferred cost scenario, with a portion of Board-designated reserves required prior to OSIP reimbursements.

He further noted that project expenditures to date and near-term costs are expected to be reimbursed by OSIP in early 2026, and that project scope decisions would need to be finalized shortly following the Board meeting.

Debt Capacity and Investment Oversight

Mr. Morris summarized the College's current debt capacity and reviewed potential financing options that could be used to support capital priorities while preserving Board-designated reserves. He also provided an update on investment oversight, noting that the College's existing investment advisor is expected to bring recommended policy updates to the Finance Committee at a future meeting.

Mr. Silverman requested a motion to accept the vendor contracts. Mr. Walton motioned that the vendor contracts be approved. Ms. Garvey seconded the motion. The vendor contracts were approved with a roll call vote.

ROLL CALL VOTE							
MEMBER	AYES	NAYS	ABSTAINED	MEMBER	AYES	NAYS	ABSTAINED
Mrs. Booth				Dr. Minhas	X		
Mr. Chavez				Mr. Scherpenberg	X		
Mr. Howe	X			Mr. Silverman	X		
Ms. Garvey	X			Mr. Walton	X		
				TOTAL	6		

Cincinnati State

Contracts Review 25.99

1. McAndrews Window & Glass, Inc. \$1,221,900. Health Professions Building front curtain wall, endcap stairwells and other HPB window replacements. Funded via State capital funds, pending Controlling Board approval.
2. Lucas-Nuelle, Inc., \$109,346.20. Electromagnetism and Ohm's law and DC circuits trainers. Funded by Super Rapids Grant funds.
3. VisionPoint Marketing, LLC. \$170,000. Targeted program marketing. Funded via General Fund.
4. US Foods. \$150,000. 12 -month foodservice agreement. Funded via General Fund.

25.100 – Efficiency Report FY25

Mr. Morris briefly reviewed the Annual Efficiency Report required by Ohio Revised Code, highlighting recent initiatives related to facilities planning, instructional cost containment, shared services, grant activity, and program expansion. He noted that the report would be submitted to the Ohio Department of Higher Education as required.

Mr. Silverman requested a motion to accept the efficiency report. Mr. Walton motioned that the efficiency report be approved. Dr. Minhas seconded the motion. The efficiency report were approved with a roll call vote.

ROLL CALL VOTE							
MEMBER	AYES	NAYS	ABSTAINED	MEMBER	AYES	NAYS	ABSTAINED
Mrs. Booth				Dr. Minhas	X		
Mr. Chavez				Mr. Scherpenberg	X		
Mr. Howe	X			Mr. Silverman	X		
Ms. Garvey	X			Mr. Walton	X		
				TOTAL	6		

25.100 Annual Efficiency Report Update

Ohio Revised Code section 3333.95 requires the chancellor of the Ohio Department of Higher Education (DHE) to maintain an "Efficiency Advisory Committee" that includes an "efficiency officer" from each state institution of higher education (IHE).

Each IHE must then provide an "efficiency report" updated annually to DHE, which is compiled by the chancellor into a statewide report shared at year end with the governor and legislature. The committee itself meets at the call of the chancellor.

ORC Section 3333.951(C) requires IHEs to report on their annual study to determine the cost of textbooks for students enrolled in the institution. ORC 3333.951(B) requires Ohio's co-located colleges and universities to annually review best practices and shared services and report their findings to the Efficiency Advisory Committee.

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Annual Efficiency Report: Highlights (1 of 2)

1) Completed mechanical master plan in August 2025 to best prioritize investments in deferred maintenance.

2) Changed Bookstore providers in Fall 2025 from Follett to eCampus.com after extensive RFP and review process.

3) Received a \$493,000 FAA Grant in FY25, and again in FY26 to expand the Aviation Maintenance Technology program in Northern Kentucky.

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Annual Efficiency Report: Highlights (2 of 2)

4) Shared parking services with University of Cincinnati implemented in Fall 2024 providing parking capacity relief to UC at an annual value of \$100k.

5) Received a Title III Grant in Spring 2024 to create CState Complete to reach stopped our students, with a theme of "Reconnecting Students: A Relationship-Based Approach to Retention."

6) Received a \$1.5 Million Hamilton County ARPA Grant in Spring 2024 to expand our LPN Nursing program.

7) In conjunction with Miami University, received a broadband training program grant in Summer 2024.

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25.101 – Academic Quality & Student Learning Updates

The Provost delivered an update related to Senate Bill 1 policy requirements called the Advance Higher Education Act, including timelines for faculty-related policy adoption and compliance. He provided an understanding of the requirements for the Board members. Mr. Silverman stated that Provost Hoopes and Dr. Posey have identified opportunities to make those requirements as painless as possible for members.

The Board also received program accreditation and licensure status updates, including approvals and renewals for Paralegal, Dietetics, STNA, and ADN (RN) programs. The Provost stated that the college is in good standing with all accreditation programs and thanked all involved for setting that standard. He also mentioned that the ADN program recently received full accreditation (5 years). Mr. Silverman stated that the Provost does a great job of thanking everyone but they all work for him and applaud his work.

Mr. Silverman asked Mr. Howe to add some information to the report from the Board Academic Committee. Mr. Howe thanked the faculty involved in making strides within the college and mentioned a few key accomplishments. He affirmed the Board's commitment to the faculty.

After the Advance Higher Education Act resolution was presented, Mr. Silverman requested a motion to approve the Advance Higher Education Act resolution. Ms. Garvey motioned that the resolution be approved. Mr. Walton seconded the motion. The Advance Higher Education Act resolution was approved with a roll call vote.

ROLL CALL VOTE							
MEMBER	AYES	NAYS	ABSTAINED	MEMBER	AYES	NAYS	ABSTAINED
Mrs. Booth				Dr. Minhas	X		
Mr. Chavez				Mr. Scherpenberg	X		
Mr. Howe	X			Mr. Silverman	X		
Ms. Garvey	X			Mr. Walton	X		
				TOTAL	6		

Cincinnati State

Advance Higher Education Act – Timeline	
6/27/25	Statement of Commitment
6/27/25	Course Eval – 3 ODHE Questions
9/25/25	Retrench Degrees w Avg <5 grads
9/25/25	DEI Prohibition Policy
9/25/25	American Civic Literacy Plan
12/31/25	- Fac Annual Performance Evaluation Policy - Workload Policy - Tenure Policy - Post-Tenure Rev Policy - Retrenchment Policy - Five-Year Institutional Cost Summary Report
6/27/26	- BOT Training – ODHE Modules (Forthcoming) – Ohio Learn Platform - Opportunity and Non-Discrimination Report
8/1/26	Syllabi Public Available
TBD	Intellectual Diversity Rights Report

Cincinnati State

Inputs

- Advance Higher Educ Act (ORC 3345)
- Ohio Dept of Higher Ed – Guidance
- College's Policies and Procedures (AAUP K; Ops Manual)

Alignment of Policies w/ Legislation

Collaboration with academic deans and faculty leadership

Effective Date

Sept 1, 2026 (Future revisions - BOT in line with ORC 3345)

Cincinnati State

Cincinnati Technical & Community College Board of Trustees Resolution – 25.xx Advance Higher Education Act - Faculty Related Policies

WHEREAS, the Ohio Advance Higher Education Act requires that each institution of higher education promulgate certain faculty-related policies that are approved by its Board of Trustees and submitted to the Chancellor of the Ohio Department of Education, specifically:

- Faculty Annual Performance Evaluation Policy
- Faculty Workload Policy
- Tenure Policy
- Post-Tenure Review Policy
- Retrenchment Policy

WHEREAS, Cincinnati State has developed each of these policies in line with the requirements of the Higher Education Act;

IT IS HEREBY deemed that the following policies, attached hereto, be approved by the Board of Trustees of Cincinnati State and be submitted for approval to the Chancellor of the Ohio Department of Higher Education.

By Order of the Board of Trustees

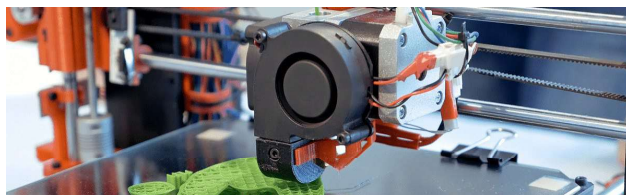
Program Accreditation/Licensure – Status Report

❖Paralegal Program	ABA	Site Visit - Nov 11-13	Establish
❖Dietetics Program	ASCEND	Site Visit - Nov 12-14	Renew
❖STNA Program	Ohio Dept. of Hlth	Report - Nov 1	Renew
❖ADN (RN) Program	Ohio Bd of Nur	Report - Dec 1	Full Approval (5 Years)

25.102 – Student Engagement & Education / Student Activities Report

The Board received the Student Engagement and Education report, including highlights from the Workforce Development Center and recognition of an Additive Manufacturing Technician program graduate Nathan Wullenweber who was introduced by the Additive Manufacturing Technician instructor Mr. Randy Haas. Mr. Wullenweber provided an extensive overview of his time at Cincinnati State, his previous and current positions since being a student and the benefits of being in the program.

Ms. Garvey asked how Mr. Wullenweber obtained his first job after graduating from Cincinnati State. He answered Indeed. Mr. Silverman thanked him for his report.



Workforce Development Center • Lead Instructor, Randy Haas
Additive Manufacturing Technician • Nathan Wullenweber, Graduate Graduate

25.103 – Shared Governance / Faculty Senate Report

The Board received the Shared Governance and Faculty Senate report by Professor Milene Donlin. She provided a list of events that the faculty have been involved in including the Freestore Foodbank and Great Parks and thanked Jayne Dressing for her work organizing some of the events. Mr. Silverman thanked Mrs. Donlin for her report.

25.104 – President's Report

President Posey provided updates including the successful emergency preparedness drill, community partnerships, workforce development initiatives, spring enrollment progress, community service activities, and regional leadership engagement including her work as a Board member with Cincinnati Works and Greater Cincinnati United Way.

Dr. Posey concluded her presentation with a reminder of Board meetings for 2026.

Updates



Disaster Drill 2.0, led by Health & Public Safety, with a active shooter simulated scenario was a great success.

The **Interpreter Training Program (ITP)** partnered with the Cincinnati Museum Center to offer "Deaf Day with Santa" at the Museum.

WDC's mobile training lab, the Werk Wagon, funded by state RAPIDS grant, is designed to go where training is needed. Configured for broadband instruction, the lab is adaptable for a wide range of fields, including automation, manufacturing, automotive, & electrical technologies.

Spring Enrollment is in progress with headcount and credit hours tracking up.

La Soupe Community Service in the MCI kitchens on Dec 11 will involve employees and students making hundreds of gallons of homemade soup for distribution to community centers and schools.

Community Leadership includes Cincinnati Works Board and Greater Cincinnati United Way Board/Chair Impact Committee.

BOT Meeting Schedule 2026



Tuesday, January 27, 2026 3:45 PM – Clifton Campus
 Tuesday, March 24, 2026 3:45 PM – Clifton Campus
 Tuesday, May 26, 2026 3:45 PM – Clifton Campus
 Tuesday, June 23, 2026 3:45 PM – Clifton Campus
 Tuesday, July 28, 2026 3:45 PM – Clifton Campus
 Tuesday, September 22, 2026 3:45 PM – Other Campus TBD
 Tuesday, October 27, 2026 3:45 PM – Clifton Campus
 Tuesday, December 1, 2026 3:45 PM – Evendale Campus

Months without meetings – February, April, August, and November 2026

Commencement – Saturday, May 9, 2026 – 3:00 PM at The Cintas Center

25.105 - Trustee Chairperson's Report

There was no report provided. The Chair then suggested moving to the elections.

25.106 – Board Officer Elections

Mr. Silverman asked Mr. Howe, who led the nomination committee along with Mrs. Booth, to report the results. Mr. Howe announced that Ms. Garvey would be the new Board Chair, Mrs. Booth Vice Chair and Mr. Scherpenberg Secretary if approved.

Mr. Silverman requested a motion to accept the Board nominations. Mr. Howe moved that the Board approve the Board Nominations. Mr. Walton seconded the motion. The motion was carried with a voice vote of "aye."

ROLL CALL VOTE							
MEMBER	AYES	NAYS	ABSTAINED	MEMBER	AYES	NAYS	ABSTAINED
Mrs. Booth				Dr. Minhas	X		
Mr. Chavez				Mr. Scherpenberg	X		
Mr. Howe	X			Mr. Silverman	X		
Ms. Garvey	X			Mr. Walton	X		
				TOTAL	6		

25.107 – Board Member Recognition

Dr. Posey stated that the college recognizes Mr. Silverman for his ten years of service as a Board Member and his leadership as Board Chair. She then asked Mr. Howe to read a resolution that was presented to Mr. Silverman along with an award for his tenure. Ms. Garvey said that she enjoyed working and building with him on the Board. Mr. Silverman thanked Ms. Garvey and the college and ended his speech with how he learned that his work on the Board was more time than he realized and more rewarding than he thought it would be.

Mr. Silverman then stated that Mr. Walton has served on the Board for over thirty years and the college would like to recognize him for his service. He then asked Ms. Garvey and Dr. Minhas to read a resolution honoring his service. Mr. Walton thanked everyone and said that serving, has been a great joy for him and that he is humbled because Cincinnati State is so intrinsically a part of his life. Dr. Posey mentioned plans to establish a scholarship in honor of Mr. Walton.

Both resolutions were approved with a voice vote of “aye”.

Old Business

There was none.

New Business

There was none.

The Board adjourned Executive Session at 5:06 pm.

Mr. Scherpenberg moved that the Board adjourn to the Executive Session pursuant to the provisions of the Ohio Revised Code section 121.22 to consider personnel and legal matters. Mr. Howe seconded the motion. The motion was carried with a voice vote of “aye.”

The Board returned from the Executive Session at 5:58 pm.

Mr. Silverman requested a motion to adjourn the public meeting. Mr. Scherpenberg moved that the Board meet in Regular Public Session on Tuesday, January 27, 2026, at 3:45 pm, at Cincinnati State Clifton Campus, 3250 Central Parkway, Cincinnati, Ohio 45223, pursuant to provisions of the Ohio Revised Code Section 121.22. Ms. Garvey seconded the motion. The motion was carried with a voice vote of “aye.”

The meeting was adjourned at 5:59 pm.

Respectfully submitted,

Mrs. Cynthia Booth, Secretary
Board of Trustees

Next Meeting
January 27, 2026, at 3:45 pm

Location: Cincinnati State – Clifton Campus
3520 Central Parkway
Cincinnati Ohio 45223